#### **GLENN COUNTY**

#### **Planning & Community Development Services Agency**

225 N. Tehama Street Willows, CA 95988 530.934.6540 www.countyofglenn.net



Dawna Keolanui 576 Third Street Orland, CA 95963

RE: Administrative Permit 2023-004, APN: 005-312-001

May 10, 2023

To Whom It May Concern,

An application for an Administrative Permit to construct a 1,539 sq. ft. ADU (Second Residence) on Assessor Parcel Number 005-312-001 was received. There is one existing residence on site; therefore, an Administrative Permit for a Second Residence is required per Glenn County Code.

On May 10, 2023, the Glenn County Planning & Community Development Services Agency approved the Administrative Permit for the second residence.

Included is a copy of the Compliance Requirements. Please sign the Compliance Requirements as indicated and email or submit to the Glenn County Planning & Community Development Services Agency, 225 North Tehama Street, Willows, CA 95988, prior to issuance of a building permit.

Please note that this is not a building permit. Please contact the Glenn County Building Inspection Division at (530) 934-6546 for information on acquiring a building permit.

Sincerely,

Boniface Chifamba, Assistant Planner planning@countyofglenn.net

Cc (Email): Glenn County Assessor's Office

Glenn County Building Inspector
Glenn County Environmental Health

Glenn County Public Works

## **GLENN COUNTY Planning & Community Development Services Agency**

225 North Tehama Street Willows, CA 95988 530.934.6540 www.countyofglenn.net



Mardy Thomas, Director

#### **STAFF REPORT**

DATE: May 10, 2023

FROM: Boniface Chifamba, Assistant Planner

TO: Mardy Thomas, Director

RE: Administrative Permit 2023-004, Keolanui

APN: 005-312-001

#### **Attachments**

- 1. Compliance Requirement(s)
- 2. Application
- 3. Site Plan

Administrative Permit

#### 1. PROJECT SUMMARY

An application for an Administrative Permit to construct a 1,539 sq. ft. Accessory Dwelling Unit (Second Residence) on Assessor Parcel Number 005-312-001 was received. With an existing residence already on site, an Administrative Permit is required for a Second Residence in line with Glenn County Code §15.37.030. G. The second dwelling is a permitted use subject to Chapter 15.175.

The 12,196± sq. ft. (0.28 acre) property is zoned "R-1" and is designated as a "Single Family Residential" district in the Glenn County General Plan. The project site is located at 576 Third Street, west of Second Street, north of Cherry Street, and east of 3<sup>rd</sup> Street, in the unincorporated area of Glenn County, California.

#### 1.1 RECOMMENDATIONS

Staff recommends that the Director finds that this project qualifies as a statutory exemption within section 15268 of the California Environmental Quality Act.

Staff also recommends that the Director approves the Administrative Permit with the information as presented in the Staff Report and the Compliance Requirements as attached.

#### 2 ANALYSES

The proposed ADU (second residence) is consistent with the land use designation in this area. The site's zoning of "R-1" (Single Family Residential) permits an additional residence, or mobile home with an approved Administrative Permit.

Adding the proposed second residence, to an existing single dwelling on site, is consistent with the Single-Family Residential zoning which allows for a second residence with an approved Administrative Permit. The second residence is subject to the requirements of Chapter 15.175.

#### 2.1 ENVIRONMENTAL DETERMINATION

The second residence as proposed is not anticipated to introduce potentially significant impacts to the environment. California Government Code Section 65852.2 states that applications for second residences shall be considered ministerial without discretionary review. Government Code Section 65852.2(a) (3) states the following:

(3) When a local agency receives its first application on or after July 1, 2003, for a permit pursuant to this subdivision, the application shall be considered ministerially without discretionary review or a hearing, notwithstanding Section 65901 or 65906 or any local ordinance regulating the issuance of variances or special use permits.

