

MINUTES
Glenn County Planning & Public Works Agency
Accident Safety Committee

Wednesday, January 8, 2014

Present: Di Aulabaugh
Ken Dunn
Steve Paillon
Mark Sarmiento

Matt Gomes
Ricardo Valdez
Brooks VonBargen
Mark Carney

Jolene Swanson
Michelle Cavier
Mardy Thomas
Manny Cesa

1. **Call to Order** Di Aulabaugh, Deputy Director, Planning & Public Works Agency called the Accident Safety Meeting to order at 11:40 a.m., introductions were made.

2. **Minutes**
Matter: Approve Minutes of October 2, 2013
Documents: Minutes of October 2, 2013
Approve: Ricardo Valdez
Second: Mardy Thomas
Vote: All in favor

3. **Discussion Items**
Matter: A. Accident/Incident Reports
Documents: A. Accident/Incident Reports
Proceedings: A. Michelle Cavier, Personnel Asst. III/Asst. Safety Officer, Glenn County Personnel Department, provided reports from Golden State Risk Management's website (www.gsrma.org). Mrs. Cavier reported that Personnel will be taking over all medical information. They are also in the process of updating SIMS/NIMS training, which allows County staff federal funding reimbursement eligibility in a disaster.

Matter: B. Division Reports
Proceedings: B. Following reports were given:
 - Steve Paillon – Nothing to report
 - Manny Cesa – Continues weekly safety meetings
 - Mark Carney – Continues monthly safety meetings
 - Ricardo Valdez – Continuing D.A. Office prep. Monthly safety meetings, and recently had inmate training.
 - Mardy Thomas – Reported that Mine Safety training is needed.
 - Mark Sarmiento – Continues regular safety meetings. Reported that Orland and Elk Creek first aid kits in trucks and cabinets need checked/filled.
 - Ken Dunn - Nothing to report
 - Brooks VonBargen – Continues bi-weekly safety meetings

4. **Action Items**
Matter: Department Representatives
Proceedings: Following representatives were appointed by their supervisor:
 - Luke Weinrich – Shop
 - Krista Tully – Sign Shop
 - Dade Smith – Landfill

5. **Next Meeting**
April 2, 2014, 11:30am – 1:00pm

Meeting adjourned 12:10 p.m.