STAFF REPORT

MEETING DATE:  July 15, 2020
TO:  Glenn County Planning Commission
FROM:  Andy Popper, Senior Planner
SUBJECT:  Conditional Use Permit 2020-001, Dolgen California, LLC

Attachments:

1. Conditions of Approval
2. Request for Review, Application, PCN Request Letter, and Comments
3. Site Plan and Floor Plan
4. Notice of Exemption, PCN Letter, Vicinity Notice
1 PROJECT SUMMARY

The applicant is requesting a Finding of Public Convenience or Necessity (PCN) and a Conditional Use Permit in order to sell beer and wine for off-site consumption (Alcohol Beverage Control (ABC) Type 20 License) from an existing grocery and consumer’s good store. Additional information is included in the application and plot plans.

The General Plan land use designation is “Community Commercial” and the zoning designation is “CC” (Community Commercial). The proposed project is a permitted use with a conditional use permit in the “CC” zone.

The project site is located at 400 Sixth Street, Hamilton City, on the north side of State Highway 32 (Sixth Street), east of County Road 203, and west of Main Street, in the unincorporated area of Glenn County, California (APN: 032-230-019).

1.1 RECOMMENDATIONS

That the Planning Commission find that the proposed Conditional Use Permit 2020-001 exempt from CEQA, approve Conditional Use Permit 2020-001, and approve the Finding of Public Convenience or Necessity to sell beer and wine for off-site consumption, with the Findings as presented in the Staff Report and the corresponding Conditions of Approval.

2 ANALYSIS

On May 8, 2019, the Planning Division received a formal request letter for a PCN from Dollar General. At that time the County did not have a codified procedure for reviewing ABC licensing requests.

Therefore, on June 4, 2019, the Glenn County Board of Supervisors directed the Planning & Community Development Services Agency to develop an ordinance to amend the zoning code relating to the sale of alcoholic beverages. On July 17, 2019, the Planning Commission recommended adoption of the proposed changes to the Glenn County Board of Supervisors. On November 19, 2019, the Board of Supervisors adopted the Alcoholic Beverage Sales ordinance. On March 23, 2020, Dollar General applied for a Conditional Use Permit as required by the adopted ordinance.

Glenn County Code 15.745.040 Alcoholic Beverage Sales generally states that if a revenue source of the establishment consists of the sale of alcoholic beverages, including but not limited to a convenience store; or if the ABC has determined that the business will exceed census tract concentration thresholds and requires a letter of PCN, then the proposed business shall be required to obtain a Conditional Use Permit approving the PCN.

Undue Concentration is generally defined in Business and Professional Code §23958.4 as the ratio of the number of licenses in a census tract compared to the average number of licenses in a County. Dollar General is a convenience store requesting to sell beer and wine, which now requires a Conditional Use Permit, and ABC has determined that the business exceeds the census tract concentration threshold of four off sale licenses.
Therefore, a Planning Commission approval of the Conditional Use Permit, as well as the finding of Public Convenience or Public Necessity, is prerequisite to ABC issuing the license.

2.1 ENVIRONMENTAL DETERMINATION

The approval of the Conditional Use Permit 2020-001 can be considered exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines, Public Resources Code section 15061(b) (3) (the "general rule" exemption). Therefore, pending the Glenn County Planning Commission approval, staff has prepared a Notice of Exemption pursuant to CEQA.

A project is exempt from CEQA, if the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed project is to occur within an existing permitted structure, with no revisions to the exterior premises required and therefore, will not result in or otherwise compel any physical disturbance to the existing environment.

2.2 GENERAL PLAN AND ZONING CONSISTENCY

The site is designated “Community Commercial” in the Glenn County General Plan and is zoned “CC” (Community Commercial District). This project is within an area of existing commercial structure and is permitted with an approved Conditional Use Permit in the “CC” zone (Glenn County Code Chapter 15.400).

The project is consistent with the surrounding land uses because the area consists of commercial uses. The proposal will not adversely affect the General Plan.

“CC” Community Commercial District (Glenn County Code Chapter 15.400):

Purpose (Glenn County Code §15.400.010)

The purpose of the community commercial district is to provide a full range of commercial retail and service establishments to communities.

Uses Permitted (Glenn County Code §15.400.020)

When conducted within a completely enclosed building, when open to the public between the hours of six a.m. and twelve midnight, when without drive-through facilities, and when not exceeding a maximum of five thousand square feet of gross floor area per use or a total of ten thousand square feet of gross floor area.

The 9,100 square foot Dollar General store is a permitted use, meets the requirements of Glenn County Code Section 15.400.020, and was approved via Site Plan Review 2014-012. Glenn County Code 15.400.020 (D) generally states that off-site sale of beer, wine and liquor are subject to Title 15 Unified Development Code, Division 5, Special Use Standards, Chapter 745 Alcoholic Beverage Sales.
2.3 PERFORMANCE STANDARDS (GLENN COUNTY CODE CHAPTER 15.560)

The Glenn County Code performance standards apply to all development proposals. The proposal is not anticipated to exceed applicable performance standards. All of the applicable performance standards were discussed in the staff report for Site Plan Review 2014-012, and subsequently met in the development process.

Off-Street Parking and Loading Facilities (Glenn County Code Chapter 15.610)

Parking Space Requirements (Glenn County Code §15.610.020)

This project was previously approved with off-street parking in accordance to Glenn County Code §15.610.020 via Site Plan Review 2014-012.

Letter of Public Convenience or Necessity Procedures (Glenn County Code §15.745.030)

In accordance with §15.745.030 staff has reviewed the application and is referring the item to the Planning Commission for action. Notification of the license request was noticed to properties within 1,000 feet of the exterior parcel boundary of the proposed establishment no less than 19 days prior to the requested Planning Commission decision. In addition, a sign with the required dimensions and notification was also posted on the property. This report includes the information finding that a public convenience or necessity will be served by the granting of the license.