Therefore, this project is Statutorily Exempt from environmental review pursuant to Section 15268, "Ministerial Projects", of the Guidelines of the California Environmental Quality Act (CEQA) Article 18 (Statutory Exemptions), §15268(a) & (c) (Ministerial Projects).

#### 2.2 GENERAL PLAN AND ZONING CONSISTENCY

The site is located in an area designated "Single Family Residential zone" in the Glenn County General Plan and is zoned "R-1". The project site currently has one residence and the proposed second residence is a permitted use within the "R-1" zoning district. The project is consistent with surrounding land use because the area consists of residential uses. The proposal is therefore, consistent with zoning and the General Plan requirements.

#### 2.2.1 "R-1" Single Family Residential Zone (Glenn County Code Chapter 15.37)

#### Permitted Uses (Glenn County Code §15.37.030)

The proposed ADU (second residence) is a permitted use under Glenn County Code §15.37.030.

#### Minimum Yard Requirements (Glenn County Code §15.37.070)

The minimum yard requirements for the Single-Family Residential Zone will be met. The Glenn County Code lists front yard setback requirements of 20 ft., a side yard of 5 ft. and a minimum rear yard of 5 ft. (for accessory structures); therefore; meeting the minimum yard requirement in the R-1 zone.

#### Maximum Building Height (Glenn County Code §15.37.080)

The peak height of the proposed structure is a single-story structure that will not exceed the maximum allowable 35 ft. height requirement for the Single-Family Residential Zone.

### 2.2.2 MINIMUM RESIDENTIAL CONSTRUCTION STANDARDS (Title 15 Unified Development Code, Chapter 15.59)

#### Standards (Glenn County Code §15.59.020)

- A. All single-family dwelling units permitted under the zones established under Chapter 15.30 shall meet the following:
  - 1. All units shall be attached to a permanent foundation, pursuant to Health and Safety Code Section 18551. The proposed residence is stick built.
  - 2. An efficiency dwelling unit, as defined in Section 17958.1 of the California Health and Safety Code, shall be allowed provided that it meets all requirements of the building code. The proposed secondary residence is not an efficiency dwelling.
    - i. Manufactured homes, as defined in Section 18007 of the California Health and Safety Code shall be allowed provided, they meet the requirements of this chapter and that they are no more than 10 years old.

- ii. In Addition, all mobile homes shall install skirting prior to the final inspection by the building division.
- 3. All units shall be designed so that exterior walls are framed with a minimum of two inch by four-inch (nominal) studs. The walls will be framed with at least 2 by 4-inch studs.
- B. All second dwelling units shall meet the following:
  - 1. All units shall meet the requirements of paragraph (A) of this subdivision.
  - 2. Attached second units shall have their own entrance separate from the primary dwelling. An entrance common area which then provides access to each individual dwelling unit shall be acceptable. The proposed secondary residence is not attached to the primary dwelling; therefore, not applicable.
  - 3. The requirements of Chapter 15.61 shall be waived in the event that there is insufficient space to park one vehicle in addition to the parking required for the primary dwelling. There is sufficient space for additional parking.
  - 4. In accordance with California Government Code Sections 65852.2 (a)(1)(B)(i) and 68582.2(c), no maximum size is imposed on second dwellings provided that it does not exceed lot coverage requirements. The second residence will not exceed lot coverage requirements.
- C. Travel trailers, recreational vehicles, or other similar vehicles capable of travel on public roadways shall not be allowed as a dwelling. The proposed development will have a permanent foundation.

#### Exceptions (Glenn County Code §15.59.050)

- A. Travel Trailers and mobile homes not meeting the above standards located in mobile home or manufactured housing parks or trailer parks subject to the applicable provisions of the Health and Safety Code of the State of California, or in any public camping ground. The proposal is not a travel trailer; therefore, not applicable.
- B. Mobile homes that meet all of the applicable requirements of section 15.59.020, except for the requirement that the mobile home be 1980 model year or newer, may be permitted in the Agricultural zone, provided that an inspection by the Building Inspector confirms compliance with all other requirements in this Chapter.
- C. Mobile homes placed on an individual lot in accordance with applicable laws and ordinances at the time of installation may remain at the existing location. The permitted use of such mobile home shall run with the land and shall be transferable to subsequent purchasers. If such mobile home is moved within the county, it must be installed in conformance with this chapter. The second residence is not being moved from another location within the county.

