



MINUTES
Glenn County Information Services
Coordinating Committee

WEDNESDAY, March 16, 2016

Present: Ed Lamb, Finance Rich Warren, Sheriff Christine Zoppi, HHSA
Dwight Foltz, BOS Erin Marshall, Personnel Sheryl Thur, Assr/Clerk/Rec
Wyatt Acheson, HHSA Erin Valdez, HHSA Tina Brothers, Ag/Air
Di Aulabaugh, PPWA Jolene Swanson, PPWA Jim Umenhofer, MITCS
Matt Gomes, PPWA

CALL TO ORDER: Mr. Lamb confirmed a quorum and called the meeting to order at 10:34 a.m.

1. Minutes

Matter: Approve Minutes of February 17, 2016
Documents: Minutes of February 17, 2016
Proceedings: Motion by Dwight Foltz to adopt minutes as presented, second by Rich Warren
Order: Approve Minutes of February 17, 2016
Vote: Unanimous

2. Unscheduled Matters and Public Comment

Proceedings: Wyatt Acheson reported he sent out request for equipment (interface with CORE system) on 2017 budget. Di Aulabaugh spoke of what methodology to use, CORE (all for one, one for all). Sheryl Thur shared microfiche information has been given to Mr. Acheson. Mr. Acheson added that the system has changed since beginning but, has not heard anything back yet. Erin Valdez commented the need to move forward quickly.

3. Budget

Matter a: 2017 Data Processing ISF Allocation & Estimates
Documents: None
Proceedings: Ed Lamb presented budget worksheet for fiscal year 2016/17 and asked for any comments or concerns. Di Aulabaugh directed all to the GIS budget, pointing out the cost of and the license and the current split. Mrs. Aulabaugh asked for those interested in participating, noting that if Public Works is to pay the full cost with Federal Funds it would not allow other departments to utilize it. Jim Umenhofer mentioned there is a representative that can meet with departments to show how this can work for them. Discussion regarding possible allocation of costs ensued. Sheryl Thur inquired on MITCS contract, what was contract amount in 2014/15 verses what was spent. Also inquiring why it went up for 2015/16, commenting it should have gone down. Erin Valdez responded this is what is coming out of fund DP ISF 228, not full vendor expenditure. Tina Brothers inquired about Smart Net costs and how departments would know costs. Wyatt Acheson noticed open DNS was missing from allocation

Matter b: County Website Upgrade: Explore implementation in 2016 with Midyear savings
Documents: None
Proceedings: Ed Lamb reported that this item was complete and that the Board approved. Next step is to gain feedback from departments and bring back to committee.

4. Best Practices / Policies

Proceedings: No reports or comments provided.

5. Department & MITCS Report

Matter a: Countywide Phone System Project Status

Documents: None

Proceedings: Di Aulabaugh reported Mr. Acheson will be distributing hardware and testing. Once this is done, old hardware will be removed. Any cables less than 5E will be gotten rid of. Mrs. Aulabaugh shared the State has given approval and funding to Child Support Services to join the countywide system.

Matter b: Sheriff – data Equipment Upgrades Status

Documents: None

Proceedings: Rich Warren reported equipment is installed. Jim Umenhofer shared one small issue has been corrected and moving forward. Mr. Warren stated only hold up was with Animal Control.

Matter c: Free Software Training Series – OneNote April 12th or 14th

Documents: None

Proceedings: Di Aulabaugh reported that the training was going to be on Microsoft Project and was scheduled for April 12th, from 9a – noon at PPWA and all Departments were welcome to attend..

Matter d: Receive reports from MITCS and Departments

Documents: MITCS Project Status, Schedule and Statistics Report

Proceedings: Jim Umenhofer presented reports.

Sheryl Thur reported that the Assessor/Clerk/Recorder went live with Megabyte 4 weeks ago, first two weeks were spent making sure it balanced.

Ed Lamb reported DOF is looking into scanners for backup information.

Di Aulabaugh, Clerk of the Board, reported the Inland contract expires 6/30/2016. If anyone has ideas for other vendors, please send to gcboard@countyofglenn.net.

6. Call for Agenda Items for Next Meeting

Consensus was to roll forward standing items plus phone system project. Christine Zoppi requested we add 211 System for Countywide type calendar that includes Office of Education and others.

7. ClearIT (MITCS) Review

Matter: MITCS support services

Documents: None

Proceedings: None heard.

8. Next Scheduled Meeting

April 20, 2016 at 10:30 a.m.

Board of Supervisors Conference Room

Willows Memorial Hall

Meeting adjourned at 10:38 a.m.

~Respectfully prepared and submitted by Jolene Swanson, Planning & Public Works Agency~