

**GLENN COUNTY
PLANNING & PUBLIC WORKS AGENCY
777 NORTH COLUSA STREET
WILLOWS, CA 95988
(530) 934-6540
FAX (530) 934-6533
www.countyofglenn.net**

INSTRUCTIONS FOR FILING APPLICATION FOR A RECLAMATION PLAN

This list is intended to meet the requirements of State of California Government Code Section 65940.

1. Application Form must be properly filled out and signed by owner(s) of property and Applicant(s). All property owner(s) must sign (husband and wife) or a Power-of-Attorney must be submitted specifically authorizing a designated person to sign this Application. If a corporation is the property owner, a Resolution from the corporation authorizing this Application shall be submitted.
2. The current application fee is as listed in the Glenn County Master Fee Schedule.
3. Environmental Information Form must be properly filled out and signed.
4. One copy of the current County Assessor's Parcel Map with the property of the proposed use delineated must be submitted with the Application.
5. 25 copies of the Mining Plan shall be submitted with the application. The Planning & Public Works Agency in conjunction with other county, state, and federal agencies will review the application and may require additional information or copies.

MINING PLAN REQUIREMENTS:

The Mining Plan shall contain the following information in order that a complete evaluation may be made by the decision-making bodies. The Plan shall be drawn to a scale (on sheets of 11" x 17" paper or larger) which gives all information legibly and the Plan shall indicate clearly and with full dimensions, the following information:

- (a) Property dimensions and acreage, names of all adjoining streets, north arrow and scale used.
- (b) All existing and proposed buildings, structures and equipment including location from property lines, size, height and proposed use.
- (c) Walls and fences including location, height and construction materials.

- (d) Ingress/egress locations, off-street parking and loading areas including stall location, number of spaces, dimensions, type of surfacing and internal circulation pattern.
 - (e) Signs, including location, size, material and illumination.
 - (f) Location and nature of all utilities including septic tanks, leach fields, community sewage systems and potable water sources in accordance with Health Standards.
 - (g) Boundaries and topographic details of the site.
 - (h) Location of all streams, roads, railroads, water wells, septic systems and other utility facilities within 500 feet of the site.
 - (i) Location of all access roads to be used or constructed in conducting the surface mining operation.
 - (j) Location of areas to be mined showing all planned phases, all waste dumps, and tailing ponds. By use of overlay symbol or color, depict separate mining phases if applicable.
 - (k) Indicate on an overlay of map or by color or symbol on map those areas to be covered by the Reclamation Plan.
6. Attach one (1) location and vicinity map.
- It is suggested that this be shown on a USGS 7-1/2 minute topographic quadrangle sheet (Scale: 1" = 2,000') unless larger scale maps are available. If these are not available, or if the operation is extensive, fifteen (15) minute sheet (Scale 1" = 1 mile) may be used. Contours, roads, drainage, adjacent towns, etc., should be shown, as well as, the site of the operation.
7. One current (1) air photo of the site with boundaries site shown on the air photo.
8. 25 copies of the topographic cross-sections of site showing site prior to mining, after mining, and post reclamation. The Planning & Public Works Agency in conjunction with other county, state, and federal agencies will review the application and may require additional information or copies.
9. A written statement explaining why the establishment, maintenance or operation of the use or building applied for will not under the circumstances of the particular case be detrimental to the health, safety (including traffic safety), peace, morals, comfort and general welfare of persons residing or working in this neighborhood of such proposed use, or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of Glenn County.

According to Section 65943 of the California Government Code, your application shall be reviewed by the County within 30 days from the filing date to determine the completeness of the application. You shall receive written notice if the application is determined to be incomplete. Please note that acceptance of the application as complete is not an indication of approval.

If the application is deemed incomplete for further processing, the applicant may appeal this decision to the Planning Commission by filing a Notice of Appeal with the Planning & Public Works Agency within ten (10) days from the date of the written notice (Glenn County Code §15.050.040). The Notice of Appeal shall be submitted in writing and accompanied by appeal fee as listed in the Glenn County Master Fee Schedule.

The Planning & Public Works Agency or any other reviewing agency may, in the course of processing the application, request the applicant to clarify, amplify, correct, or otherwise supplement the information required for the application. According to Section 65944(C), additional information may be requested in order to comply with Divisions 13 of the State of California Public Resources Code.

Pursuant to Board of Supervisors Resolution No. 96-12

For complex projects, an estimate of the Glenn County Planning & Public Works Agency time and expense shall be prepared by the Glenn County Planning Division within thirty days of application submittal. The Applicant shall be notified of the amount of deposit required in writing. The Applicant shall be required to deposit the amount of money specified in the estimate in a Glenn County Planning & Public Works Agency Trust Account for the specific application.

