

GLENN COUNTY

Planning & Community Development Services Agency

225 N Tehama St
Willows, CA 95988
530.934.6546

www.countyofglenn.net



MINIMUM REQUIRED INSPECTIONS AND PROCEDURES

No changes or deviations may be made to the approved plans without the approval of the Building Department. **Approved plans and Field Inspection Record card shall be on the job site at time of inspection.**

All changes to engineered plans shall be in writing from the engineer of record and submitted to the building department.

No work shall be done on any part of the building or project beyond the point indicated in each successive inspection without first obtaining the written approval of the Building Inspector or Building Official.

WARNING

In order for this permit not to expire, it is your responsibility to request an inspection every 180 days after construction commences so we may verify that work on your project has not been suspended or abandoned. If a permit expires, a new permit will be required and an additional fee charged before work can recommence.

INSPECTION REQUESTS

All inspections shall be requested by calling the 24 hour inspection request line at (530) 934-8447. Please have the following information available when you call: **permit number, last name of property owner, type of inspection, job location, date inspection requested, and a phone number where you can be reached.** Cancellation of an inspection must be called in to the Building Department at (530) 934-6546 prior to the inspection or be subject to a re-inspection fee.

MINIMUM REQUIRED INSPECTIONS

The following inspections must be called for and approved by the inspector before proceeding with work:

1. **FOUNDATION** - to be made after trenches and pier holes are excavated and forms erected but before concrete is placed. Foundation bolts, rebar, holdowns, and ufer ground in place as required. Approved plans on job and property lines must be clearly identified.
2. **GROUND PLUMBING** - to be made after all soil and water piping are in place and under test (copper/supply lines = working pressure or 50 lbs air pressure for 15 minutes. Soil/drainage pipe = 10' head of water or air @ 5 lbs psi for 10 minutes).
3. **SLAB** - Moisture barrier and rebar dobies in place, gravel graded.
4. **UNDERFLOOR** - to be made after all floor framing, plumbing, HVAC duct work, gas and water pipe installed, but prior to installation of insulation. All plumbing to be under test (10' of water for soil pipe; working pressure or 50 lbs. air pressure on water pipe for 15 minutes).
5. **ROOF SHEATHING** - to be made prior to installing any type of roofing material.

6. **SHEAR PANEL/WALL BRACING** - to be made before covering shear/brace panel to verify proper nailing.
7. **STRUCTURAL FRAME** - to be made after roof covering, and lath or siding is installed, all framing, and fireblocks are in place, heating ducts, chimneys, vents installed, tubs set and rough plumbing with top out test, and rough wiring are completed. All must be done before building is insulated and before covering with sheetrock.
8. **WALL AND CEILING INSULATION** - to be made prior to installing sheetrock. Insulation dams to be in place at eaves and attic access.
9. **SHEETROCK NAILING** - to be made after sheetrock is in place and before tape and texture.
10. **SCRATCH AND BROWN COATS** - for 3 coat stucco system.
11. **HIGH PRESSURE GAS TEST** - air test (10 lbs. for 15 minutes) on entire gas system after sheetrock has been completed.
 - A. **MANOMETER** - low pressure air test (10 -12 inches of water column) on gas system as required for manufactured home setup. May be at or before final inspection.
12. **FINAL INSPECTION** - to be made after building is complete and ready to occupy. Finish grading and final approvals are granted from applicable agencies:
 - a. Environmental Health Department or City Public Works for well, septic, water and sewer.
 - b. Glenn County Public Works for encroachment onto public roads.
 - c. A copy of encroachment permit from Department of Transportation (Cal Trans) for development on any parcels with access from State Highway.

THE BUILDING MUST BE UNLOCKED OR ARRANGEMENTS MADE FOR INSPECTOR'S ACCESS.

All electric fixtures, outlets, switches, cover plates and plumbing fixtures installed. All energy requirements must be completed and insulation certificate posted in the attic.

MISCELLANEOUS INSPECTIONS

1. Masonry construction with all steel in place but prior to grout (not to exceed 6' block lifts).
 2. Fireplace throat inspection.
 3. Shower pan inspection.
 4. Any underground electrical, gas, water or sewer lines.
 5. Woodstove wall protection.
 - 6: Other inspections as required by the Building Official
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