

SENIOR BUILDING INSPECTOR

DEFINITION

To perform a variety of commercial, industrial and complex residential building inspection duties at various stages of construction, alteration and repair; to conduct plan reviews; and to provide technical assistance to the Building Maintenance and Inspection Director.

DISTINGUISHING CHARACTERISTICS

This is an advanced journey level / lead classification in the building Inspector class series. It differs from that of Building Inspector by the assignment of complex commercial and residential building inspections, plan reviews, and lead supervision responsibilities.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Building Maintenance and Inspection Director; may provide lead supervision over lower-level staff.

EXAMPLES OF DUTIES -- Duties may include, but are not limited to, the following:

Inspects industrial, commercial and complex residential buildings during various stages of construction and remodeling to ensure compliance with applicable codes and regulations of County, state and federal agencies; issues permits for work to be performed.

Reviews and approves applications and plans submitted for building permits; ensures conformance to applicable electrical, mechanical, plumbing and other specialty codes and regulations of County, state and federal agencies; issues permits for work to be performed.

Coordinates inspection activities with other County departments and divisions; conducts joint inspections with other County departments.

Performs zoning inspections.

Confers with architects, contractors, builders and the general public in the field and office; explains and interprets requirements and restrictions.

Inspects foundation, concrete, steel, masonry and wood construction; framing, plastering, plumbing, heating and electrical installations, and a large variety of other building system elements.

Examines grade, quality and treatment of lumber, concrete, lath, wire and composition; checks stud, joist, rafter spacing and other structural member factors.

Senior Building Inspector
Rev.- 01/01/06
Rev.- 01/01/07
Rev.- 07/01/07
Rev.- 01/01/08

M.O. #8-1/04/06
M.O. #19b-1/4/07
M.O. #19b-1/4/07
M.O. #19b-1/4/07

Initiates and monitors violation procedures and evictions process during abatement of dangerous buildings.

Verifies adherence to zoning and general land use regulations, and performs code enforcement inspection work as assigned.

Participates on a variety of boards and commissions; attends and participates in professional groups and committees.

Maintains detailed records and prepares required reports.

May provide lead supervision to lower-level staff.

Performs general office/administrative work as necessary, including typing reports and correspondence, copying and filing documents, retrieving files, answering the telephone, etc.

Performs related work as assigned.

QUALIFICATIONS:

Knowledge of:

Pertinent federal, state and local laws, codes and regulations.

Principles and techniques of building inspection work.

Principles of structural design and engineering mathematics.

Safety standards and methods of building construction for commercial, industrial and residential buildings.

Research methods and sources of information related to building code enforcement.

Principles and practices of record-keeping.

Leadership / supervisory methods and procedures.

Ability to:

Understand, interpret and apply pertinent laws, codes and regulations.

Apply codes and policies regarding zoning, environmental matters and other regulations to field situations.

Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials, and detect deviations from plans, regulations and standard construction practices.

Read and interpret building plans, blueprints, specifications and building codes.

Advise on standard construction methods and requirements for residential, commercial and industrial buildings.

Make mathematical calculations rapidly and accurately.

Work independently in the absence of supervision.

Understand and carry out written and oral instructions.

Provide effective leadership to lower-level staff.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Communicate clearly and concisely, both orally and in writing.

Prepare and maintain accurate work records and reports.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Five years of responsible building inspection experience.

Training:

High school diploma or GED equivalent.

LICENSE OR CERTIFICATE:

Possession of, or ability to obtain, an appropriate, valid California driver's license.

Must possess ICBO certificates in UBC, UPC, UMC, NEC and Plan Review.

Classification Code:	3731516
Bargaining Unit:	40
FLSA Status:	Y
Workers' Compensation Code:	9410
Pay Table:	CNTY
Range:	Refer to current "Class Range Sort List"