



Corning Sub-basin GSA Committee Meeting Minutes

April 27, 2023 | 2:00 p.m.
Glenn-Colusa Irrigation District Pump Station
7854 County Rd 203, Orland, CA 95963

Public participation was also offered via teleconference

1. Call to Order

- Tom Arnold called the meeting to order at 2:03 p.m.

2. Roll Call

	Party Representative	Member Agency
X	Tom Arnold	County of Glenn
X	Grant Carmon	County of Glenn
X	John Amaro	Glenn-Colusa Irrigation District
	Pete Knight	Glenn-Colusa Irrigation District
X	Julia Violich	Monroeville Water District
	Seth Fiack	Monroeville Water District

Roll call was taken as noted above.

3. *Meeting Minutes

- *Approval of March 23, 2023 meeting minutes.
 - No corrections or comments were made to the draft meeting minutes.

On a motion by Mr. Carmon, seconded by Ms. Violich, the March 23, 2023 meeting minutes were unanimously approved as presented.

4. Period of Public Comment

- No comments were heard.

5. Staff Reports

- Lisa Hunter stated in regards to the Executive Order N-7-22 compliance, zero well permit acknowledgement forms have been received between March 23, 2023 and April 27, 2023.

- Ms. Hunter stated all the invoices for the member agency 2022–2023 contributions were sent out and all payments have been received. She thanked the CSGSA for their contributions and support. She further stated Glenn County has issued a budget number to the CSGSA which will allow payment to consultants. Furthermore, she stated two invoices, each under \$5,000, from Luhdorff and Scalmanini Consulting Engineers (LSCE) were received, but were inadvertently left out of the meeting packet. She requested direction on whether the CSGSA was comfortable with processing the invoices or if they wanted to wait to approve during the next meeting. She explained LSCE was aware of the situation. There was some discussion on due dates and invoice dates. The consensus from the CSGSA was to wait to approve payment of the invoices until the next meeting to ensure transparency.

6. Corning Sub-basin Groundwater Sustainability Agency (CSGSA) Operations and GSP Implementation Fee Project

- a. Receive an update on Fee Project.
 - b. Review Fee Options Analysis.
 - c. Discuss next steps.
- Ms. Hunter introduced Cab Esposito from LSCE to give a presentation on the long-term funding project for the CSGSA. Mr. Esposito reviewed the funding strategy, project schedule, milestones, and timeline. He then reviewed the development process and revenue needs projections. Mr. Esposito explained the different fee options that were evaluated including a uniform parcel charge, irrigated/non-irrigated, land use hybrids, and wellhead charge. LSCE provided recommendations on which options were feasible infeasible for various reasons including cost to implement, time to develop, and option for the GSA to become a billing collector.
 - There was lengthy discussion on various options and implications to consider including incentivizing surface water use by reducing fees to those using surface water, user classes (example: irrigated with surface water, irrigated with groundwater), evaluating the ability for a parcel to earn revenue, consistent use of metrics, and various options for splitting the costs among the user classes. Ms. Kincaid stated that however the fees are broken down, it must be justified in the fee study report.
 - It was agreed that LSCE bring back additional information, including cost assumptions, to explore the irrigated/non-irrigated option and that surface water use should be incentivized. There was also direction to acknowledge the concept of the well head option, but not move forward with that approach during this phase due to time to develop the program.

7. *Election of Secretary

- Ms. Kincaid explained that as there are no set bylaws as of now, typically a secretary is either an elected board member or a staff member.

On motion by Ms. Violich, seconded by Mr. Amaro, it was unanimously voted to elect Lisa Hunter as CSGSA Secretary for 2023.

8. *Authorize Staff to file Registry of Public Agencies with Secretary of State

- No discussion was held.

On a motion by Mr. Amaro, seconded by Mr. Carmon, it was unanimously ordered to authorize staff to file Registry of Public Agencies with Secretary of State.

9. *Authorize Staff to submit Application for Employer Identification Number

- Ms. Violich offered her expertise to evaluate the need for the Employer Identification Number and filing requirements. The consensus of the CSGSA was to table the item until the next meeting.

10. Discussion on development of a Conflict of Interest Code

- Ms. Kincaid explained the Fair and Political Practices Act requirements and process for development and submittal of a Conflict of Interest Code which includes a 45-day public notice period. This would initiate members to complete Form 700s annually.
- Mr. Carmon asked if it is a conflict if a member owned property within the boundary. Ms. Kincaid responded it is not a conflict if the member receives the standard service; the conflict would occur if a member were to act in a way that benefited them financially.
- A draft Conflict of Interest Code will be brought a future meeting.

11. Discussion on development of CSGSA Bylaws

- Ms. Kincaid stated bylaws are not required; however, most agencies develop them to provide an operating plan for the agency. Bylaws are not filed with the FPPC, as it is an internal document. A draft will be brought to a future meeting for review and adoption.

12. Discussion on annual audits

- The CSGSA will be required to have a CPA conduct an annual audit. The audit will be filed with the State Controller within 9 months after the fiscal year ends. The bylaws will set the fiscal year. More information on this topic will be brought to a future meeting.

13. Corning Subbasin Groundwater Sustainability Plan Implementation

- Ms. Hunter stated the 2022 Annual Report was submitted by the April 1st deadline and she will be coordinating with Tehama County on a process to complete the Water Year 2023 Annual Report.

14. Corning Subbasin Advisory Board Report

- Mr. Turnbull reported the Corning Subbasin Advisory Board (CSAB) had a meeting, and they received a presentation on the Annual Report.
- Mr. Carmon requested an agenda item be placed on a CSAB agenda to discuss funding of the Annual Report. Ms. Hunter added there are plans to discuss cost share between the GSAs through the Facilitation Support Services work.

15. Corning Sub-basin GSA Committee Member Reports and Comments

- No member reports or comments were heard.

16. Next Meeting

- The next regular meeting is scheduled for May 25, 2023 at 2:00 p.m. A special meeting will be scheduled around May 11, 2023.

17. Adjourn

- The meeting was adjourned at 3:57 p.m.