

Glenn County Law Library Board of Trustees Meeting

Meeting held: Willows Historic Courthouse

Conference Room

526 W. Sycamore Street, Willows, CA

Minutes of October 31, 2016

PRESENT: Trustees- Hon. Donald Cole Byrd, Superior Court of CA-County of Glenn, Hon. Peter B. Twede, Superior Court of CA-County of Glenn, Alicia Ekland, Glenn County Counsel, Supervisor Keith Corum, Glenn County Board of Supervisors.

Also present: Kevin Harrigan, Court Executive Officer, Superior Court of CA-County of Glenn

1. **CALL TO ORDER:** Judge Byrd called the meeting to order at 9:32 a.m.

2. **UNSCHEDULED MATTERS:** No unscheduled matters.

3. **REGULAR AGENDA**

a. **President-** Judge Byrd elected as President by unanimous vote. Nominated by Judge Twede.

Secretary- No election held. Further research to be conducted by Ms. Ekland to determine proper person/entity to fill role. Election of this position to be held first meeting in January 2017. Kevin Harrigan to take minutes at today's meeting.

b. Regular meeting times tentatively set for last Thursday of each month. Due to conflicts in November and December due to Holidays, the next meeting will be held Thursday, December 8, 2016.

c. Budget presented by Ms. Ekland and recommends that update of computer, desk, chair would be important to providing service to public as existing equipment is dilapidated.

d. County currently pays \$690/month for computer-based legal research subscription. Ms. Ekland to provide further information on pricing for WestLaw which provides similar services. General opinion from members is that WestLaw's software is more currently more user friendly than LexisNexis.

e. After some discussion, it was determined that next steps would be to ensure that the machine located at 525 W. Sycamore Street was functional and available to public. Further services and/or expansion to other locations is not likely going to occur at this time as need is undetermined.

8. **REPORTS AND COMMUNICATION:** None.

10. **ADJOURNMENT:** Adjourned at approximately 10:45.

Submitted by:

Kevin Harrigan – Court Executive Officer
Superior Court of CA-County of Glenn