3 GENERAL PROVISIONS

The project site is located Flood Zone “X” (shaded) according to Flood Insurance Rate Map (FIRM) No. 06021C 0425D, dated August 5, 2010, issued by the Federal Emergency Management Agency (FEMA). Flood Zone “X” (shaded) is a moderate flood hazard area and consists of areas between the limits of the base flood and the 0.2-percent annual chance (or 500-year) flood.

4 COMMENTS

A Request for Review requesting comments on the proposal was sent on April 22, 2020, with preliminary commenting closing May 15, 2020. The Glenn County Environmental Health Department and Pacific Gas and Electric Company (PG&E) submitted comments regarding this proposal. Comment letters are attached to this report for review.

The Glenn County Environmental Health Department commented that they reviewed the project information and that they had no comments and recommend it be approved.

The Pacific Gas and Electric Company provided their standard form letter, stating that this project is not anticipated to require revisions in the PG&E systems.
5 OTHER REQUIREMENTS

Based on the information submitted with the application and supplemental documentation the following Conditions of Approval shall apply:

1. Display of alcohol shall not exceed 5% (five percent) of the gross floor area of the store.

2. There shall be no single sales of beer or malt beverage cans or bottles.

3. Beer, wine coolers, and malt beverages shall be sold in manufacturer pre-packaged multi-unit quantities.

There is a ten (10) calendar day appeal period following Planning Commission action on this conditional use permit (Glenn County Code §15.050.020).

The appeal made to the Glenn County Board of Supervisors must be made in accordance with §15.050.020 of the Glenn County Code. The Board of Supervisors will hear the appeal as outlined by this code. The decision of the Board of Supervisors may then be challenged in court.

An approved conditional use permit expires one (1) year from the date of granting unless substantial physical construction and/or use of the property in reliance on the permit has commenced prior to its expiration. An approved conditional use permit may be extended by the director for an additional sixty (60) calendar days provided that the applicant/owner submits a written request for extension to the director at least twenty-one (21) calendar days prior to the expiration date. Only one (1) extension shall be allowed for each permit (Glenn County Code §15.090.100.A).

The necessary permits shall be secured in all affected federal, state, and local agencies. It is the responsibility of the applicant/operator to make certain all requirements are met and permits are obtained from all other agencies.

In addition to the Conditions of Approval, the applicant’s and his/her technical or project management representative’s attention is directed to the project comments from other agencies reviewing the application. The items noted are a guide to assist the applicant in meeting the requirements of applicable government codes. Project comments may also note any unusual circumstances that need special attention. The items listed are a guide and not intended to be a comprehensive summary of all codified requirements or site-specific requirements.

6 FINDINGS

6.1 FINDING FOR CEQA EXEMPTION

Finding A

The project for a Finding of Public Convenience or Necessity and a Conditional Use Permit in order to sell beer and wine for off-site consumption (Alcohol Beverage Control
(ABC) Type 20 License) from an existing grocery and consumer’s good store can be considered exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines, Public Resources Code section 15061(b) (3) (the "general rule" exemption). Selling beer and wine within an existing store will not result in, or otherwise compel any physical disturbance to the existing physical environment.

6.2 FINDINGS FOR CONDITIONAL USE PERMIT

According to Glenn County Code Sections 15.220.010 and 15.220.030, the following Findings listed in Glenn County Code 15.220.020 shall be made prior to recommending approval of a conditional use permit:

Finding 1

*That the proposed use at the particular location is necessary or desirable in providing a service or facility, which will contribute to the general well-being of the public.* The proposal contributes to the general well-being of the public, by providing a single location for household necessities, as well as, beer and wine that otherwise may require visiting multiple locations.

Finding 2

*That such use will not, under the circumstances of the particular case, be detrimental to the health, safety, or general welfare of persons residing or working on the vicinity, or injurious to property or improvements in the vicinity.* This project will not be subjected to hazardous conditions due to adverse geologic conditions, proximity to airports, fire hazards, or topography. Because of existing laws and statues, this project will not be detrimental to the health, safety, or general welfare of persons or property in the vicinity of the project.

Finding 3

*That the site for the proposed use is adequate in size and shape to accommodate said use and to accommodate all of the yards, setbacks, walls or fences, and other features required herein or by the Planning Commission.* No revisions to the exterior of the building or the property will be required. The existing site is adequate in size and shape to accommodate this proposal. There is adequate space for on-site parking and unloading/loading, and proposed buildings.

Finding 4

*That granting the permit will not adversely affect the General Plan or any area plan of the County because the proposed project conforms to the General Plan and County Code.* The proposed project is consistent with the Land Use Designation of “Community Commercial” and the zoning designation of “CC” (Community Commercial). The proposed project is a permitted use with a conditional use permit in the “CC” zone. The proposed project will meet the land use and zoning requirements of the General Plan and the Zoning Code.
6.3 FINDING FOR PUBLIC CONVENIENCE OR NECESSITY

The proposal to sell alcohol within an existing retail store will be beneficial to the public and the community of Hamilton City. The issuance of the requested alcohol license is necessary for the development of the community because the project would provide additional facilities to meet the retail and service needs of the community and a public convenience would be provided. Furthermore, the proposal to sale alcohol is permitted per Glenn County Code 15.745.040 with a Planning Commission approved Conditional Use Permit.

According to the application narrative the store saves consumers time for purchasing necessities. Therefore, alcohol sales provide for a public convenience by minimizing the public from travelling to an additional store, specifically for beer or wine. In addition, Glenn County code permits the sale of alcohol with an approval from the Planning Commission.

7 SAMPLE MOTIONS

Environmental Determination

I move that the Planning Commission find the proposed Conditional Use Permit 2020-001 exempt from CEQA.

Conditional Use Permit

I (further) move that the Planning Commission approve Conditional Use Permit 2020-001, with the Findings as presented in the Staff Report and the corresponding Conditions of Approval.

