

# Glenn County Information Services Coordinating Committee

Willows Memorial Hall  
2<sup>nd</sup> Floor Conference Room  
525 West Sycamore Street  
Willows, CA 95988

Ag Commissioner/Air Pollution Officer  
Assessor/Clerk Recorder/Elections  
Director of Finance  
Health & Human Resource Agency Director  
Law Enforcement - District Attorney, Sheriff or Probation  
Planning & Public Works Agency Director

MEETING OF THE GLENN COUNTY INFORMATION SERVICES COORDINATING COMMITTEE  
TO BE HELD IN THE BOARD OF SUPERVISORS CONFERENCE ROOM

WILLOWS MEMORIAL HALL, 2<sup>ND</sup> FLOOR  
525 W. SYCAMORE STREET, WILLOWS, CA 95988  
REGULAR MEETING AGENDA

**10:30 a.m. Wednesday, February 17, 2016**

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1. MINUTES – Approve Minutes from January 20, 2016.
  2. UNSCHEDULED MATTERS - Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.
  3. BUDGET – Standing item for discussion and possible action on budget considerations and allocation of costs.
    - a. 2017 Data Processing ISF Allocation & Estimates
    - b. County Website Upgrade : Explore implementation in 2016 with Midyear savings
  4. BEST PRACTICES / POLICIES – Standing agenda item for discussion and possible action toward the Standardization and Coordination of Countywide Efforts
  5. DEPARTMENT & MITCS REPORTS - Receive comments and reports from consultant, County staff and committee members.
    - a. Countywide Phone System Project Status
    - b. Free Software Training Series –MSWORD 2013 Feb. 25, 2016 Board Conference Room
    - c. MITCS Monthly Report
  6. CALL FOR AGENDA ITEMS FOR NEXT MEETING - Receive recommendations from committee members for items to be discussed at the next regular meeting.
  7. MITCS (ClearIT) REVIEW - Receive comments from committee members regarding MITCS support service.
  8. NEXT SCHEDULED MEETING – Wednesday, March 16, 2016
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