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# GLENN TRANSIT SERVICE

Request for Proposals: Issued October 11, 2023

Management and Operation of Transit Services

Addendum #2: Issued November 15, 2023

## **NOTICE TO ALL POTENTIAL RESPONDENTS**

Any part of the Request for Proposals (RFP) not addressed in this Addendum (#2) remains unaffected and the original language stands.

## **CHANGES**

Please note that deleted items will be shown with a strikethrough, and added items will be shown italicized.

## **EVALUATION AND SELECTION CRITERIA (STEP 2 & 3), pp. 28-29**

### A. CRITERIA TO DETERMINE PROPOSALS WITHIN A COMPETITIVE RANGE (STEP 2)

Responsive proposals shall be evaluated in accordance with the following ~~five~~ six evaluation and selection criteria categories, listed in general order of relative importance (exact weighting of categories will not be revealed until after a contractor has been selected). The weighting evaluation criterion will be based on a point scoring system.

1. Responsiveness and Comprehensiveness of the Proposal  
Understanding of Glenn Transit Service's needs and Scope of Work.
2. Qualifications of the Individual or Firm  
Professional ability of the firm to carry out the proposed project, including the capabilities of personnel, knowledge of the project requirements, financial capacity, and knowledge of applicable laws and potential legal issues.
3. Experience and Performance  
Experience and performance in managing, operating, coordinating, and providing transit services.

4. Price/Cost  
In evaluating the price/cost for OFFEROR'S services, the evaluation panel will consider the best value of the proposed approach in managing and operating GTS transit services.
5. Employee Retention  
A 10% preference to any bidder who agrees to retain the employees of the prior contractor or subcontractor pursuant to subdivision.
6. *Pre-Qualification Conference Attendance and Documentation Submittal*  
*Offerors who took the time and effort to participate in the pre-qualification conference, and submitted the pre-qualification documentation, will be awarded an additional 5 points.*

## **PROPOSAL FORM CHECKLIST, pp.51**

### **PRICE PROPOSAL FORM**

Offerors should propose a one-year price to be escalated annually nine times throughout the life of the contract. As for the best supported Consumer Price Index (CPI) estimate, "The Bureau of Labor Statistics recommends that users adopt the U.S. City Average for use in escalator clauses. The U.S. City Average CPIs are published on a seasonally adjusted basis as well as on an unadjusted basis." Glenn Transit Service staff has been advised that regional and local versions of the CPI are much less statically reliable, as they rely on very thin data samples. . *Thus, CPI data will used from the numbers provided by the Department of Labor (DOL), Bureau of Labor Statistics (BLS) U.S. City Average, by expenditure category, more specifically "all items."* Information regarding the CPI data can be found using the following link:

<https://www.bls.gov/charts/consumer-price-index/consumer-price-index-by-category-line-chart.htm>.

CPI Escalation: The rates herein will be adjusted annually in accordance with an increase in the DOL BLS U.S. City Average, *by expenditure category, more specifically "all items,"* but will not be decreased in the event there is any year-to-year or cumulative decrease in the CPI during the Term of this Agreement. Any increase in rates herein as a result of an increase to the CPI will be rounded up to the nearest dollar. Additionally, increases in the CPI will not exceed 90 percent of the DOL BLS U.S. City Average, for the previous calendar year. Any changes in the Firm's rates shall be based on the January- December CPI of the previous calendar year, and shall be effective July 1st of each year, following a thirty (30) day notice. For example, the July 1, 2024 economic price adjustment shall be 90 percent of the DOL BLS U.S. City Average, for January- December 2023, and so on, throughout the contract.