Public Convenience or Necessity

I (further) move that the Planning Commission approve the Finding of Public Convenience or Necessity to sell beer and wine for off-site consumption, with the Findings as presented in the Staff Report.
GLENN COUNTY PLANNING &  
COMMUNITY DEVELOPMENT SERVICES AGENCY  

CONDITIONS OF APPROVAL  
Conditional Use Permit 2020-001, Dolgen California, LLC  
APN: 032-230-019

Pursuant to the approval of the Glenn County Planning Commission, Dolgen California, LLC is hereby granted Conditional Use Permit 2020-001 to sell beer and wine for off-site consumption (Alcohol Beverage Control (ABC) Type 20 License) from the existing grocery and consumer's good store.

Pending final approval by the Glenn County Planning Commission the applicant shall file a signed copy of the Conditions of Approval with the Glenn County Planning & Community Development Services Agency.

CONDITIONS OF APPROVAL:

1. Display of alcohol shall not exceed 5% (five percent) of the gross floor area of the store.
2. There shall be no single sales of beer or malt beverage cans or bottles.
3. Beer, wine coolers, and malt beverages shall be sold in manufacturer pre-packaged multi-unit quantities.

COMMENTS:

1. The applicant shall adhere to the Pacific Gas & Electric comment letter and requirements as it relates to Gas facilities and Electric facilities.

I hereby declare under penalty of perjury that I have read the foregoing conditions, which are in fact the conditions that were imposed upon the granting of the Conditional Use Permit, and that I agree to abide fully by said conditions. Additionally, I have read the Staff Report and I am aware of codified county, state, and/or federal standards and regulations that shall be met with the granting of this permit. I have the proper legal authority to, and am signing on the behalf of, those with interest in Dolgen California, LLC.

Signature: ___________________________ Date: __________________

Steve Rawlings – Applicant/Agent
REQUEST FOR REVIEW

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<td>☑ Central Valley Flood Protection Board</td>
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<td>☑ Glenn County Air Pollution Control District/CUPA</td>
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<td>☑ State Water Resources Control Board – Division of Drinking Water</td>
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OTHER

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| California Water Service Co. (Chico)                         | Northeast Center of the California Historical Resources Information System |
| Sacramento River National Wildlife Refuge                    | Grindstone Rancheria of Wintun-Wailaki                         |
| City of Willows                                              | Paskenta Band of Nomlaki Indians                               |
| Comcast Cable (Chico Office)                                 | Mechoopda Indian Tribe of Chico Rancheria                    |
| Community Services District: Hamilton City                   | Middletown Rancheria of Pomo Indians California               |
| Pacific Gas and Electric Company (PG&E)                      | Railroad: Southern Pacific                                    |
| Fire Protection District: Hamilton City                      | Orland-Artois Water District                                  |
| Glenn County Resource Conservation District                  | Sacramento-San Joaquin Draining District:                     |
| School District: Hamilton City                               | Special District:                                             |
|                                                              | Irrigation District                                           |

DATE:                April 21, 2020

PROJECT:             Conditional Use Permit 2020-001, Dolgen California, LLC

PLANNER:             Andy Popper, Senior Planner; apopper@countyofglenn.net
APPLICANT: Dolgen California, LLC Store #15680
Attn: Licensing Department
100 Mission Ridge
Goodlettsville, TN 37070

APPLICANT REPRESENTATIVE: Steve Rawlings c/o Rawlings Consulting
26023 Jefferson Avenue, Suite D
Murrieta, CA 92562
Ser@rawlingspm.com
(951)-667-5152

LANDOWNER: Louis Stalcar and Maria Stalcar
1265 Lasuen Court
Milbrae, CA 94030

PROPOSAL: Conditional Use Permit 2020-001

The applicant is requesting a Finding of Public Convenience or Necessity and a Conditional Use Permit in order to sell beer and wine for off-site consumption (Alcohol Beverage Control (ABC) Type 20 License) from an existing grocery and consumer’s good store. Additional project information/documentation has been included. Please refer to the attached application and plot plan.

LOCATION: The project site is located at 400 Sixth Street, Hamilton City, on the north side of State Highway 32 (Sixth Street), east of County Road 203, and west of Main Street, in the unincorporated area of Glenn County, California.

ZONING: Community Commercial

GENERAL PLAN: Community Commercial

APN: 032-230-019

FLOOD ZONES: Flood Zone “X” (shaded) according to Flood Insurance Rate Map (FIRM) No. 06021C 0425D, dated August 5, 2010, issued by the Federal Emergency Management Agency (FEMA). Flood Zone “X” (shaded) is a moderate flood hazard area and consists of areas between the limits of the base flood and the 0.2-percent annual chance (or 500-year) flood.

The Glenn County Planning Division is requesting comments on this proposal for determination of completeness, potential constraints, and/or proposed conditions of approval. If comments are not received by **Friday, May 15, 2020**, it is assumed that there are no specific comments to be included in the analysis of the project. Comments submitted by e-mail are acceptable. Thank you for considering this matter.
AGENCY COMMENTS:

Please consider the following:

1. Is the information in the application complete enough to analyze impacts and conclude review?

2. Comments may include project-specific code requirements unique to the project. Cite code section and document (i.e. General Plan, Subdivision Map Act, etc.).

3. What are the recommended Conditions of Approval for this project and justification for each Condition? When should each Condition be accomplished (i.e. prior to any construction at the site, prior to recording the parcel map, filing the Final Map, or issuance of a Certificate of Occupancy, etc.)?

4. Are there significant environmental impacts? What mitigation(s) would bring the impacts to a less than significant level? When should mitigation(s) be accomplished (i.e. prior to recording parcel map, filing Final Map, or Certificate of Occupancy, etc.)?
CUP 2020-001

GLENN COUNTY
PLANNING AND COMMUNITY DEVELOPMENT SERVICES AGENCY
777 North Colusa Street
WILLOWS, CA 95988
(530) 934-6540
FAX (530) 934-6533
www.countyofglenn.net

APPLICATION FOR CONDITIONAL USE PERMIT

NOTE: FAILURE TO ANSWER APPLICABLE QUESTIONS AND REQUIRED ATTACHMENTS COULD DELAY THE PROCESSING OF YOUR APPLICATION.

