



**MINUTES**  
**AIRPORT ADVISORY COMMITTEE (AAC)**  
**Glenn County, California**

**Wednesday, January 6, 2021**

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**Members Present:**

Ernie Pieper  
Taylor Michaud  
Jamie Lely  
Gerald Kraemer  
Mike Peavy

**Also Present:**

Cole Grube, PW Director/Airport Manager  
Talia Richardson, PW Deputy Director  
Alex Galvan, Airport Site Worker  
Scott DeMoss, CAO

**Members Absent:**

Ken Hahn, BOS Liaison

**Others Present:**

Cam Thomas  
David Dietz

**\*THIS MEETING WAS RECORDED AND FURTHER DETAIL CAN BE HEARD BY USING THE FOLLOWING LINK\***

[https://zoom.us/rec/share/-7LpAIAjpsBZ9Q7RqTkyTQJT\\_iT0vQR8zF7ZDKCDEs20zzxlF51oJqLAaTn8J94F.njYgxHfy7\\_ctZDRF](https://zoom.us/rec/share/-7LpAIAjpsBZ9Q7RqTkyTQJT_iT0vQR8zF7ZDKCDEs20zzxlF51oJqLAaTn8J94F.njYgxHfy7_ctZDRF)  
Passcode: j1^tgThf

The meeting was called to order by Cole Grube at 3:32 p.m.

**1. Election of 2021 Chairman, Vice-Chairman, and Secretary**

Matter: Annual Election of Chair, Vice-Chair, and Secretary  
Documents: None  
Proceedings: Cole Grube explained duties of officers.  
Motion by Member Pieper electing Member Lely as Chair, Member Kraemer as Vice-Chair, and volunteering himself as Secretary.  
Motion/Second: Member Pieper / Member Kraemer  
Order: Elect Member Lely as Chair, Member Kraemer as Vice-Chair, and Member Pieper as Secretary.  
Roll Call Vote: Yea: Kraemer, Lely, Peavy, Michaud, Pieper  
Nos: None  
Abstain: None  
Absent: None

**2. Minutes**

Matter: Approve Minutes of November 5, 2020 meeting  
Documents: November 5, 2020 Minutes  
Proceedings: Chair Lely introduced item asking for any comments or corrections. Hearing none, Chair Lely asked for a motion.  
Motion/Second: Member Michaud / Member Kraemer  
Order: Approve minutes of November 5, 2020.  
Roll Call Vote: Yea: Kraemer, Lely, Michaud, Pieper  
Nos: None  
Abstain: Peavy (was not present at meeting)  
Absent: None

### **3. Discussion Items**

**Matter a:** Review and Discuss Budget  
**Documents:** Budget papers  
**Proceedings:** Chair Lely introduced the item. Mr. Grube asked for any questions. Member Kraemer inquired as to what 03292 PW ISF Allocation was. Ms. Richardson replied for staff time put into fiscal and administrative work. Member Kraemer also inquired about revenue at Orland Industrial Park (OIP). Mr. Grube explained this entails revenue from BRT, Wilbur-Ellis, and Musco land leases and building lease from IronTree Ag. Member Kraemer requested staff to watch revenue stream.

#### **Discussion item only**

**Matter b:** AOPA Presentation – Mike Peavy  
**Documents:** Dealing with Reversionary Rights – Case Study  
**Proceedings:** Chair Lely reported this item will be postponed to July meeting due to technical difficulties with Member Peavy’s microphone.

#### **Discussion item only**

**Matter c:** Review Leases with County Counsel, William Vanasek  
**Documents:** Standard Hangar and Land Leases given at last meeting to review  
**Proceedings:** Mr. Grube stated County Counsel was not in attendance. Chair Lely postponed item to July meeting.

#### **Discussion item only**

**Matter d:** Fuel Price/Card Operation  
**Documents:** None  
**Proceedings:** Chair Lely introduced items:  
i. QTPod updated card reader with notice of five hundred dollar (\$500) hold for “fill up”.  
Mr. Grube explained how the QTPod system worked when pressing the “fill up” button. Mr. Galvan reported a message will pop up in the screen, warning user “a \$500 hold will be place on card”.  
ii. QTPod was unable to provide billing, zip code, information as requested by Member Peavy.  
Mr. Grube reported there is only one entry field for the report, which we use for aircraft tail number in the case of tracking purposes. Member Peavy requested a list of the “N” (tail numbers). Mr. Grube replied he would provide list, adding that QTPod has received this request from a number of other airports and may be adjusting the system to ask for tail number and zip code in the future; currently they don’t have this option in their software. Member Kraemer shared if the limit amount was ever dropped again, it could be bypassed by choosing “gallons”. Member Peavy noted there seems to be more fuel sales since price change. Mr. Galvan confirmed this. Chair Lely suggested putting Alex’s number on the QTPod reader for reference instead of the pump; adding her appreciation for Alex and his availability and ease to work with.

