



GLENN COUNTY  
PLANNING AND PUBLIC WORKS AGENCY  
777 North Colusa Street  
Willows, CA 95988  
(530) 934-6540  
FAX (530) 934-6533  
[www.countyofglenn.net](http://www.countyofglenn.net)



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## **APPLICATION INSTRUCTIONS**

### **FARMLAND SECURITY ZONE**

#### WHERE TO FILE:

Glenn County Planning Division  
777 North Colusa Street, Willows, CA 95988

#### WHEN TO FILE:

First of July to last Friday of September  
Last day to submit application is last Friday of September at 3:00 PM

#### **APPLICATION CHECKLIST:**

1.  The applicant shall pay the required application fee. Fees are accepted by check, cash, or credit card. Checks should be made payable to Glenn County. The current application fee is as listed in the Glenn County Master Fee schedule.
2.  The application form shall be properly filled out and signed by ALL property owners. All property owners shall sign (husband and wife) or a Power-of-Attorney shall be submitted specifically authorizing a designated person to sign the application. If the property owner is a corporation, a Resolution from the corporation authorizing this application shall be submitted. The Resolution shall indicate an individual or individuals who are authorized to sign the application on behalf of the corporation.
3.  Preliminary Title Report (issued within 90 days) and Current Deeds.
4.  One copy of the current County Assessor's Map with the property of the proposed Farmland Security Zone contract delineated shall be submitted with the application.

According to Section 65943 of the California Government Code, your application shall be reviewed by the County within 30 days from the filing date to determine the completeness of the application. You shall receive written notice if the application is determined to be incomplete. Please note that acceptance of the application as complete is not an indication of approval.

If the application is deemed incomplete for further processing, the applicant may appeal this decision to the Planning Commission by filing a Notice of Appeal with the Planning & Public Works Agency within ten (10) days from the date of the written notice (Glenn County Code §15.050.040). The Notice of Appeal shall be submitted in writing and accompanied by appeal fee as listed in the Glenn County Master Fee Schedule.

The Planning & Public Works Agency or any other reviewing agency may, in the course of processing the application, request the applicant to clarify, amplify, correct, or otherwise supplement the information required for the application. According to Section 65944(C), additional information may be requested in order to comply with Divisions 13 of the State of California Public Resources Code.

Upon acceptance of a complete application, you shall receive a packet which will include the following:

1. One copy of a Farmland Security Zone contract.

The contract will need to be signed by ALL property owners. If the property owner is a corporation, a Resolution from the corporation is required which indicates an individual or individuals who are authorized to sign the contract on behalf of the corporation. All signatures on the contract shall be **notarized**. The notary shall submit an All-Purpose Acknowledgment in the format as described in the revised Civil Code Section 1189.

2. A Notice or Notices of Voluntary Merger will also be included if applicable to the project.

A Notice or Notices of Voluntary Merger will be required to be recorded in order for parcels to meet the minimum parcel size prescribed by the Farmland Security zoning district. All property owners will be required to sign the document. Pursuant to an Ordinance by the Board of Supervisors, your property shall be rezoned to a Farmland Security Zone.



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FSZ \_\_\_\_\_

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**APPLICATION FOR FARMLAND SECURITY ZONE**

NOTE: FAILURE TO ANSWER APPLICABLE QUESTIONS AND REQUIRED ATTACHMENTS COULD DELAY THE PROCESSING OF YOUR APPLICATION.

1. Property Owner(s):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Business) \_\_\_\_\_ (Home) \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

2. Name and address of property owner's duly authorized agent (if applicable) who is to be furnished with notice of hearing (Section 65091 California Government Code).

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

3. Address and Location of Project: \_\_\_\_\_

4. Current Assessor's Parcel Number(s): \_\_\_\_\_

5. Existing Zoning: \_\_\_\_\_

6. Existing and Proposed Use of Property: \_\_\_\_\_

\_\_\_\_\_

7. Number of acres: \_\_\_\_\_

8. Surrounding Land Uses: \_\_\_\_\_ Surrounding Zoning: \_\_\_\_\_  
North: \_\_\_\_\_  
East: \_\_\_\_\_  
South: \_\_\_\_\_  
West: \_\_\_\_\_

9. Topography: \_\_\_\_\_

10. Vegetation: \_\_\_\_\_

11. Water Supply:	Source or Type	Provider
Existing:	_____	_____
Proposed:	_____	_____

12. Sewage Disposal:		
Existing:	_____	_____
Proposed:	_____	_____

13. Fire Protection:		
Existing:	_____	_____
Proposed:	_____	_____

14. School District(s): \_\_\_\_\_

15. Natural hazards: \_\_\_\_\_  
\_\_\_\_\_

16. Is there a Deed of Trust on this property? Yes \_\_\_\_\_ No \_\_\_\_\_

17. Land Tenure: \_\_\_\_\_  
Owner-operated: \_\_\_\_\_  
Rented: \_\_\_\_\_  
Leased: \_\_\_\_\_  
Share-cropped: \_\_\_\_\_  
Other: \_\_\_\_\_

18. Acreage for each Type of Soil and Soil Class from State Important Farmland Map: \_\_\_\_\_

19. Acreage in non-farm uses (roads, ditches, dwelling site) \_\_\_\_\_

20. Number of dwelling units: \_\_\_\_\_

21. Consent to Merge Parcels:

As part of my (our) Farmland Security Zone application I (We) hereby consent to merging all legally separate parcels of land into parcels meeting the minimum parcel size of the resultant Farmland Security Zone as required by the Glenn County General Plan and Zoning Ordinance.

I (We) also hereby consent to merge all legally separate parcels not meeting the minimum sizes above in accordance with Section 66499.20-3/4 of the Subdivision Map Act.

If applicable, I (We) agree to have a Notice or Notices of Voluntary Merger recorded with the Farmland Security Zone contract.

I (We) declare under penalty of perjury that the foregoing is true and correct.

All Property owners must sign:

_____	_____
_____	_____
_____	_____

**DECLARATION UNDER PENALTY OF PERJURY**

(Must be signed by all Property Owner(s))  
(Additional sheets may be necessary)

The Property Owner(s), by signing this application, shall be deemed to have agreed to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against the foregoing individuals or entities, the purpose of which is to attack, set aside, void or null the approval of this development entitlement or approval or certification of the environmental document which accompanies it, or to obtain damages relating to such action(s). This indemnification agreement shall include, but not be limited to, damages, costs expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of the entitlement whether or not there is concurrent passive or active negligence on the part of the County.

I am (We are) the owner(s) of property involved in this application and I (We) have completed this application and all other documents required.

I am (We are) the owner(s) of the property involved in this application and I (We) acknowledge the preparation and submission of this application.

I (We) declare under penalty of perjury that the foregoing is true and correct.

Property Owner(s):

Signed: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Property Owner(s):

Signed: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_