1. Applicant(s):
   
   Name: Dolgen California LLC Store #15680  Attn: Licensing Dept.
   
   Address: 100 Mission Ridge, Goodlettsville, TN 37070
   
   Phone:(Business) (651) 855-4000 ext 5484  (Home)
   
   Fax:________________________________________  E-mail: tax-beerwinelicensing@dollarlgeneral.com

2. Property Owner(s):
   
   Name: Louis Stalcir and Maria Stalcir
   
   Address: 1265 Lasuen Court, Milbrae, CA 94030
   
   Phone:(Business) 650-697-5413  (Home)
   
   Fax:________________________________________  E-mail: mimistal@yahoo.com

3. Applicant Rep:
   
   Name: Steve Rawlings c/o Rawlings Consulting
   
   Mailing Address: 26023 Jefferson Ave., Ste. D, Murrieta, CA 92562
   
   Phone:(Business) (951) 667-5152  (Home)
   
   Fax: (951) 667-3455  E-mail: Ser@rawlingspm.com
4. Name and address of property owner’s duly authorized agent (if applicable) who
is to be furnished with notice of hearing (Section 65091 California Government
Code).

Name: Louis and Maria Stalcar

Mailing Address: 1265 Lasuen Court, Milbrae, CA 94030

5. Request or Proposal:

Finding of Public Convenience or Necessity and permit to sell beer and wine for
off-site consumption (ABC Type 20 License) from a grocery and consumers good store.

6. Address and Location of Project: 400 Sixth Street, Hamilton City

7. Current Assessor’s Parcel Number(s): 032-230-019-000

8. Existing Zoning: Community Commercial
Zoning Map http://gis.gcppwa.net/zoning/


10. Provide any additional information that may be helpful in evaluating this
request:

See enclosed materials.
DECLARATION UNDER PENALTY OF PERJURY
(Must be signed by Applicant(s) and Property Owner(s))
(Additional sheets may be necessary)

The Applicant(s) and/or Property Owner(s), by signing this application, shall be deemed to have agreed to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against the foregoing individuals or entities, the purpose of which is to attack, set aside, void or null the approval of this development entitlement or approval or certification of the environmental document which accompanies it, or to obtain damages relating to such action(s). This indemnification agreement shall include, but not be limited to, damages, costs expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of the entitlement whether or not there is concurrent passive or active negligence on the part of the County.

Applicant(s):

Signed: ____________________________

Print: ______________________________

Date: _______________________________

Address: 100 Mission Ridge, Goodlettsville, TN 37070

I am (We are) the owner(s) of property involved in this application and I (We) have completed this application and all other documents required.

I am (We are) the owner(s) of the property involved in this application and I (We) acknowledge the preparation and submission of this application.

I (We) declare under penalty of perjury that the foregoing is true and correct.

Property Owner(s):

Signed: Louis Stalcac & Maria Stalcac

Print: Louis Stalcac & Maria Stalcac

Date: 1/24/20

Address: 1265 Lasuen Court, Milbrae, CA 94030
DECLARATION UNDER PENALTY OF PERJURY
(Must be signed by Applicant(s) and Property Owner(s))
(Additional sheets may be necessary)

The Applicant(s) and/or Property Owner(s), by signing this application, shall be deemed to have agreed to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against the foregoing individuals or entities, the purpose of which is to attack, set aside, void or null the approval of this development entitlement or approval or certification of the environmental document which accompanies it, or to obtain damages relating to such action(s). This indemnification agreement shall include, but not be limited to, damages, costs expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of the entitlement whether or not there is concurrent passive or active negligence on the part of the County.

Applicant(s):

Signed: [Signature]

Print: John Garratt

Date: 1/28/20

Address: 100 Mission Ridge, Goodlettsville, TN 37070

I am (We are) the owner(s) of property involved in this application and I (We) have completed this application and all other documents required.

I am (We are) the owner(s) of the property involved in this application and I (We) acknowledge the preparation and submission of this application.

I (We) declare under penalty of perjury that the foregoing is true and correct.

Property Owner(s):

Signed: [Signature]

Print: [Signature]

Date: [Signature]

Address: 1265 Lasuen Court, Milbrae, CA 94030
Project Narrative/Statement of Operations
Dollar General Store #15680
400 Sixth Street, Hamilton City, CA
3/5/20

**Proposed Use:** Finding of public convenience or necessity to sell beer and wine for off-site consumption (ABC Type 20) within a 9,111 square foot grocery store.

**Hours of Operation:** 7 days per week from 6:00 a.m. to 11:00 p.m.

**Customers Per Day:** 300-500

**Beer and Wine Display Area and Sales:** Display of alcohol will not exceed 3% of gross floor area of the store. Alcohol sales are anticipated to represent less than 5% of overall store sales. There will be no single sales of beer or malt beverage cans or bottles. Beer, wine coolers and malt beverages will be sold in manufacturer pre-packaged multi-unit quantities only.

**Security Measures:** Surveillance cameras are located throughout the sales area as well as storage area. Employees go through corporate training for alcohol sales and must input date of birth into cash register to complete any alcohol transaction.

**Average number of employees per shift:** 3 – 8; 2 shifts per day

**About Dollar General:**
Dollar General Corporation is the nation's largest small-box discount retailer with nearly 15,000 locations in 41 states. Dollar General is publicly traded on the NYSE under the ticker symbol: DG. Dollar General ranks among the largest retailers of top-quality brands made by America's most-trusted manufacturers, such as Procter & Gamble, Kimberly Clark, Unilever, Kellogg's, General Mills and Nabisco. Dollar General’s goal is to provide customers a better life and employee’s opportunity and a great working environment.

