

**GLENN COUNTY**  
**Planning & Community Development Services Agency**

225 N Tehama St.  
Willows, CA 95988  
530.934.6546

[www.countyofglenn.net](http://www.countyofglenn.net)



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## RENTER COMPLAINT PROCEDURE

If you feel that the structure is in violation and a potential threat to Health and Safety, please proceed as follows:

1. Write a letter addressing your problems and concerns and send it to the property owner. It is our hope that the property owner will address any problems in a timely manner.
2. If within thirty (30) days from the date of your letter the property owner has made no attempt to make the necessary corrections, please fill out the "Complaint Questionnaire" along with a copy of the letter previously mailed to the property owner and send to:

Glenn County Building Division  
225 N Tehama St  
Willows, CA 95988

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