#### 2.3 GENERAL PROVISIONS

#### **Environmental Health Regulations**

The applicant will be required to comply with all domestic well and sewage disposal (or municipal) system regulations prior to issuance of a building permit for the second residence.

#### Flood Zone Designation

The area of the proposal is located within Flood Zone "AH"; according to Flood Insurance Rate Map (FIRM) No. 06021C0614D, dated August 5, 2010, issued by the Federal Emergency Management Agency (FEMA). Flood Zone "AH" consists area inundated by the Base Flood with flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.

#### Violations

The building permit records indicate no outstanding violations on the property.

#### 3 **PUBLIC BENEFIT**

ADUs contribute to the local housing stock. They provide housing for family members, students, the elderly, home-based health care providers, individuals with disabilities, and others at below market prices, within existing neighborhoods. They are built on lots with existing or proposed main residence; they do not require paying for new land, or other costly infrastructure associated with the construction new single-family homes. The proposed ADU (second residence) is consistent with the Glenn County Code 15.37.030 G. which allows one second dwelling subject to Chapter 15.175.

#### 4 NOTICES TO APPLICANT/AGENT

This Administrative Permit is not a building permit. It is the applicant's responsibility to secure the necessary permits from all pertaining federal, state, and local agencies.

#### 5 STANDARDS

In accordance with §15.175.020 of the Glenn County Code, and with this review, it is determined that the proposed second dwelling meets all applicable Glenn County codes.

#### **COMPLIANCE REQUIREMENTS**

**Administrative Permit 2023-004** 

**ADU (Second Residence)** 

"R-1" Single Family Residential Zone

APN: APN: 005-312-001

#### Compliance Requirements

That the area of operation shall be confined to those areas as shown on the site plan as submitted and on file at the Glenn County Planning & Community Development Services Agency.

#### <u>Acknowledgment</u>

I hereby declare that I have read the foregoing requirements that they are in fact the requirements that were imposed upon the granting of this permit, and that I agree to abide fully by said conditions. Additionally, I have read the staff report and I am aware of codified county, state, and/or federal standards and regulation that shall be met with the granting of this permit.

Signature:		Date:
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	Keolanui Dawna Landowner	

Date	Submitted:	
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# GLENN COUNTY PLANNING AND COMMUNITY DEVELOPMENT SERVICES AGENCY

225 North Tehama Street Willows, CA 95988 (530) 934-6540

planning@countyofglenn.net

#### **APPLICATION FOR ADMINISTRATIVE PERMIT - RESIDENTIAL**

NOTE:

FAILURE TO ANSWER APPLICABLE QUESTIONS AND REQUIRED ATTACHMENTS COULD DELAY THE

	REQUIRED ATTACHMENTS COULD DELAY THE PROCESSING OF YOUR APPLICATION.	
1.	Applicant(s):	
	Name:	
	Address:	
	Phone:E-Mail	
2.	Property Owner(s): Name: Dawna Keo Janui	
	Add - 1 0 - BAY 753 (1) 1/1005 Ca 95988	
	Phone: 530-592-7735 E-Mail dawner dr K e aol. com	
<b>3</b> .	Engineer/Person who Prepared Site Plan (if applicable):	
	Name: Gregory A. Peitz architect  Address: 383 Rio Lindo AVE. Chico, Ca 9592,	
	Phone: <u>538.894.5719</u> E-Mail	
4.	Name and address of property owner's duly authorized agent (if applicable) who is to be furnished with notice of hearing (§65091 California Government Code).	
	Name:	
	Mailing Address:	
5.	Existing Use of Property:	