Dollar General stands for convenience, quality brands and low prices. Dollar General's successful prototype makes shopping a truly hassle-free experience. Dollar General designs small neighborhood stores with carefully edited merchandise assortments to make shopping simpler. We don't carry every brand and size, just the most popular ones.

Shopping at Dollar General saves consumers time by staying focused on life's simple necessities: bread, milk, eggs, soup, cereal, coffee, sodas, laundry detergent, paper towels, soap, shampoo, socks and underwear as well as alcohol. The average Dollar General customer completes their shopping trip in less than 10 minutes.
ENVIRONMENTAL INFORMATION FORM
To be completed by applicant or engineer
Use extra sheets if necessary

This list is intended to meet the requirements of State of California Government Code Section 65940.

1. GENERAL INFORMATION:
   1. Name: Dolgen California LLC Store #15680
   
   Address, City, State, Zip: 100 Mission Ridge, Goodlettsville, TN 37070
   
   Telephone: (615) 855-4000 Fax: __________________________
   
   E-mail: tax-beerwinelicensing@dollargeneral.com

2. Name: Steve Rawlings c/o Alcoholic Beverage Specialists
   
   
   Telephone: (951) 667-5152 Fax: (951) 667-3455
   
   E-mail: ser@rawlingspm.com

3. Address and Location of Project:
   400 Sixth Street, Hamilton City

4. Current Assessor's Parcel Number(s):
   032-230-019-000

5. Existing Zoning: Community Commercial

6. Existing Use: Grocery and Consumer Goods store
7. Proposed Use of Site (project for which this form is prepared):
   Finding of Public Convenience or Necessity and permit to sell beer and wine for
   off-site consumption (ABC Type 20 License) from a grocery and consumer goods
   store.

8. Indicate the type of permit(s) application(s) to which this form pertains:
   Public Convenience or Necessity Permit and Conditional Use Permit.

9. If the project involves a variance, conditional use permit, or rezoning application,
   state this and indicate clearly why the application is required:

10. List and describe any other related permit(s) and other public approvals required
    for this project, including those required by city, regional, state, and federal
    agencies:
    ABC Type 20 License

11. Have any special studies been prepared for the project site that are related to the
    proposed project including, but not limited to traffic, biology, wetlands
    delineation, archaeology, etc? N/A

II. ENVIRONMENTAL SETTING:

1. Describe in detail the project site as it exists before the project, including
   information on topography, soil stability, plants and animals (wetlands, if any),
   different crops, irrigation systems, streams, creeks, rivers, canals, water table
   depth, and any cultural historical or scenic aspects. Describe any existing
   structures on the site, and the use of the structures. Attach photographs of the site.
   Snapshots or Polaroid photos will be accepted.

   The site is an existing grocery and consumer goods store. The proposed use is to
   add the sale of beer and wine for off-site consumption.
2. Describe the surrounding properties, including information on plants, animals, and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, agricultural, etc.), intensity of land use (one-family, apartment houses, shops, department stores, dairy, row crops, orchards, etc.) Attach photographs of the vicinity. Snapshots or Polaroid photos will be accepted.

North: Agricultural Land Use

East: Agricultural Land Use

South: Residential Land Use

West: Commercial Land Use

3. Describe noise characteristics of the surrounding area (include significant noise sources):
   None

III. SPECIFIC ITEMS OF IMPACT:

1. Drainage:

   Describe how increased runoff will be handled (on-site and off-site):
   N/A

   Will the project change any drainage patterns? (Please explain):
   N/A

   Will the project require the installation or replacement of storm drains or channels? If yes, indicate length, size, and capacity:
   N/A

   Are there any gullies or areas of soil erosion? (Please explain):
   N/A
Do you plan to grade, disturb, or in any way change swales, drainages, ditches, gullies, ponds, low lying areas, seeps, springs, streams, creeks, river banks, or other area on the site that carries or holds water for any amount of time during the year?  
N/A

If yes, you may be required to obtain authorization from other agencies such as the Army Corps of Engineers or California Department of Fish and Game.

2. Water Supply:

Indicate and describe source of water supply (domestic well, irrigation district, private water company):
N/A

Will the project require the installation or replacement of new water service mains?  N/A

3. Liquid Waste Disposal:

Will liquid waste disposal be provided by private on-site septic system or public sewer?:  N/A

If private on-site septic system, describe the proposed system (leach field or seepage pit) and include a statement and tests explaining percolation rates, soil types, and suitability for any onsite sewage disposal systems:
N/A

Will any special or unique sewage wastes be generated by this project other than normally associated with resident or employee restrooms? Industrial, chemical, manufacturing, animal wastes? (Please describe)
N/A

Should waste be generated by the proposed project other than that normally associated with a single family residence, Waste Discharge Requirements may be required by the Regional Water Quality Control Board.
4. **Solid Waste Collection:**

How will solid waste be collected? Individual disposal, private carrier, city?

N/A

5. **Source of Energy:**

What is the source of energy (electricity, natural gas, propane)?

N/A

If electricity, do any overhead electrical facilities require relocation? Is so, please describe:

N/A

If natural gas, do existing gas lines have to be increased in size? If yes, please describe:

N/A

Do existing gas lines require relocation? If yes, please describe:

N/A

6. **Fire Protection:**

Indicate number and size of existing and/or proposed fire hydrants and distance from proposed buildings:

N/A

Indicate number and capacity of existing and/or proposed water storage facilities and distance from proposed buildings:

N/A
IV. FOR ZONE CHANGE, ZONE VARIANCE, AND SPECIAL USE PERMIT APPLICATION:

1. Number and sizes of existing and proposed structures: N/A

   Square footage (structures) __________________ S.F.; __________________ S.F.
   (New)                                      (Existing)

2. Percentage of lot coverage: N/A

3. Amount of off-street parking provided: N/A

4. Will the project be constructed in phases? If so, please describe each phase briefly: N/A

5. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents, and type of household size expected: N/A

6. If commercial, indicate type, estimated employment per shift, days and hours of operation, estimated number of daily customers/visitors on site at peak time, and loading facilities: N/A

7. If industrial, indicate type, estimated employment per shift, and loading facilities: N/A

8. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project: N/A
9. List types and quantities of any hazardous or toxic materials, chemicals, pesticides, flammable liquids, or other similar product used as a part of the operation and storage container sizes:

N/A

Submit Material Safety Data Sheets (MSDS) for any proposed hazardous materials. If hazardous materials are proposed, it is recommended that the applicant contact the Air Pollution Control District/CUPA for permitting requirements.

