



MINUTES
HISTORICAL RECORDS COMMISSION
GLENN COUNTY, CALIFORNIA

Wednesday, May 26, 2004



Members Present

Gene Walker Joanne Overton
Sandy Kennedy Susie Alves
Keith Hansen Al Ball {V}

Members Absent

Vince Minto
Marilyn Rehse
Pat Rumiano {V}

1. **Introduction and Announcements**

Gene Walker convened at 9:00 a.m.

2. **Report by Members:**

- **1894 Official County Map Restoration – Susie Alves**
Susie advised that the County map was picked up and taken to Nevada, and shipped to Vermont; reviewed the restoration process; and advised that the map will also be framed for protection. The project is being funded through the Recorder's Trust Fund. It was suggested that the Commission inform the public by advertising in the newspapers.
- **Storage Space for County Records – Susie Alves**
Susie submitted and reviewed a document *Archive Storage Systems (Lohse) in Chico*, whereby discussion was held regarding the need for a controlled environment for stored documents, which can be provided by Archive Storage Systems. They also provide the service of destruction based on the County's retention schedule.
- **Proposed Legislation pertaining to Historical Documents fee – Susie Alves**
Susie advised that the Recorder's Association has proposed legislation for the preservation of historical documents, by charging an additional \$1 for each recorded document. Susie also advised that the Recorder's Office records approximately 8,000 documents a year, which would provide approximately \$8,000 towards the preservation/restoration of County historical documents. Upon discussion, it was decided to have Sandy place the matter on the June 15th Board's agenda, requesting the Board's support for the proposed legislation. (Update: As of June 8th the proposed legislation does not have a sponsor to carry the bill, therefore this matter will be listed on a future Board agenda for support.)
- **Superior Court Records – Gene Walker**
Gene advised that he spoke with the Courts regarding the Commission's intent to locate certain records as listed in the *1917 County Inventory*, and intends on taking inventory located in the Court Clerk's basement, and making it a record for the Commission's Inventory Book. It was decided to complete the inventory as listed in the 1917 Inventory and then seek grant funding for a consultant to move further with the project.

3. **Discussion re grant funding for preservation and housing of Historical Records, as a joint effort between the County and the Cities of Orland & Willows**
This item was continued to the next Commission meeting. Sandy will contact the Cities to seek their interest.
4. **General discussion regarding the stored/inventoried Old Law Books**
Gene submitted and reviewed a document *Selective List of Rare & Antiquarian Book Dealers in Law – July 2003*, and advised that most book dealers are on the East Coast. However, the *Law Book Exchange* of New Jersey is interested in receiving a copy of the law book inventory.
5. **Unscheduled matters**
None.
6. **Public comment**
None.
7. **Schedule Next Meeting**
The next meeting was scheduled for **July 8th at 9:00 a.m.** in the **Board of Supervisors Conference Room.**
8. The meeting was adjourned at 9:45 a.m.

****Commission members will meet on Monday, June 21st at 9:00 a.m. in the Board Conference Room to continue inventory of historical documents****

Distributed on 6/08/04

E-mail: Department Heads, Board of Supervisors, Vince Minto, Gene Walker, Sandy Kennedy, Susie Alves, Al Ball (v), Linda Greenacre (v), Pat Rumiano (v), Di Aulabaugh, Doris Cooper, Cities of Orland & Willows, Don Hampton (Willows City Librarian), Marilyn Cochran (Orland Free Library). Al Calonico.

US mail: Keith Hansen, Marilyn Rehse, Joanne Overton, Judy Schmidt.