GLENN COUNTY SAFETY COMMITTEE MEETING

BOARD OF SUPERVISORS CONFERENCE ROOM

MEMORIAL HALL BUILDING

May 14, 2014

**Present:** Jamie Cannon/Personnel, Michelle Cavier/Personnel, Laura Niehues/Assessor’s, Brian Taylor/Ag Dept., Jolene Swanson/PPWA, Maria Ehorn/PPWA, Norma Chavez/DCSS, Jamie Gammon/Public Guardian, Olivia Ramirez/Probation, Jim Miranda/Sheriff’s Office, Brenda Sites/DOF, Dan Green/HRA

1. Call to Order: Meeting was called to order at 11:02pm by Jamie C.
2. Approval of Minutes: Brian motioned to approve the minutes of the previous meeting; the motion was seconded by Jolene.
3. Incident Analysis: The LPIP application was submitted in April. New to the application this year is the Loss Exposure Experience Plan. Michelle stated Sprains, Strains or Tears are our most common incidents reported. We have chosen to incorporate training over the next year with a decrease in incidents as our goal. Jamie C. will submit an email with instruction and a plan to each department.
4. Open Forum: 4a. Brian stated the petroleum storage tanks do not meet CalOSHA standards in regards to the fall protection guidelines. Jamie C. suggested requesting LPIP funds to address this issue. This is a violation and must be fixed.
5. Loss Prevention Program: Five LPIP requests were submitted, the committee motioned unanimously to approve all requests, the motion was seconded by Norma.
6. Budget: Loss Prevention Subsidy Funds were received and used for digital services of the Top Safety/Top Health informational flyers.
7. NIMS/SEMS: Jamie C. reminded the committee the deadline for trainings is 5/31/14. The first training was done April 22, 2014 by Lt. Miranda with the next training scheduled for 5/15/14.
8. Other: Medcor contact informational cards were distributed by Michelle.

Michelle and Jamie C. stated CPR trainings are available thru Glenn Medical Center twice per year at $10 per person with a 10 person limit per class. GSRMA can also conduct the training with 10 people per class for $20 per person.

The next deadline for LPIP requests is July 31, 2014.

1. Next Meeting: The next Safety Committee meeting is scheduled for August 13, 2014 @ 11:00am at the Board of Supervisor’s Conference Room.

Adjournment: Jamie C. motioned to adjourn the meeting; the motion was seconded by Jamie G., meeting adjourned at 11:35am.