10. Describe any earthwork (grading) to be done and dust control methods to be used during construction:

N/A

11. Describe any potential noise or vibration sources associated with the project (i.e. compressor, machine noise, heavy equipment).

N/A

12. Describe source, type, and amount of air pollutant emissions (smoke, odors, steam, gases, water vapor, dust, chemicals) from the project. Describe what methods would be used to reduce emissions:

N/A
V. CERTIFICATION:

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Date: 3/3/2020  Signature: [Signature]

For: ________________________________

According to Section 65943 for the California Government Code, your application will be reviewed within 30 days and you or your agent will receive written notice regarding the completeness of your application. Any reviewing agency may, in the course of processing the application, request the applicant to clarify, amplify, correct, or otherwise supplement the information required for the application.

According to Section 65944 (C), additional information may be requested in order to comply with Division 13 of the State of California Public Resources Code.
Dollar General at a Glance

Company
- Leading small-box, convenient discounter
- #183 on the Fortune 500
- Sales of $14.8 billion in 2011
- 90,000+ full-time & part-time employees
  - Created 21,000 new jobs since 2008
  - Plan to add 6,000 new jobs in 2012
- Freedom Award and Distinguished Service Award Recipient

Stores
- More than 10,000 stores in 40 states
- Convenient size in convenient locations

Merchandise
- National and private brands
- Everyday necessities and compelling buys
- Approximately 10,000 SKUs per store
- Multiple price points; about 26% at $1 or less

Customers
- Value-conscious and convenience-seeking
- Broad cross-section of America
More than 10,000 Stores in 40 States
Community Giving

- Since 1993, the Dollar General Literacy Foundation has:
  - awarded over $71.2 million in grants
  - helped over 4.1 million individuals learn to read, get their GED or learn the English language.

- 2011 DG Corporate, DG Literacy Foundation & DG Employee Assistance Foundation:
  - Over $32 million donated to and raised for charitable causes in 2011
  - More than 2,800 grants awarded in 38 states in 2011
Inside the Store
Responsible Sales

Policies & Safeguards

- We ID every customer, every time
- Employee must key birth date into register for every alcoholic beverage purchase.
  - Register will not allow sale if customer is under 21.
  - Exception reporting and auditing is done to ensure that accurate birthdates are keyed.
- Zero-tolerance policy for sale to minor
  - Termination for failure to ID customer
- Cameras monitor front door, back door, and checkout

Training

- Computer-based training is required for all employees
- Regular store team meetings on responsible sales

Standards

- Industry-leading performance for compliance checks
- Fewer than 25 violations companywide since 2009
When A Store Is Licensed:

- All employees must complete computer-based training on responsible sales before the product is set in the store.
- Course includes examples, policies, and knowledge tests.
- Employees must score 100% to pass the course.

Follow-up:

- All new employees must complete Beer & Wine Sales Training within 3 days of hire.
- The store teams hold regular refresher meetings on responsible sales practices.
Measures to Prevent Adverse Impacts

Dollar General implements multiple measures to mitigate potential adverse impacts from alcohol sales:

- Surveillance cameras are located throughout the sales area as well as storage area that are capable of storing at least 1 month activity. The system continuously records and has the date and time stamped onto images at all times. Interior camera record in color and images will be made available to the police department if it relates to a criminal investigation.

- Dollar General employees go through corporate training for alcohol sales.

- When beer or wine is scanned into the POS, employees are prompted to enter a birth date and restrict purchase if the date entered does not meet the age requirement.

- No single sales of beer products: Malt liquor or malt beverage products or beer products are not be sold in less than six (6) pack quantities.

- No signs advertising alcoholic beverages will be displayed outside the premises or inside the store in which visible to the outside of the store.

- All alcohol beverages will be stored on shelves or in cooler, no displays on the floor or in containers in aisles.
Beer and Wine Warm Shelf Display
Wine Shelf Display
May 2, 2019

Mr. Donald Rust
County of Glenn Planning Department
PO Box 1070
Willows, CA 95988

RE: Dollar General Store #15680 – 400 Sixth Street, Hamilton City, CA

Dear Mr. Rust:

Please accept this letter as a formal request for a determination of public convenience or necessity. Enclosed please find the ABC Form 245, a Statement of Operations, Floor Plan as well as a brochure about Dollar General for your review. Below is additional information that should help make an affirmative determination.

Overview and Project Description

Dollar General Stores will be operating an approximately 9,100 square foot grocery and consumer goods store at the above referenced location. It is our understanding that off-sale beer and wine in this zone is a permitted use for this type of store. The store hours are from 7:00 a.m. until 10:00 p.m. daily. Dollar General Stores operates nearly 15,000 stores across the US and approximately 250 stores in California. Nearly every store in California carries beer and wine. Dollar General has a reputation for providing the products that customer’s desire most at competitive prices. Beer and wine sales will represent an incidental purchase for its current customers much like other major grocery stores. Dollar General will dedicate less than 5% of the gross floor area for the display of beer and wine and have implemented internal training and controls for its employees to ensure responsible sales. Also, none of the stores sell singles of beer or malt products.

