

GLENN COUNTY Planning & Public Works Agency

P.O. Box 1070 / 777 N. Colusa Street
Willows, CA 95988
530.934.6530 Fax 530.934.6533
www.gcppwa.net



"It is our mission to model excellence in local government through accountability and fiscal responsibility"

John F. Linhart, Director

	SERVICE REQUEST ORDER
	PROJECT REQUEST ORDER

DATE:	
TIME:	
REQUESTING DEPARTMENT:	
REQUESTOR'S PHONE #:	
REQUESTOR'S E-MAIL:	

LOCATION & DESCRIPTION OF SERVICE/PROJECT REQUESTED (include timing deadline if applicable):

Availability of Funds Certified by: _____
(Authorized Signature of Requesting Department)

Budget Organizational Key Code for Billing: _____

Project Estimate Approved by: _____
(Authorized Signature of Requesting Department)

BELOW TO BE COMPLETED BY PPWA STAFF ONLY

ENTERED INTO CAMS BY: _____ DATE: _____ CAMS #: _____

ACTION TAKEN:

BY: _____ DATE: _____ TIME: _____