**GLENN COUNTY AIR POLLUTION HEARING BOARD**

**Minutes**

**Date:** May 2, 2019

**Location:** Glenn County Air Pollution Control District Conference Room

720 North Colusa Street

Willows, CA 95988

Meeting was called to order at 3:00

Attendance: Eugene Massa Jr., Dennis Thodas, Leslie Swaner, Gursewak Singh

 Ian Ledbetter, Dana Owens

 Absent: Marlene Stilwell

 Staff in attendance: Pakou Cha, Alyssa Cordova

Agenda Items:

1. Call to order, roll call, and introductions:

Each member introduced themselves and gave a brief background history.

Ian Ledbetter gave an overview of the meeting and explained the need to elect a chair and vice chair.

1. Nominations and elections of Chairman and Vice Chairman:

Leslie Swaner nominated Eugene Massa as Chair, second by Dennis Thodas, passed

Dennis Thodas nominated Leslie Swaner as Vice Chair, second by Gersewak Singh, passed

1. Unscheduled matters, Public Comment Period: None
2. Board Members receive Hearing Board Member Resource Binder:

Ian Ledbetter gave an overview of the Glenn County Air Pollution Control District, introduction of staff and the roles and responsibilities of the District. He then gave a brief history of the Hearing Board of the Glenn County Air Pollution Control District and the objective of the meeting/training.

1. Receive brief staff presentations on Parliamentary Procedures, Ralph M. Brown Act, and Glenn County Air Pollution Hearing Board training - Ian Ledbetter, Environmental Program Manager

Power Point training presentation on the Hearing Board roles, responsibilities and procedures. Resource material was provided to the members.

1. Adjourn meeting: 4:29

Submitted by: Dana Owens**,** Clerk of the Glenn County Air Pollution Hearing Board