Security and Control:

Dollar General is committed to taking all feasible steps to address law enforcement concerns about the site. In addition, Dollar General has an extensive employee-training program and is a very responsible retailer of alcoholic beverages with no violations in California ever. It certainly has the resources to be a responsible retailer of all types of goods and especially of alcoholic beverages. Moreover, the sale of alcoholic beverages is not the primary purpose.
Dollar General stores are designed to provide a safe environment for patrons and employees. Some of the design elements of the store that facilitate a safe and pleasurable shopping experience include adequate lighting levels both on the interior and exterior of the store, employee supervision of the facility, closed circuit video monitoring system with cameras located strategically throughout the property, and careful window signage and landscaping placement to avoid obstruction of visibility into and out of the facility.

Dollar General understands the importance of maintaining the appearance of a store to both expand their customer base and prevent criminal activity and is committed to a store that allows for safe family oriented shopping. Dollar General recognizes the seriousness of loitering, delinquency, crime, and underage drinking. They have developed stringent operational standards and training programs for employees involved with selling of alcoholic beverages. Furthermore, Dollar General is open to operating conditions that the police department considers appropriate to ameliorate any concerns that do exist.

**Public Convenience or Necessity**

This Dollar General store is in Census Tract 105.1 in which ABC is authorized to issue up to 4 licenses without consulting with the local municipality. Currently, there are 4 off-sale licenses existing in the census tract. Hence, in order for ABC to issue a license, the County of Glenn Board of Supervisors needs to make a finding of public convenience or necessity. Census tract in which there are more licenses existing than ABC is authorized to issue is a very common situation as most commercial property is concentrated into certain areas. Therefore, grocery stores, restaurants, convenience stores are typically located relatively near each other.

It is important to emphasize that Business & Professional Code § 23958.4 requires a positive finding of public convenience “or” necessity in order for an off-sale ABC application to be approved. Thus it is legally sufficient if Dollar General shows either public convenience or public necessity. It is not legally necessary to show both.

Furthermore, it is only necessary to show public convenience or necessity where there is an “undue concentration” of licensees in the census tract. The term “undue concentration” (also referred to as “over concentration”) is specifically defined in Business and Professional Code § 23958.4 as simply a ratio of the number of licenses in a census tract compared to the average number of licenses in a County, as a whole. It does not mean that a particular census tract necessarily has too many licenses for the needs or convenience of residents in that tract.

“Over Concentration” also does not mean that the State, or anyone else, has previously looked at this census tract and determined that it has suffered any deleterious effects from the actual number of licenses existing; or that it will suffer if a new license is issued. It merely provides a guideline for making such a determination, in the form of determining whether in a particular situation, the ABC license would serve the “public convenience or necessity”.

It is also important to understand that Census Tract are “zoning blind”. Hence, many census tracts that contain a lot of commercially zoned property have an “over concentration” state while census tracts with mostly residentially zoned property do not have an “over concentration”.

2
Thus the fact that the census tract in which this store is located is statutorily “over concentrated” does not mean that selling a small amount of alcoholic beverages at a grocery/consumer goods store will have adverse impacts. Rather, it simply means that either public convenience or public necessity will be served by the sale of alcoholic beverages at this site.

**Statement of Justification for Finding of Public Convenience or Necessity**

1. **That the use is essential or desirable to the public convenience and public welfare.**
   The proposed availability of alcohol with the sale of staple groceries such as: fruits and vegetables, milk, juice, eggs, bread, cereal, coffee, soup, pasta, sodas as well as consumer products such as tooth paste, soap, detergent and paper towels allows customers to have readily available products in one location where they would otherwise be obliged to travel to other locations to further purchase their items; thus the establishment of off-site alcoholic beverage sale serves a public convenience.

2. **That the granting the permit will not be materially detrimental to the public welfare and to other property in vicinity.**
   The proposed sale of alcohol would not be detrimental to the public health, safety or welfare because the store has been designed as safe family oriented shopping with all windows facing the street and parking lot allowing for motorists and patrons outside the store a direct view inside the store; cashiers are located near the entrance of the store; and security cameras are placed throughout the interior and exterior. Furthermore, the store is primarily for the sales of staple groceries and consumer products and the sale of alcohol is incidental and in conjunction with the sale of such items. Additionally, the convenience of a wide variety of groceries and consumer products in one location promotes the general welfare. Furthermore, this operation will have general conditions to limit nuisance behavior associated with sales of alcohol.

3. **That the use conforms to good zoning practices and development standards.**
   The store is located within a commercial zone. Locating grocery stores in retail commercial zones on major thoroughfares is consistent with good community development practices and standards.

4. **That the use is not contrary to any of the objectives of any part of the adopted General Plan**
   Alcohol sales for off-site consumption within a grocery store is consistent with the City’s General Plan by providing a product that serves to provide the full spectrum of commercial needs for a community commercial retail center.
We respectfully request an approved finding of Public Convenience or Necessity for this store. If there is any additional information you need to process this request, please contact me.

Thank you for your time and consideration of our request.

Sincerely,

Steve Rawlings  
(951) 667-5152  
SER@Rawlingspm.com
**INFORMATION AND INSTRUCTIONS - SECTION 23958.4 B&P**

**Instructions**
- This form is to be used for all applications for original issuance or premises to premises transfer of licenses.
- Part 1 is to be completed by an ABC employee, given to applicant with pre-application package, with copy retained in holding file or applicant's district file.
- Part 2 is to be completed by the applicant, and returned to ABC.
- Part 3 is to be completed by the local governing body or its designated subordinate officer or body, and returned to ABC.