#### **DECLARATION UNDER PENALTY OF PERJURY**

(Must be signed by Applicant(s) and Property Owner(s))
(Additional sheets may be necessary)

The Applicant(s) and/or Property Owner(s), by signing this application, shall be deemed to have agreed to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against the foregoing individuals or entities, the purpose of which is to attack, set aside, void or null the approval of this development entitlement or approval or certification of the environmental document which accompanies it, or to obtain damages relating to such action(s). This indemnification agreement shall include, but not be limited to, damages, costs expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of the entitlement whether or not there is concurrent passive or active negligence on the part of the County.

Applicant(s):
Signed: Markes for
Print: Dawna Keolanui
Date: 4/28/23
Address:
I am (We are) the owner(s) of property involved in this application and I (We) have completed this application and all other documents required.
I am (We are) the owner(s) of the property involved in this application and I (We) acknowledge the preparation and submission of this application.
I (We) declare under penalty of perjury that the foregoing is true and correct.
Property Owner(s):
Signed:
Print:
Date:
Address:

#### GENERAL NOTES MISCELLARGUE PROVIDE 4 HIGH X; MIDE STREET ADDRESS NAMERING PROVIDE 4 HIGH X; MIDE STREET ADDRESS NAMERING PROVIDE 4 HIGH X; MIDE STREET ADDRESS NAMERING PROVIDE 4 HIGH X; MIDE STREET ADDRESS ON FYA 100. FIRE STREET, MISCHAIL SE SOUTHERS SO NAME AND THE SEPTIMENTS FOR STREET ADDRESS NAME AND THE SEPTIMENTS FOR STREET, MISCHAIL COVERS NOW IN AND AND THE SEPTIMENTS FOR STREET ADDRESS NAME AND ADDRESS NAME AND THE SEPTIMENTS FOR STREET ADDRESS NAME AND THE SEPTIMENTS FOR COVER TO STRE 9. PLYNOOD SHALL BE OF THE DESIGNATED GRADE AND SHALL HERT THE ROUSEPHENS OF THE U.S. PRODUCT AND SHALL HERT THE ROUSEPHENS OF THE U.S. PRODUCT AND SHALL HAVE SE' EDGE DISTANCE AND SHALL HOT PRETRATE PACE-PLY. DISTANCE AND SHALL HOT PRETRATE PACE-PLY. SHATHING DHALL SE LIES HALL IS IN LEAST DISECTION. PROVINGE BOULD SEARNING CONTINUED ROUND ALL BEAMS TO PORPORTION. OR PROVINGE BOOLD SEARNING CONTINUED ROUND ALL BEAMS TO PORPORTION. MISCELLANEOUS PROVIDE FREE BLOCKING IN CONCEALED SPACES VIRTICALLY AND HORIZONTALY IN ACCORDANCE IN 2023 C.R.C. SECTION ROOCI!! PASTERERS FOR PRESERVATIVE TREATED AND FIRE TREATED MODD SHALL BE OF NOT DIPPED ZINC COATED COALVANIED SPEEL, SILICON BOOKED OR COPPER THE COATING PEELS, SILICON SENSE OR SECTION BE IN ACCORDANCE IN ASTIN SS. 2022 CRES SECTION DE IN ACCORDANCE IN ASTIN SS. 2022 CRES SECTION TO SECTION OF THE PROPERTY OF T PLIMBING THE AGORDISATE AREA OF PLIMBING YIDTS SHALL BE EST TOO INVEST. HIN. ONE THEO HATTER TAKES SHALL BE PASTERED ONE OF BOLD JAY THIS TAKES SHALL BE PASTERED ONE OF BOLD JAY THIS Z' LONG SHALL BE PASTERED ONE OF BOLD JAY THIS Z' LONG SHALL BE PASTERED ONE CONTROLS AND WITHIN IZ' OF THE TOP OF THE (CSB) OR BOJ M YING 2\* LONG PAUDO PAGES & 4\* AROYS CORTROLS AND WITH IT OF THE TOW OF THE AROYS CORTROLS AND WITH IT OF THE TOW OF THE AROYS CORTROLS AND WITH IT OF THE TOW OF THE PROVINCED M PROVIDED AND AROYS AND AROYS OF THE PROVINCED M PROVINCED CORTROL ANALYSIS OF THE AROYS OF THE PROVINCED AND AROYS CONCRETE TO BE 5 SACK MIX, 2500 PSI @ 20 DAYS REMPORCING STEEL TO BE INTERMEDIATE GRADE DEFORMED BARS-TYPE N GR 40. MINIMUM EROSION AND SEDIMENT CONTROLS FOR PROJECTS DISTURBING LESS THAN ONE ACRE THE INPOLICEMENT MANAGEMENT PRACTICES LISTED BELOW MAY BE IN PLACE AT ALL THES THROUGHOUT THE YEAR. CONCINIONAL SHAP'S COULD BE REGURED BASED ON SITE CONCINIONAL. THE PAYED STREETS. APTER INSTALLATION OF THE ASOVE ITEMS ARE COMPLETE, A MAINTENANCE PROGRAM NEEDS TO BE DEVELOPED TO MORE THE CONTINUED EFFECTIVENESS OF YORK EMPS. 4'-O' REAR SETBACK (ADM) 5.0 PROPOSED ADU RESIDENCE 20'-0' SARASE SETBACK SARDEN STREET SITE PLAN 1" = 20"-0"

