

# Program Manager Report

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February 10, 2020

## General Updates:

- None

## Administrative Updates:

- Continued coordination with Mary Fahey, Colusa Groundwater Authority (CGA), and others as needed to organize and direct joint tasks and upcoming activities
- Working on updating GIS shapefile for submittal to DWR accounting for the most recent basin boundary modifications
- Various meeting preparations
- Initial discussions with DWR regarding potential new monitoring wells (Technical Support Services or Critical Water Transfer Monitoring Program)
- **California Fair Political Practices Commission (FPPC) Statement of Economic Interests (Form 700s)- 2019/2020 Forms are due April 1, 2020.** Please complete the Form 700 and send the signed original to Lisa Hunter.

Mailing address:

Glenn Groundwater Authority

ATTN: Lisa Hunter

PO Box 351

Willows, CA 95988

Hand delivery:

Glenn County Dept. of Agriculture

Lisa Hunter

720 N. Colusa St.

Willows, CA 95988

Forms and guidance documents can be found at the FPPC website at:

<http://www.fppc.ca.gov/Form700.html>

or contact Lisa Hunter to request a paper copy.

- AB 1234 Compliant Ethics Training: Emails were sent to Directors/Alternates that are due to complete the ethics training or will be due soon. Once training is complete, forward certificates of completion to Lisa Hunter.
- Upcoming: Government Compensation in California Report (received instruction letter 2/7/20)

## Project Updates:

- Outreach (January/February)
  - SGMA update at Northern Sacramento Valley Integrated Regional Water Management Technical Advisory Committee Meeting (1/15/20)
  - SGMA Story Map is now live on the Glenn County website  
<https://arcg.is/1GbOXC>
  - Upcoming: SGMA update to the Tehama Colusa Canal Authority Board of Directors (March or April)
- Colusa Subbasin GSP Development Proposition 1 Grant (CGA contracting agency)
  - Review and comment on Progress Report/Invoice

- Proposition 68 Grant application (CGA lead agency, GGA contract with Davids Engineering)
  - Coordination with Davids Engineering and CGA staff to review DWR comments and develop draft revised Attachment 6 (see more in meeting materials)
  - Submit invoice to CGA to reimburse for one-half the Proposition 68 grant application process (\$9,033.87)
- HCM/Water Budget Project Update (GGA contract with Davids Engineering)
  - Continuing bi-weekly meetings with M. Fahey, L. Hunter, and consulting team on project updates
  - Submit GGA invoice to CGA for HCM/Water Budget project work to include in the Proposition 1 grant invoice for reimbursement (\$26,314.41)
- Colusa Subbasin GSP Development (GGA contract with Davids Engineering)
  - Developed contact with Davids Engineering and CGA staff, forwarded contract for counsel review
- Technical Support Services (TSS) Project (CGA is DWR's point of contact)
  - Initial discussion with DWR staff regarding potential monitoring wells
  - Upcoming: Explore possibility of requesting services for translating materials or other needs
- Facilitation Support Services (CGA lead)
  - Upcoming: Consider exploring future needs and requests for services
- CGA/GGA MOU
  - The Draft MOU was discussed at the CGA/GGA Joint Executive Committee meeting on September 4, 2019.
    - M. Fahey & L. Hunter revised the draft MOU based on Executive Committee comments and forwarded the draft MOU to CGA and GGA counsel requesting clarifications and review
    - The Draft MOU will be brought to the February 27, 2020 Joint Executive Committee meeting
  - Following CGA and GGA Executive Committee reviews, the draft will be brought to both Boards for review, comment, and consideration of approval.
- 2018/2019 Annual Audit
  - Coordinated with CliftonLarsonAllen staff to complete the 2018/2019 report
  - Hard copies of the final report are available for each agency.
- Long-Term Funding
  - Coordinated with Provost & Pritchard to explore potential error in fee charged
    - Additional review determined 5 parcels along the boundary of the GGA were charged incorrectly
    - Errors have been corrected and submitted to the Department of Finance
  - Invoices have been prepared for the parcels that are not included in the County's tax system which are generally government parcels
    - May want to consider setting a minimum to send a bill to in the future