No work shall be performed by the Glenn County Planning & Public Works Agency on the project in excess of the allotted hours listed above until funds are deposited in a Glenn County Planning & Public Works Agency Trust Account. Funds shall be deposited prior to determining that the application is complete for processing. At the time of final project approval, any excess funds remaining in the Trust Account shall be returned to the applicant.

Additional Fee: California State Fish and Game Code Section 711.4:

Pursuant to California Fish & Game Code §711.4, the County of Glenn is required to collect filing fees for the Department of Fish and Game for all projects processed with a Negative Declaration or Environmental Impact Report unless a fee exemption is provided in writing from the Department of Fish and Game. These filing fees are collected to defray the costs of managing and protecting fish and wildlife resources including, but not limited to, consulting with public agencies, reviewing environmental documents, recommending mitigation measures, and developing monitoring programs.

California Fish & Game Code §713 requires the Department of Fish and Game to adjust the filing fees annually. The annual fee adjustments are based on changes in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services, as published by the U.S. Department of Commerce. As the filing fees are adjusted annually, you will be notified of the fee amount upon release of the environmental document for the project. You may go to <http://www.dfg.ca.gov/habcon/ceqa/> for more information and to see a list of the current filing fees.

Pursuant to California Fish & Game Code §711.4(d) and California Code of Regulations Title 14, Chapter 3, Article 6, Section 15075(a), the filing fee is required to be submitted prior to the noticing or approval of any project. All checks should be made payable to Glenn County. Under Section 711.4 (c)(3) of the Fish and Game Code, any approvals granted for any project are not vested until the filing fee is paid.

Additional Fees:

If additional fees are required for environmental review of a project, the applicant shall be responsible for these fees. The applicant shall also be responsible to pay the cost for obtaining any necessary permits from any other agencies.

RP # _____

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APPLICATION FOR A RECLAMATION PLAN

NOTE: FAILURE TO ANSWER APPLICABLE QUESTIONS AND REQUIRED ATTACHMENTS COULD DELAY THE PROCESSING OF YOUR APPLICATION.

1. **APPLICANT(S):**

NAME:

ADDRESS:

PHONE: (Business) _____ (Home) _____

2. **PROPERTY OWNER(S) (SURFACE RIGHTS):**

NAME:

ADDRESS:

PHONE: (Business) _____ (Home) _____

FAX: _____ E-MAIL: _____

3. **Name and address of property owner(s) duly authorized agent who is to be furnished with Notice of Hearing (Section 65091 California Government Code).**

NAME:

ADDRESS:

4. PROPERTY OWNER(S) (MINERAL RIGHTS):

NAME:

ADDRESS:

PHONE: (Business) _____ **(Home)** _____

FAX: _____ **E-MAIL:** _____

5. LESSEE:

NAME:

ADDRESS:

PHONE: (Business) _____ **(Home)** _____

FAX: _____ **E-MAIL:** _____

6. OPERATOR:

NAME:

ADDRESS:

PHONE: (Business) _____ **(Home)** _____

FAX: _____ **E-MAIL:** _____

7. Address and Location of Project: _____

8. Current Assessor's Parcel Number: _____

9. Existing Zoning: _____

10. Existing Use of Property: _____

11. Mineral commodity to be mined: _____

12. Proposed starting and termination dates: _____

13. Operation will be (check one):
- Continuous
- Seasonal
- Intermittent

14. Total anticipated production for estimated life of project:

Mineral commodities to be removed: _____ / _____ tons(cu.yds)

Waste retained on the site: _____ / _____ tons(cu.yds)

Waste disposed off-site: _____ / _____ tons(cu.yds)

Maximum anticipated depth of mining: _____ feet

15. Please provide a detailed narrative explaining the proposed reclamation plan containing the following:

Mining Operations and Closure

- Describe the project's location within the 100-year flood plain.
- Describe how the mining plan schedule will allow for concurrent or phased reclamation.
- Describe the impact of the reclamation plan on future mining.
- Describe how the site will be secured to protect public health and safety. Show how all portals, shafts, tunnels, or openings will be gated or protected to prevent public entry but preserve access for wildlife.
- Disposition of old equipment and waste disposal.
- Removal of structures and dismantling of equipment.
- Abandonment of drill holes, water wells, and monitoring wells.

