

GLENN COUNTY

Planning & Public Works Agency

P.O. Box 1070 / 777 N. Colusa Street
 Willows, CA 95988
 530.934.6530 Fax 530.934.6533
www.gcppwa.net



	SERVICE REQUEST ORDER
	PROJECT REQUEST ORDER
DATE:	
TIME:	
REQUESTING DEPARTMENT:	
REQUESTOR'S PHONE #:	
REQUESTOR'S E-MAIL:	

LOCATION & DESCRIPTION OF SERVICE/PROJECT REQUESTED (include timing deadline if applicable):

Availability of Funds Certified by: _____
 (Authorized Signature of Requesting Department)

Budget Organizational Key Code for Billing: _____

Project Estimate Approved by: _____
 (Authorized Signature of Requesting Department)

BELOW TO BE COMPLETED BY PPWA STAFF ONLY

ENTERED INTO CAMS BY: _____ DATE: _____ CAMS #: _____

ACTION TAKEN:

BY: _____ DATE: _____ TIME: _____