#### **Discussion item only**

Matter e: WLW Draft Airport Layout Plan (ALP) Presentation – David Dietz, Mead & Hunt

Documents: Aviation Management Consultant Group (AMCG) PowerPoint

Proceedings: Chair Lely introduced the item. Mr. Grube introduced David Dietz, Mead & Hunt, and turn presentation over. Mr. Dietz presented with PowerPoint. Full presentation can be heard at link at top of minutes. Copy of PowerPoint was requested.

Member Michaud stated turbine Ag Cat is not used, most common is air tractor and thrush aircraft. Mr. Dietz replied he will update records to reflect.

-Defining the Critical Aircraft-

Member Pieper inquired if wind data came from Oroville airport. Mr. Dietz replied yes.

Member Pieper inquired if real data could be used at airport. Mr. Michaud stated Cal Plant has wind reporting. Mr. Dietz added that a year’s worth of data is needed and he will look into other sources of data if contacts are provided but, he doesn’t believe new data would allow a second runway.

-Nonstandard Conditions-

Member Kraemer inquired how other airports get “parallel runways”. Mr. Dietz replied you need a level of use so high it would allow a “supplemental runway”. Ag business does not fall into FAA runway funding sources.

-Nonstandard Conditions Part 1-

The question was raised about width of runway and cost. Mr. Dietz replied FAA will only cover a certain center portion slurry seal, the County would need to fund anything outside.

Member Pieper questioned runway safety area as to why not shorten runway instead of pay \$900k. Mr. Dietz replied shortening is a possibility versus convenience, County choice. Discussion continued about FAA funding if the runway was shortened, what would be covered. Should not be any non-eligible costs.

Future improvements – AWAS at Orland Haigh or Willows Glenn suggested.

-Comments/Questions/Thoughts-

Do economics play a role in report?

Yes, Mead & Hunt tries to position the County as best as possible. FAA is sensitive to economic implications.

Discussion of privatized runway versus 100% County funded restricted runway.

It would not be funded by FAA. Mr. Dietz suggested when pavement needs to be addressed, you can slurry and crack seal to get us 10-15 years and address it at that time.

**Discussion item only**

Matter f: Meeting Location for Orland  
Documents: None  
Proceedings: Mr. Grube proposed Pilot's Lounge at Orland Haigh Airport.

**Discussion item only**

**4. Action Items**

Matter: Review and Approve Proposed Bylaws for Board of Supervisors to Adopt  
Documents: Updated Bylaws  
Proceedings: Chair Lely introduced item asking for any comments or corrections. Mr. Grube stated County Counsel reviewed and approved.  
Motion/Second: Member Pieper / Member Kraemer  
Order: Approve proposed Bylaws for Board of Supervisors to Adopt.  
Roll Call Vote: Yea: Kraemer, Lely, Michaud, Pieper, Peavy  
Nos: None  
Abstain: None  
Absent: None

**5. Unscheduled Matters**

Alex Galvan updated the Committee he has been working on getting the fuel hoses replaced for each pump as they are showing wear and age; should have next week. Performed storm water samples. Performing regular upkeep on runways and making sure lights are working properly. Gate in Orland is now functioning properly. Mr. Grube added, we are thinking it might be a heat related issue and will continue to observe. Mr. Galvan reminded hangar inspections are coming up on January 18 thru 28<sup>th</sup>. Member Kraemer requested posted the gate code near the lounge for those flying in that are not aware. Mr. Grube inquired as to why or whether we need a gate. Member Kraemer shared it was decided by a past Director after the 9/11 incident. Chair Lely agreed to the issue the gate creates. Mr. Grube agreed that the code would be posted. Member Peavy suggested posting on inside of gate as leaving airport, label as CTAF, adding you can also use the address 4115. Member Pieper requested taking care of weed control. Mr. Grube mentioned we will be using the Road Crews for spraying in the future also. Member Pieper mentioned the issue of no restrooms after 3:30 p.m. with the closing time of Nancy's. Mr. Galvan suggested a port-a-potty.

**6. Call for Agenda Items for Next Meeting**

- a. Review Leases with County Counsel
- b. AOPA Presentation/packet – Mike Peavy
- c. Add Staff Report from Alex for all meetings
- d. Port-a-Potty cost
- e. Orland Industrial Park Update

**7. Next Regular Scheduled Meeting**

Wednesday April 7, 2021 at 3:30 p.m.  
Orland-Haigh Pilot's Lounge  
4115 CR P  
Orland, CA 95963

**Adjourn**

Meeting adjourned 5:20 p.m.