End Land Use

- Description of the proposed subsequent use (end use). The description should be provide a clear understanding of how the property be used. Provide evidence that all owners of a possessory interest in the land have been notified.
- Description of reclamation measures showing their relationship to/adequacy for the proposed end use.
- Describe how reclamation will meet prescribed performance measures (See Article 9 of Chapter 8 of Division 2 of Title 14 of the California Code of Regulations)

Geotechnical

- **Provide final slope angles considering all physical properties, existing area topography and necessary landscaping. Include engineering analysis of slope stability for safety.**
- **Describe all fill materials used for the proposed end use and provide all necessary engineering documentation showing that said material is appropriate for its proposed use. For urban end uses, provide compaction parameters as required.**
- **Show how all final landforms will conform to the topography of the surrounding area.**

Hydrology and Water Quality

- **Describe protections for surface and groundwater in accordance with the Porter-Cologne and Clean Water Acts (i.e. Regional Water Quality Control Board standards)**
- **Explain measures to protect quality, quantity, recharge, and storage capacity of groundwater such as vehicle maintenance procedures.**
- **Describe sediment and erosion control measures to be employed on site during mining, reclamation, and post reclamation. Include all erosion control facilities that will be constructed.**
- **Describe how surface runoff and drainage will be controlled to protect surrounding property and water resources. Include all grading and revegetation methods used to minimize erosion.**
- **Describe contaminant control and mine waste disposal**
- **Explain measures employed to minimize wind and water erosion of overburden stockpiles.**
- **Describe methods employed to comply with Fish and Game Code Section 1600 et seq., Section 404 of the Clean Water Act, and Section 10 of the Rivers and Harbors Act of 1899.**
- **Describe all methods used for rehabilitation of stream banks, rehabilitation of stream beds, protection of downstream uses, and minimization of erosion.**

Environmental Setting and Protection of Habitat

- **Describe the environmental setting of the project area and the impact of reclamation on the surrounding area. Identify sensitive species, wildlife habitat, sensitive natural communities (e.g. wetlands).**
- **Describe the proposed vegetative cover. Explain how it will be self-sustaining and appropriate to the area. Baseline studies should be included for comparison.**
- **Describe all protections employed for fish and wildlife in the project area.**

Re-soiling and Revegetation

- **Describe stockpiling of topsoil and application of fine material used for re-soiling of mine in support of phased reclamation. Include provisions for redistribution of topsoil.**
- **Explain any necessary soil amendments that are required and how their use will not impact water quality.**
- **Explain the post reclamation monitoring that will occur to ensure plant survival, cover, and species richness. Include provisions for test plots and plant replacement.**
- **Describe removal of all roads and de-compaction of areas which have been packed down due heavy equipment travel or other reasons.**
- **Provide a list of native species proposed for revegetation. Include planting schedule, irrigation (if necessary), and protection (i.e. fencing or caging).**
- **Describe weed management measures.**
- **Provided success criteria quantifying vegetative success at the 80% confidence level**

- 16. Provide a financial assurance cost estimate. For guidelines visit [http://www.consrv.ca.gov/OMR/financial assurances/](http://www.consrv.ca.gov/OMR/financial_assurances/) .**
- 17. Include a statement of responsibility for reclamation of the property.**
- 18. Provide any additional information that may be helpful in evaluating this request.**

DECLARATION UNDER PENALTY OF PERJURY
(Must be signed by the Applicant and the Property Owner)

I am (We are) the owner(s) of property involved in this application and I (We) have completed this application and all other documents required.

I am (We are) the owner(s) of the property consenting to the preparation and submission of this application.

I (We) declare under penalty of perjury that the foregoing is true and correct.

The Property Owner(s) and (or) Applicant(s), by signing this application, shall be deemed to have agreed to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against the foregoing individuals or entities, the purpose of which is to attack, set aside, void or null the approval of this development entitlement or approval or certification of the environmental document which accompanies it, or to obtain damages relating to such action(s). This indemnification agreement shall include, but not be limited to, damages, costs expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of the entitlement whether or not there is concurrent passive or active negligence on the part of the County.

Property Owner(s):

Signed: _____

Address: _____

Date: _____

Applicant(s):

Signed: _____

Address: _____

Date: _____

Case _____

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ENVIRONMENTAL INFORMATION FORM

To be completed by applicant or engineer

Use extra sheets if necessary

This list is intended to meet the requirements of State of California Government Code Section 65940.

I. GENERAL INFORMATION:

1. Name: _____
Address, City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail: _____

2. Name: _____
Address, City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail: _____

3. Address and Location of Project: _____

4. Current Assessor's Parcel Number(s): _____

5. Existing Zoning: _____

6. Existing Use: _____

7. Proposed Use of Site (project for which this form is prepared): _____

8. Indicate the type of permit(s) application(s) to which this form pertains: _____

9. If the project involves a variance, conditional use permit, or rezoning application, state this and indicate clearly why the application is required:

10. List and describe any other related permit(s) and other public approvals required for this project, including those required by city, regional, state, and federal agencies:_____

11. Have any special studies been prepared for the project site that are related to the proposed project including, but not limited to traffic, biology, wetlands delineation, archaeology, etc?_____

II. ENVIRONMENTAL SETTING:

1. Describe in detail the project site as it exists before the project, including information on topography, soil stability, plants and animals (wetlands, if any), different crops, irrigation systems, streams, creeks, rivers, canals, water table depth, and any cultural historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site. Snapshots or Polaroid photos will be accepted.

