



**MINUTES**  
**HISTORICAL RECORDS COMMISSION**  
**GLENN COUNTY, CALIFORNIA**

**Wednesday, March 24, 2004**



**Members Present**

Gene Walker  
Sandy Kennedy  
Keith Hansen

Vince Minto  
Susie Alves  
Al Ball {V}

**Members Absent**

Joanne Overton  
Marilyn Rehse  
Pat Rumiano {V}

**Others Present**

Dan Gardner  
Jackie Billings

1. **Introduction and Announcements**

Gene Walker convened at 9:00 a.m.

2. **Discussion on the Management of Historical Records & Disposition of Records Removed from the Willows Museum**

Gene advised that all County records have been moved from the Museum to the Memorial Hall, some of which are under the jurisdiction of the Clerk/Recorder (articles of incorporation) and the Assessor (assessment records) starting in 1891; whereby Vince stated that he would make sure those records have been microfilmed before considering destruction. Gene advised that most years of the articles of incorporation have been microfilmed and reside at the Willows Library.

3. **Discussion re Grant Funding for Preservation and Housing of Historical Records, as a Joint Effort Between the County and Cities of Orland & Willows**

Sandy Kennedy advised that she has requested information from Colusa County regarding Prop. 12 & 40 Park Bond Act money that may be available; Keith advised that the Building Department receives grant funding, designated for certain projects.

Keith questioned the security of the records currently being stored in the Memorial Hall. Dan Gardner reviewed the future of Memorial Hall, which will eventually be remodeled to house the Board of Supervisors, and advised that the Commission has at least 18 months to find a new location for records. Dan and Jackie Billings reviewed the "Park Bond" and advised that there is a possibility to use some of the funding for the Commission's needs; and advised that both the Cities of Orland and Willows also receive grant funding, and if treated as a joint effort, possibly the Cities could contribute some of the funding necessary to add on to the Museum for the preservation and storage of both County and City records.

Dan advised that the Buildings Department could write the grant if there is funding available; Jackie reviewed those projects that have been earmarked as a priority and will need to be reassessed, and have the Board of Supervisors decide which projects should be considered priority.

Susie Alves submitted a quote from Joseph Marotti Co., Inc. in regards to the restoration of the original and official 1894 County map, in the amount of \$5,000. Discussion was held on priorities for preservation/restoration of historical County records, with the original map of Glenn County being the Commission's top priority.

Further discussion was held on the various locations that could be used to store records, and that the Museum being a Carnegie Library, funding may be available to refurbish it. Vince Minto also recommended checking with Lohse's Storage in Chico to store some of the records, and stated that he would contact them.

4. **Unscheduled matters**  
None.

5. **Public comment**  
None.

6. **Schedule Next Meeting**  
The next meeting was scheduled for **April 28, 2004 at 9:00 a.m.** in the **Board of Supervisors Conference Room.** (Note that meeting will be held on Wednesday)

The meeting was adjourned at 10:30 a.m.



Distributed on 4/1/04, by:

e-mail: Department Heads, Board of Supervisors, Vince Minto, Gene Walker, Sandy Kennedy, Susie Alves, Al Ball (v), Linda Greenacre (v), Pat Rumiano (v), Di Aulabaugh, Doris Cooper, Cities of Orland & Willows, Don Hampton (Willows City Librarian), Marilyn Cochran (Orland Free Library). Al Calonico.

US mail: Keith Hansen, Marilyn Rehse, Joanne Overton, Judy Schmidt.