

# COUNTY FACILITIES PLANNING COMMITTEE

Meeting of the Glenn County Facilities Planning Committee  
Glenn County Board of Supervisors Conference Room  
Willows Memorial Hall, 2<sup>nd</sup> Floor  
525 West Sycamore Street, Willows

REGULAR MEETING AGENDA  
1:30 p.m. Monday, October 23, 2017

WELCOME, VERIFY QUORUM, CALL MEETING TO ORDER -

1. **MINUTES:**

- a. Minutes of July 24, 2017 and Special Meeting Minutes of August 16, 2017

2. **UNSCHEDULED MATTERS:**

Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.

3. **STAFF REPORT:**

This is a standing agenda item for staff to report ongoing projects/tasks.

- a. Planned and on-going maintenance projects – Ricardo Valdez
  - i. County Facilities
  - ii. Airports, Boat Launches and Parks
  - iii. Change in Season – temperature controls
- b. ADA Assessment and Transition Plan:
  - i. Update on CDBG Hamilton City County Facilities Grant
  - ii. Update from ADA Coordinator on Trainings, next steps
  - iii. Update on planned program of work for 2017/2018-Ricardo Valdez

4. **PROJECTS/SCOPE OF COMMITTEE WORK:**

- a. Receive reports from departments on facility related needs or issues and or on-going projects.
- b. Strategic Planning Items (review, assign members): discuss and take possible action on:
  - i. Capital Improvements Plan (2016 Strategic Plan item 3.1)
    - 1. Aircon Energy Efficiency Project – Ed Lamb
  - ii. Co-location of staff (2016 Strategic Plan item 3.2)
    - 1. Changes in locations (recent & upcoming)
      - a. New HHS location in Orland
      - b. Health Services Building on N. Villa, Willows – carpet, paint, exterior improvements
    - c. County Counsel to 1<sup>st</sup> Floor WMH
  - iii. Surplus Property Policy Review (2106 Strategic Plan 3.4)
  - iv. Veteran Service Organization request for kitchen upgrade

5. **AGENDA ITEMS FOR NEXT MEETING:**

- a. Call for items for next regularly scheduled meeting.

**6. SCHEDULE NEXT MEETING:**

Monday, January 22, 2018 at 1:30pm  
Willows Memorial Hall, 2<sup>nd</sup> Floor Conference Room  
525 W. Sycamore St., Willows

**7. ADJOURN MEETING**

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**Members:**

Keith Corum, Board Supervisor  
Dwight Foltz, Board Supervisor  
Di Aulabaugh, Chair & Dep. Dir. PPWA  
Edward Lamb, Vice Chair & Director of Finance  
Linda Durrer, County ADA Compliance Officer

**Additional:**

Alicia Ekland, County Counsel  
Marcie Skelton, Ag / Air / CUPA  
Christine Zoppi, Director, HHSA  
Cindy Holley, Veteran’s Services  
Teresa Chavez, HHSA  
Erin Valdez, HHSA

**Press/FAX List:**

Tri-County Newspapers, FAX 934-6815  
Valley Mirror, FAX 934-9208

**Members: (continued)**

Rich Warren, Sheriff-Coroner  
Chip Meriam, Assessor-Clerk/Recorder  
Matthew J. Gomes, Deputy Director, PPWA

Alternate: Not Currently Assigned

**Additional: (continued)**

Grand Jury Foreperson  
Ricardo Valdez, Facilities Maintenance Supervisor  
Todd James, Under Sheriff  
Dan Roach, Veterans Council  
Jillian Hughes, ASO

**Posted:**

Willows Memorial Hall  
525 W. Sycamore St., Willows, CA 95988

**Also Posted:**

Glenn County Website at:

<http://www.countyofglenn.net/dept/planning-public-works/minutes-agendas>

The County Facilities Planning Committee (CFPC) was created pursuant to Glenn County Board of Supervisors’ [Minute Order #28, dated January 31, 1995](#). The CFPC acts to make recommendations, as appropriate, to the Board of Supervisors regarding issues or needs for County facilities.