2. Describe the surrounding properties, including information on plants, animals, and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, agricultural, etc.), intensity of land use (one-family, apartment houses, shops, department stores, dairy, row crops, orchards, etc.) Attach photographs of the vicinity. Snapshots or Polaroid photos will be accepted.

North: _____

East: _____

South: _____

West: _____

3. Describe noise characteristics of the surrounding area (include significant noise sources):_____

III. SPECIFIC ITEMS OF IMPACT:

1. Drainage:

Describe how increased runoff will be handled (on-site and off-site): _____

Will the project change any drainage patterns? (Please explain): _____

Will the project require the installation or replacement of storm drains or channels? If yes, indicate length, size, and capacity: _____

Are there any gullies or areas of soil erosion? (Please explain): _____

Do you plan to grade, disturb, or in any way change swales, drainages, ditches, gullies, ponds, low lying areas, seeps, springs, streams, creeks, river banks, or other area on the site that carries or holds water for any amount of time during the year? _____

If yes, you may be required to obtain authorization from other agencies such as the Army Corps of Engineers or California Department of Fish and Game.

2. Water Supply:

Indicate and describe source of water supply (domestic well, irrigation district, private water company): _____

Will the project require the installation or replacement of new water service mains? _____

3. Liquid Waste Disposal:

Will liquid waste disposal be provided by private on-site septic system or public sewer?: _____

If private on-site septic system, describe the proposed system (leach field or seepage pit) and include a statement and tests explaining percolation rates, soil types, and suitability for any onsite sewage disposal systems: _____

Will any special or unique sewage wastes be generated by this project other than normally associated with resident or employee restrooms? Industrial, chemical, manufacturing, animal wastes? (Please describe)_____

Should waste be generated by the proposed project other than that normally associated with a single family residence, Waste Discharge Requirements may be required by the Regional Water Quality Control Board.

4. Solid Waste Collection:

How will solid waste be collected? Individual disposal, private carrier, city?_____

5. Source of Energy:

What is the source of energy (electricity, natural gas, propane)?:_____

If electricity, do any overhead electrical facilities require relocation? Is so, please describe:_____

If natural gas, do existing gas lines have to be increased in size? If yes, please describe:_____

Do existing gas lines require relocation? If yes, please describe:_____

6. Fire Protection:

Indicate number and size of existing and/or proposed fire hydrants and distance from proposed buildings:_____

Indicate number and capacity of existing and/or proposed water storage facilities and distance from proposed buildings:_____

IV. FOR ZONE CHANGE, ZONE VARIANCE, AND SPECIAL USE PERMIT APPLICATION:

1. Number and sizes of existing and proposed structures: _____

Square footage (structures) _____ S.F.; _____ S.F.
(New) (Existing)

2. Percentage of lot coverage: _____

3. Amount of off-street parking provided: _____

4. Will the project be constructed in phases? If so, please describe each phase briefly: _____

5. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents, and type of household size expected: _____

6. If commercial, indicate type, estimated employment per shift, days and hours of operation, estimated number of daily customers/visitors on site at peak time, and loading facilities: _____

7. If industrial, indicate type, estimated employment per shift, and loading facilities: _____

8. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project: _____

9. List types and quantities of any hazardous or toxic materials, chemicals, pesticides, flammable liquids, or other similar product used as a part of the operation and storage container sizes: _____

Submit Material Safety Data Sheets (MSDS) for any proposed hazardous materials. If hazardous materials are proposed, it is recommended that the applicant contact the Air Pollution Control District/CUPA for permitting requirements.

10. Describe any earthwork (grading) to be done and dust control methods to be used during construction: _____

11. Describe any potential noise or vibration sources associated with the project (i.e. compressor, machine noise, heavy equipment). _____

12. Describe source, type, and amount of air pollutant emissions (smoke, odors, steam, gases, water vapor, dust, chemicals) from the project. Describe what methods would be used to reduce emissions: _____

V. CERTIFICATION:

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Date: _____ Signature: _____

For: _____

According to Section 65943 for the California Government Code, your application will be reviewed within 30 days and you or your agent will receive written notice regarding the completeness of your application. Any reviewing agency may, in the course of processing the application, request the applicant to clarify, amplify, correct, or otherwise supplement the information required for the application.

According to Section 65944 (C), additional information may be requested in order to comply with Division 13 of the State of California Public Resources Code.