



MINUTES
Glenn County Information Services
Coordinating Committee

WEDNESDAY, November 16, 2016

Present: Ed Lamb, Chair, DOF, Chair Marcie Skelton, AG
Sendy Ibanez, Assessor Jody Samons, HHSA
Di Aulabaugh, PPWA Erin Marshall, Personnel
Wyatt Acheson, HHSA Tyler Smith, MITCS
Erin Valdez, HHSA Jim Umenhofer, MITCS
Rich Warren, Sheriff John Harris, MITCS
David Jensen, MITCS (phone conferenced in)

CALL TO ORDER: Ed Lamb confirmed a quorum and called the meeting to order at 10:30 a.m.

1. Minutes

Matter: Approve Minutes of October 19, 2016
Documents: Minutes of October 19, 2016
Proceedings: Motion by Marcie Skelton to adopt minutes as presented, second by Sendy Ibanez.
Order: Approve Minutes of October 19, 2016
Vote: Unanimous

2. Unscheduled Matters and Public Comment

Proceedings: No comments were heard.

3. Budget

Proceedings: David Jensen reported that software/warranty renewals have been issued.

4. Best Practices / Policies / Projects

Matter a: Countywide Phone System Project Status
Documents: None
Proceedings: Erin Valdez reported that HHSA was doing inventory check, requested Child Support Services Phone ID#s as its believed they may have been from HHSA order, seeking additional licenses. Marcie Skelton commented that Ag conference room phone is still not hooked up. Tyler Smith shared that porting process and older information causes problems. Rich Warren reported that dispatch cannot have these problems and suggested a list be generated of numbers to not touch. Ed Lamb mentioned the conversion from Calnet 2 to Calnet 3 was a very frustrating process however it has been completed. David Jensen reported ASE fiber network conversion was completed yesterday except for HHSA Walker Street location. The hardware install tentatively rescheduled for November 23, 2016. Tyler Smith mentioned the County's bandwidth was increased and the internet upgrade also improved network speeds. CORE is scheduled to for move over of the hardware components from HHSA with their phones online on January 11, 2017.

Matter b: Web Monitoring
Documents: None
Proceedings: David Jensen reported that he is looking into iron port device as an alternative to the previously suggested use instead of Open DNS.

Matter c: Trainings
Documents: None

Proceedings: Di Aulabaugh – Nothing to report.

Matter d: HelpCentral.org 211

Documents: None

Proceedings: Erin Valdez reported that her department is moving forward and partnering with the Office of Education.

5. Department & MITCS Report

Matter a: MITCS Monthly Report

Documents: IS Committee Report November 16, 2016

Proceedings: David Jensen reviewed report provided. C IV is still not working however CAMS is good. Ed Lamb inquired as to what the Citrix 7.11 upgrade entailed. David Jensen responded profile management, Windows Server 2016, and efficiency. Tyler Smith added bug fixes and performance. David Jensen also shared they were going to replace Adobe Reader with FoxIT to test and see if it corrects the issues. Tyler Smith stated MS has changed patching policy, grouping patches, etc. once monthly, potential to cause problems, balancing security patches against other bug fixes. Di Aulabaugh shared audit should be wrapping up near the end of the current month would be a good idea to have fiscal staff receive basic training for access in December 2016. David Jensen commented on Disaster Recovery Cloud, Domain Controller, Exchange always on, always accessibly, some voicemail's (cost based on size) with Reach out to Rich for OES/EOC.

6. Call for Agenda Items for Next Meeting

Consensus of committee to carry over usual items, removing HelpCenter.org 211.

7. MITCS (ClearIT) Review

Matter: MITCS support services

Documents: None

Proceedings: None heard.

8. Next Scheduled Meeting

January 18, 2017 at 10:30 a.m.

Board of Supervisors Conference Room

Willows Memorial Hall

Meeting adjourned at 11:20 a.m.

~Respectfully prepared and submitted by Di Aulabaugh, Planning & Public Works Agency~