

# COUNTY OF GLENN



## Fiscal Analyst III

Health and Human Services Agency

**Deadline to Apply: Friday, March 29, 2024**

**COMPENSATION:** \$30.10 - \$36.60 Per Hour

Salary depends on experience and qualifications.

Glenn County employees are offered an excellent [benefits package](#).

**Applications must include :**

- Glenn County Employment Application
- Resume
- Transcripts and/or Certificates
- Cover Letter

**Interview Date: Wednesday, April 10, 2024**

The Fiscal Analyst III will supervise fiscal staff, perform varied and complex professional accounting and financial analysis work in relation to various grants and programs; fiscal and contract management; fiscal program and analysis and compliance. The position is located at the Health and Human Services Agency, and is scheduled for forty (40) hours per week.

### **THE IDEAL CANDIDATE**

The ideal candidate will have knowledge of principles of supervision, training, and leadership. This person will have the ability to analyze and evaluate accounting and auditing problems.

### **JOB DUTIES**

- Provides information for and prepares periodic accounting, fiscal reports, and analysis to internal units, federal, state, and local agencies and/or to private auditing firms as required by governing agencies.
- Participates in the review, development and implementation of accounting systems and procedures.
- Participates in the selection of staff, provides or coordinates staff training; works with employees to correct deficiencies.
- Will plan, prioritize, assign and supervise the work of other fiscal staff.

Refer to the [job description](#) for a full list of duties.

**About Glenn County:** Glenn County has a population of 29,132 and is located mid-way between Sacramento and Redding in Northern California. Glenn County is primarily an agricultural community with mountains on the west, the Sacramento River bounding the east side and the Interstate 5 corridor taking you through the rich farm land of the County. With over 1,188 farms, agriculture remains the primary source of Glenn County's economy. Major commodities include rice, almonds, milk products, prunes, bees and livestock.

## **MINIMUM QUALIFICATIONS**

### **EXPERIENCE:**

At least one (1) year of professional level accounting experience as Fiscal Analyst II in Glenn County, or Three (3) years of professional accounting or fiscal analytical experience in a private or public entity.

### **EDUCATION:**

Equivalent to a Bachelor's degree from an accredited college or university with major course work in accounting, finance, business administration or a related field. Substitution: Additional progressively responsible experience in accounting or financial analysis may be substituted for the required education.

## **IMPORTANT APPLICATION INFORMATION**

To apply for this job opportunity, submit a completed County of Glenn employment application packet online at [calopps.org](http://calopps.org) or to the Personnel Department: 525 W. Sycamore Street, Willows, CA 95988 by 5:00 P.M., Friday, March 29, 2024.

This recruitment may be used to establish a list to fill future vacancies for the next twelve (12) months.

### **THE SELECTION PROCESS:**

Candidates must submit a completed job application packet. Application packets will be screened and candidates considered best qualified will move forward to a competitive examination process, which may include a written exam, practical skills exam, an oral interview, fingerprinting/background check or medical examination process if applicable. Eligible lists are used for Full-Time (40 hrs./wk. with benefits), Part-Time (20-39 hrs./wk. with benefits), and Extra Help Employee (EXE) temporary (limited benefits).

## **COUNTY OF GLENN JOB OPPORTUNITIES**



The County of Glenn is an Equal Opportunity Employer. Qualified individuals with disabilities who need a reasonable accommodation during the application or selection process should contact the Personnel Department.

The above information is general in nature and does not constitute an expressed or implied contract. The County of Glenn has the right to rescind this recruitment at any time.