

MINUTES

BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE Board of Supervisors Conference Room Willows Memorial Hall, Upstairs

Thursday, February 22, 2018

Present: Supervisors Corum and Minto

1. **CALL TO ORDER** – Supervisor Minto called the meeting to order at 1:30 p.m. Welcomed new Public Works Director Dr. Mohammad Qureshi.

2. **UNSCHEDULED MATTERS AND PUBLIC COMMENT**

Matter: Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.

Documents: None

Proceedings: Supervisor Corum mentioned Stony Gorge and contracting out services. Supervisor Minto added that it is currently run by the Bureau of Reclamation who needs a partner to develop the boat ramp project. Also noted that Colusa County has taken over operations of East Park and approached Glenn County some time ago regarding the possibility of also operating the Stony Gorge site. Asked that this item be added to the next regular meeting agenda.

3. **STRATEGIC PLAN FOCUS AREAS** –

a. County Financial Stability (Strategic Plan Focus Area 3)

Matter: i. Building Inspection Services for City of Willows.

Documents: None

Proceedings: Di Aulabaugh reported that a draft document had been delivered to the City earlier this day. Requested Supervisor Minto follow up with Interim City Manager Wayne Peabody.

Matter: ii. Focus on Renewable Energy and Efficiency Upgrades

Documents: None

Proceedings: Ed Lamb reported that the legal description for the sites being considered for collateral were needed and a title search would also be required. Working with Public Works Director (County Surveyor) to obtain description on parcel separated from Glenn Medical Center.

Matter: iii. Housing for 1 Stop / Public Works

Documents: None

Proceedings: Supervisor Minto reported that he or Keith would work with the new Directors, review options and report back next meeting.

b. Standards of Practice (Strategic Plan Focus Area 4)

Matter: i. Travel Policy modifications

Documents: None

Proceedings: Ed Lamb reviewed the proposed changes, noted tiered payments, maximums, alignment with Federal guidelines. Discussion ensued regarding challenges of administering as proposed, meeting State requirements under a Federal standard. Consensus of the members was to have Supervisor Corum work with the Child Support Services Director, District Attorney and the Chief Probation

Officer to come up with suggested edits to address advance Per diem issuance and clarify maximums. Sheriff Warren also asked that the final version be vetted through the represented groups before adoption by the Board.

Matter: ii. Personnel Policy Modernizations (Salary Administration)

Documents: None

Proceedings: Di Aulabaugh stated that the Personnel Director was not available to speak on the issue. Supervisor Minto reminded those in attendance that salary considerations were on-going as well as restoration of the County Administrative Officer. Noted that these types of enhancements would not be compiled into the baseline work papers. In answer to a question from Erin Valdez regarding time frame for the budget work papers Ed Lamb stated that they are typically released in March.

4. **ADJOURN** – Meeting was adjourned at 1:52 p.m.