



COUNTY OF GLENN

Air Pollution Control District

Marcie Skelton, Air Pollution Control Officer/CUPA Director
720 N. Colusa Street ♦ P.O. Box 351 ♦ Willows, CA 95988
(530) 934-6500 ♦ Fax (530) 934-6503
www.countyofglenn.net

AUTHORITY TO CONSTRUCT APPLICATION (GASOLINE STORAGE VAPOR RECOVERY)

- **A \$130.00 FILING FEE IS DUE UPON SUBMITTAL OF THIS APPLICATION**
- ALL REQUESTED INFORMATION MUST BE COMPLETED IF APPLICABLE (INCLUDING ATTACHED ADDITIONAL INFORMATION FORM)
- ALL AVAILABLE EQUIPMENT MANUFACTURERS ENGINEERING SPECIFICATIONS MUST BE INCLUDED OR AVAILABLE UPON REQUEST
- IF ADDITIONAL ENGINEERING, EVALUATION, AND REVIEW IS NEEDED, ACTUAL COST THEROF MAY BE CHARGED TO APPLICANT

Date: _____ Project Name: _____

1. Application for a Permit to: (please check one)

Construct _____ Alter/Modify _____ Name/Owner Change _____ Change Location _____

2. Is This a New Facility? Yes No

3. Are You Changing Equipment on an Existing Facility? Yes No

4. Expected Date of Construction/Installation Completion: _____

5. Contact Information:

Business Name: _____ Office Phone: _____

Owner Name: _____ Cell/Other Phone: _____

Fax: _____ E-Mail: _____

Facility Address/Location (plus GPS): _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

6. Emergency Contacts: (day or night)

Name _____ Title _____ Phone _____



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Name _____ Title _____ Phone _____

7. Phase I Vapor Recovery information: (all gasoline dispensing facilities)

CARB Executive Order #: _____

8. Phase II Vapor Recovery Information:

Specify CARB Executive order #: _____ Dispenser: _____ Nozzle Type: _____

Type of System (check one): Balance _____ Vacuum Assist: _____

Number of Gasoline Nozzles: _____ Hose Model: _____ Breakaway: _____

Number of products per nozzle: _____

9. Expected Hours of Operation: (fill in applicable fields)

Schedule: _____ hour(s) per day _____ day(s) per week _____ week(s) per year

10. Projected maximum throughput per year (gallons): _____

11. If throughput to ever exceed 600,000 gallons/yr, ISD version: _____

Signature: _____ Date: _____

Printed Name: _____

"I certify that all sources having a potential to emit in excess of 25 tons per year in the State of California that is owned, operated, or controlled by this entity are in compliance with all applicable emission limitations and standards."



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ADDITIONAL INFORMATION

You will be required to do the following in order for us to issue you a permit:

1. **Application for Authority to Construct** – Complete this application and return it to the Glenn County Air Pollution Control District, PO Box 351, Willows, California 95988 along with \$130.00 filing fee.
2. **Petroleum Storage & Dispensing** – Rule 83 of the Glenn County Air Pollution Regulations requires all new gasoline storage tanks greater than 250 gallon capacity to be equipped with a permanent submerged fill pipe to extend to within six (6) inches of the tank bottom.
3. **Phase I Vapor Recovery System** – When filling bulk storage tanks at service stations and bulk plant facilities, a 90% (or greater) vapor recovery system shall be utilized during filling. Service stations with throughputs of less than 300,000 gallons per year are exempt when receiving shipments from local distributors with facilities not equipped to handle returning vapors. All Phase I Vapor Recovery Systems shall be certified under the California ARB Enhanced Vapor Recovery Program.
4. **Phase II Vapor Recovery System** – Specify CARB Executive Order number and Exhibit number.
5. **Permit to Operate** – Upon approval of the Authority to Construct and receipt of the associated fee, an inspection of your tanks for compliance with Rule 83 will be made. Following the approved inspection, a permit to operate fee will be calculated according to the following fee schedule.
6. ***FOR NEWLY CONSTRUCTED OR REMODELED FACILITIES THE FEES CAN BE CALCULATED FROM THE FOLLOWING:***

A. AUTHORIZATION TO CONSTRUCT	\$130.00 per facility
B. PHASE II VAPOR RECOVERY DISPENSER FEE	Current fee per product per nozzle
C. PERMIT TO OPERATE	Minor Source – billed every 3 years

Please include the following with this application:

1. \$130.00 filing fee, Phase II Dispenser fees
 2. Engineering plans/blueprints for job
 3. Manufacturer's data sheets
 4. Completed Authority to Construct Application
7. ***FOR CHANGE OF FACILITY NAME OR OWNERSHIP THE FEES CAN BE CALCULATED FROM THE FOLLOWING:***



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|--|-------------------------------------|
| A. AUTHORIZATION TO CONSTRUCT | \$130.00 per facility |
| B. PHASE II VAPOR RECOVERY DISPENSER FEE | Current fee per product per nozzle |
| C. PERMIT TO OPERATE | Minor Source – billed every 3 years |

Please include the following with this application:

1. \$130.00 ATC filing fee, Phase II Dispenser fees
2. Completed Authority to Construct Application

Notes:

- **Phase II – Vapor Recovery Applies to:** Retail service stations.
- **Hold-Open Latches:** All new or existing retail service stations, regardless of annual gasoline throughput, shall install hold-open latches on all gasoline dispensing nozzles.
- **Posting of Operating Instructions:** The owner/operator of a retail service station shall conspicuously post in the gasoline dispensing area operating instructions for the system as well as both the District and the Air Resources Board telephone numbers for complaints. The instructions shall clearly describe how to fuel vehicles correctly using vapor recovery nozzles and hold-open latches and shall include a statement addressing the health benefits associated with the system in use as well as a warning that topping off may result in spillage or re-circulation of gasoline.
- Phase II Vapor Recovery Systems shall be source tested using ARB approved test procedures. District personnel shall be notified at least 48 hours in advance of test date. The District has the option of witnessing the testing. Additional time may be needed on sites where In-Station Diagnostics (ISD) is to be installed. The applicant will be billed accordingly on a per hour basis.
- All gas tanks require submerged fill pipes to within 6” of tank bottom.
- If gasoline throughput is greater than 600,000 gallons per year, In-Station Diagnostics (ISD) must be installed.