

# County Facilities Planning Committee

## Glenn County, California

### MINUTES

#### Monday, April 25, 2016

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**Members Present:**

Matt Gomes, PPWA  
Di Aulabaugh, PPWA  
Ed Lamb, DOF  
Sheryl Thur, Assr/Clerk/Rec  
Linda Durrer, Personnel

**Also Present:**

Linda Ram, Grand Jury  
Nan DiLouie, HHSA  
Jolene Swanson, PPWA  
Jason Beauchamp, AG  
Christine Zoppi, HHSA  
Jody Meza, Willows Public Library  
Wallis Cramer, Bayliss Library  
Sally Senestraro, Bayliss Library

Di Aulabaugh, Chairman of the County Facilities Planning Committee of the County of Glenn, State of California, called the meeting to order at 9:30 a.m.

**1. Minutes**

Matter: Approve Minutes of January 25, 2016  
Documents: Minutes of January 25, 2016  
Proceeding: Matt Gomes noted amendment to page 2, Matter 4b Proceedings, second sentence, eliminate "in".  
Motion/Second: Ed Lamb/Matt Gomes  
Order: Approve minutes of January 25, 2016 with noted amendment  
Vote: Unanimous by members present

**2. Unscheduled Matters****3. Staff Report**

Matter: County Facilities  
Documents: Facilities Division Projects List for Fiscal Year 2015/2016  
Proceedings: Di Aulabaugh distributed the project list including before and after photos of the upgraded airport signage and new flooring installed at CRWC. Mrs. Aulabaugh reviewed report with those in attendance.

**4. Projects**

Matter a: Bayliss Library Centennial Celebration June 24, 2017  
Documents: Improvement Goals/Improvements/Requests for Centennial Celebration  
Proceeding: Di Aulabaugh introduced Sally Senestraro of Bayliss Library whom introduced Wallis Cramer, Bayliss Friends of the Library Committee, and Jody Meza, Willows Public Librarian. Mrs. Senestraro shared a list of goals, improvements, and requests related to the preparation of the Bayliss Library grounds for their upcoming centennial celebration.

Mrs. Senestraro informed the committee that all the improvements would be done by community volunteers. Their goal to keep future maintenance of improved grounds minimal. Mr. Cramer assured the committee that all improvements will be ADA compliant. Jody Meza reported they have seen an increase of visitors and materials checked out at the Bayliss Library of nearly double in the last couple years and she fully supports the improvements.

Sheryl Thur inquired what would need to go to the Board of Supervisors. Mrs. Aulabaugh replied recommendation that the Friends of the Library were looking for a waiver of any applicable County Permit Fees and permission to make improvements at this County property.

Motion/Second: Member Thur / Member Durrer

Order: Recommend approval of suggested improvements by the Friends of the Bayliss Library and waiver of County permit fees required for improvements in preparation of the Centennial Celebration.

Vote: Unanimous by members present

Matter b: Call for other projects proposed in 2016 - 2017

Proceeding: Di Aulabaugh reminded those in attendance that this is the time to ask for capital construction type projects they may want. None heard.

Matter c: Courthouse Project

Proceeding: Di Aulabaugh requested concurrence on the setting of a special meeting in May for the purpose of discussing plans for partial or complete removal of connector between the Annex and the Historic Courthouse. Mr. Gomes shared that the State Fire Marshall will not give the State Courts a zero set back. Sheryl Thur commented they lost the climate controlled vault when the County moved out of the Historic Courthouse. Mrs. Thur inquired where these records, needing climate control, were going to go if the connector was demolished. Mrs. Aulabaugh suggested the special meeting to discuss this matter and members agreed to do so on May 5 or 9, 2016.

Matter d: Jail Expansion - Rich Warren absent – No report

Matter e: Parking Plan - Dwight Foltz absent – No report

Matter f: Campus Phone System

Proceeding: Di Aulabaugh shared that all phones were in place but not yet ready to use. Mrs. Thur requested that the transition not take place until after elections.

Matter g: HVAC Replacement at N. Villa Ave.

Proceeding: Di Aulabaugh reported the Board of Supervisors had approved the Air Rite Heating & Air contract to replace five units, fully funded by HHSA.

**5. Agenda Items for Next Meeting**

- Capital Improvement Plans/Property Policy Review (ADA). Mrs. Aulabaugh suggested members reach out to other their counterparts in other counties for sample plans.
- History Information on Hamilton City County Facilities – requested by Christine Zoppi related to the CDBG work being done in Hamilton City.
- Annex/Courthouse proposal

**6. Next Regular Meeting**

Monday, May 23, 2016 at 9:30 a.m.

Willows Memorial Hall, 2<sup>nd</sup> floor Conference Room

525 W. Sycamore St., Willows

Meeting was adjourned at 10:34 am