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\*\*\*ATTENTION\*\*\*
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\*\*\*ATTENTION\*\*\*

THIS PROJECT REQUIRES INSTALLATION OF SOLAR PANELS PRIOR TO RECEIPT OF C of O. SEE ENERGY CALCS FOR MINIMUM PV SYSTEM SIZE. PV SYSTEM MILL BE INDER A SEPARATE PERMIT.

#### REQUIRED SPECIAL FEATURES

PV SYSTEM, 5.25 kWds.

PV SYSTEM: 3.25 KWAZ
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MINDOW OVERHANSE AND/OR FINS
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NORTH

FAN EFFICACY WATTS/CEM

DUCT LEAKAGE TESTING

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SHEARWALL SYMBOL.

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%" CDX PLYHD, OR OSE H/ 6d5 e 4", 12" O.C. N/ A

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CODE ANALYSIS

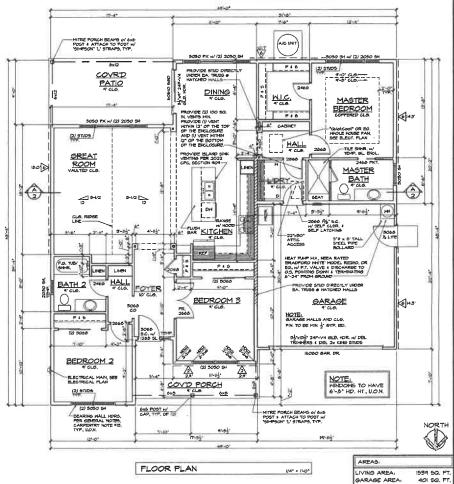
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 $\mathbf{z}$ PEITZ CT 5 (530) 894-5719

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E. DAWNA KEOLANUI
S SRD STREET, WILLOWS, CA
APN: 005-312-001 THREE FOR: AT: 576

KEOLANUI 1559 JAN. 2025

-GP 22-5061

COV. PORCH AREA: 255 SQ. FT.



GREGORY A. PEITZ
ARCHITECT
388 Rio Lindo Ave. Chico., CA. 202985 (530) 284-5719
Emil: gregoric@cbegobalact

THREE BEDROOM RESIDENCE FOR: DAWNA KEOLANUI AT: 576 3RD STREET, WILLOWS, CA APN: 005-312-001



KEOLANUI 1539

Date JAN. 2025

Street of P

Dreet JD

22-3061

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