

**GLENN COUNTY  
PLANNING & PUBLIC WORKS AGENCY  
777 N. COLUSA ST.  
WILLOWS, CA 95988  
(530) 934-6540  
FAX (530) 934-6533  
[www.countyofglenn.net](http://www.countyofglenn.net)**

**INSTRUCTIONS FOR FILING APPLICATION FOR  
AN INTERIM MANAGEMENT PLAN**

This list is intended to meet the requirements of State of California Government Code Section 65940.

1. Application Form must be properly filled out and signed by owner(s) of property and Applicant(s). All property owner(s) must sign (husband and wife) or a Power-of-Attorney must be submitted specifically authorizing a designated person to sign this Application. If a corporation is the property owner, a Resolution from the corporation authorizing this Application shall be submitted.
2. The current application fee is as listed in the Glenn County Master Fee Schedule.
3. Ten (10) copies of the Interim Management Plan shall be submitted with the Application. The Planning & Public Works Agency staff will review and may require additional copies.

**PLAN REQUIREMENTS:**

The Interim Management Plan shall contain the following information in order that a complete evaluation may be made by the decision-making bodies.

The Plan map shall be drawn to a scale (on sheets of 8 1/2" x 11" paper or larger) which gives all information legibly and the Plan shall indicate clearly and with full dimensions, the information requested in the application.

4. Attach one (1) location and vicinity map.

It is suggested that this be shown on a USGS 7-1/2 minute topographic quadrangle sheet (Scale: 1" = 2,000') unless larger scale maps are available. If these are not available, or if the operation is extensive, fifteen (15) minute sheet (Scale 1" = 1 mile) may be used. Contours, roads, drainage, adjacent towns, etc., should be shown, as well as, the site of the operation.

5. One (1) air photo of the site with boundaries site shown on the air photo.

6. According to Section 65943 of the California Government Code, your Application will be reviewed within thirty (30) days and you or your agent will receive written notice regarding the completeness of your application. The Technical Advisory Committee may, in the course of processing the Application, request the Applicant to clarify, amplify, correct or otherwise supplement the information required for the Application. According to Section 65944(C), additional information may be requested in order to comply with Division 13 of the State of California Public Resources Code.
7. Public Resources Code Section 2770 (h) states that an interim management plan for a mine that is idle may remain in effect for a period of no more than five (5) years. With this in mind, plans should address the activities at the mine for that duration of time.

IMP # \_\_\_\_\_

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**APPLICATION FOR AN INTERIM MANAGEMENT PLAN**

NOTE: FAILURE TO ANSWER APPLICABLE QUESTIONS AND REQUIRED ATTACHMENTS  
COULD DELAY THE PROCESSING OF YOUR APPLICATION.

CA MINE ID# \_\_\_\_\_

MINE NAME \_\_\_\_\_

1. **OPERATING COMPANY:**

Company Name	Site Contact Person	Telephone
Street Address/ P.O. Box No.	City	State/ZIP Code/County

2. **DESIGNATED AGENT:**

Name (Must reside in CA)	Mailing Address	
City	ZIP Code	Telephone

3. **OWNER OF MINE OPERATION**

Owner Name	Telephone	
Mailing Address		
City	State/ZIP Code	Country (If other than U.S.A.)

4. PROPERTY OWNER(S)

Landowner (s)		Assessor's Parcel Number(s)
Mailing Address		Telephone
City	State/ZIP Code	Country (If other than U.S.A.)

5. RECLAMATION PLAN

Reclamation Plan # or description of plan amended by IMP	
Date Approved	

6. MINE STATUS:

a. Date Mine Became Idle	b. Date Mining Expected to Resume
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7. PRODUCTION STATUS:

a. Previous Maximum Annual Production	b. Production While Idle
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8. MANAGEMENT PLAN (Attach narrative that addresses all of the following)

a. ☐ Description of Surface Mining Activities

b. ☐ Erosion Control Plan

If vegetation will not be used to control erosion while site is idle, provide an explanation and describe an alternative method for surface erosion control in the previous section.

c. ☐ Revegetation Plan

d. ☐ Public Safety

e. ☐ Monitoring and Maintenance Plan

f. ☐ Site Photos

g. ☐ Map

Check the appropriate boxes and attach a map that clearly depicts the relevant information at a legible scale.

☐ Current Topography

☐ Permit/Reclamation Plan Boundary

☐ Areas Disturbed by Surface Mining Operations

☐ Stockpiles of Ore, Overburden, Waste, etc.

☐ Sedimentation Pond

☐ Office, Shop, Scale house, or Other Structures

☐ Utilities

☐ Site Drainage

☐ Erosion Control Structures

☐ Cross Sections

☐ Any Additional Information

**DECLARATION UNDER PENALTY OF PERJURY**  
(Must be signed by the Applicant and the Property Owner)

I am (We are) the owner(s) of property involved in this application and I (We) have completed this application and all other documents required.

I am (We are) the owner(s) of the property consenting to the preparation and submission of this application.

I (We) declare under penalty of perjury that the foregoing is true and correct.

The Property Owner(s) and (or) Applicant(s), by signing this application, shall be deemed to have agreed to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against the foregoing individuals or entities, the purpose of which is to attack, set aside, void or null the approval of this development entitlement or approval or certification of the environmental document which accompanies it, or to obtain damages relating to such action(s). This indemnification agreement shall include, but not be limited to, damages, costs expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of the entitlement whether or not there is concurrent passive or active negligence on the part of the County.

Property Owner(s):

Signed: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant(s):

Signed: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_