**PART 1 - TO BE COMPLETED BY ABC**

1. **APPLICANT'S NAME**
   - Dolgen, California
2. **PREMISES ADDRESS**
   - 400 S. Hamilton City, 95951
3. **LICENSE TYPE**
   - A0

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<th>TYPE OF BUSINESS</th>
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<td>Full Service Restaurant</td>
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<tr>
<td>Deli or Specialty Restaurant</td>
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<tr>
<td>Cafe/Coffee Shop</td>
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<tr>
<td>Bed &amp; Breakfast</td>
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<td>Wine only</td>
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<td>Membership Store</td>
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<td>Liquor Store</td>
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<td>Drug/Variety Store</td>
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<td>Other - describe:</td>
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</table>

4. **COUNTY POPULATION**
5. **TOTAL NUMBER OF LICENSES IN COUNTY**
6. **RATIO OF LICENSES TO POPULATION IN COUNTY**
7. **CENSUS TRACT NUMBER**
8. **NO. OF LICENSES ALLOWED IN CENSUS TRACT**
9. **RATIO OF LICENSES ALLOWED TO POPULATION IN CENSUS TRACT**
10. **NO. OF LICENSES ALREADY IN THE CENSUS TRACT**
11. **RATIO OF LICENSES TO POPULATION IN THE CENSUS TRACT**
12. **CRIME REPORTING DISTRICT NUMBER**
13. **TOTAL NUMBER OF CRIME REPORTING DISTRICTS**
14. **TOTAL NUMBER OF OFFENSES IN ALL CRIME REPORTING DISTRICTS**
15. **TOTAL NUMBER OF OFFENSES IN REPORTING DISTRICT**
16. **AVERAGE NO. OF OFFENSES PER DISTRICT**
17. **15% OF AVERAGE NUMBER OF OFFENSES**
18. **IS THE PREMISES LOCATED IN A HIGH CRIME REPORTING DISTRICT?**
19. **CHECK THE BOX THAT APPLIES**
20. **FOR DEPARTMENT USE ONLY**

**PREPARED BY (Name of Department Employee)**

ABC-245 (rev. 01-11)
PART 2 - TO BE COMPLETED BY THE APPL. (If box #20b is checked)

21. Based on the information on the reverse, the Department may approve your application if you can show that public convenience or necessity would be served by the issuance of the license. Please describe below the reasons why issuance of another license is justified in this area. You may attach a separate sheet or additional documentation, if desired. Do not proceed to Part 3.

22. APPLICANT SIGNATURE

23. DATE SIGNED

PART 3 - TO BE COMPLETED BY LOCAL OFFICIALS (If box #20c is checked)

The applicant named on the reverse is applying for a license to sell alcoholic beverages at a premises where undue concentration exists (i.e., an over-concentration of licenses and/or a higher than average crime rate as defined in Section 23958.4 of the Business and Professions Code). Sections 23958 and 23958.4 of the Business and Professions Code requires the Department to deny the application unless the local governing body of the area in which the applicant premises are located, or its designated subordinate officer or body, determines within 90 days of notification of a completed application that public convenience or necessity would be served by the issuance.

Please complete items #24 to #30 below and certify or affix an official seal, or attach a copy of the Council or Board resolution or a signed letter on official letterhead stating whether or not the issuance of the applied for license would serve as public convenience or necessity.

24. WILL PUBLIC CONVENIENCE OR NECESSITY BE SERVED BY ISSUANCE OF THIS ALCOHOLIC BEVERAGE LICENSE?  
   [ ] Yes  [ ] No  [ ] See Attached (i.e., letter, resolution, etc.)

25. ADDITIONAL COMMENTS, IF DESIRED (may include reasons for approval or denial of public convenience or necessity):

26. CITY/COUNTY OFFICIAL NAME

27. CITY/COUNTY OFFICIAL TITLE

28. CITY/COUNTY OFFICIAL PHONE NUMBER

29. CITY/COUNTY OFFICIAL SIGNATURE

30. DATE SIGNED
Project Narrative/Statement of Operations
Dollar General Store #15680
400 Sixth Street, Hamilton City, CA
5/2/19

**Proposed Use:** Finding of public convenience or necessity to sell beer and wine for off-site consumption (ABC Type 20) within 9,111 square foot grocery store.

**Hours of Operation:** 7 days per week from 7:00 a.m. to 10:00 p.m.

**Customers Per Day:** 200 - 400

**Beer and Wine Display Area and Sales:** Display of alcohol will not exceed 2% of gross floor area of the store. Alcohol sales are anticipated to represent less than 5% of overall store sales. There will be no single sales of beer or malt beverage cans or bottles. Beer, wine coolers and malt beverages will be sold in manufacturer pre-packaged multi-unit quantities only.

**Security Measures:** Surveillance cameras are located throughout the sales area as well as storage area. Employees go through corporate training for alcohol sales and must input date of birth into cash register to complete any alcohol transaction.

**Average number of employees per shift:** 3 – 8: 2 shifts per day

**About Dollar General:**
Dollar General Corporation is the nation's largest small-box discount retailer with nearly **15,000 locations in 41 states.** Dollar General is publicly traded on the NYSE under the ticker symbol: DG. Dollar General ranks among the largest retailers of top-quality brands made by America's most-trusted manufacturers, such as Procter & Gamble, Kimberly Clark, Unilever, Kellogg's, General Mills and Nabisco. Dollar General's goal is to provide customers a better life and employee's opportunity and a great working environment.

Dollar General stands for convenience, quality brands and low prices. Dollar General's successful prototype makes shopping a truly hassle-free experience. Dollar General designs small neighborhood stores with carefully edited merchandise assortments to make shopping simpler. We don't carry every brand and size, just the most popular ones.

Shopping at Dollar General saves consumers time by staying focused on life's simple necessities: bread, milk, eggs, soup, cereal, coffee, sodas, laundry detergent, paper towels, soap, shampoo, socks and underwear as well as alcohol. The average Dollar General customer completes their shopping trip in less than 10 minutes.
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May 6th, 2020

To: Andy Popper, Senior Planner  
   Glenn County Planning & Public Works Agency  
   (Via email)

From: Andrew A. Petyo, REHS

Re: Conditional Use Permit #2020-001, Dolgen California, LLC.  
   APN 032-230-019

We have reviewed the new project information noted above and this department has no further comments for this proposal and recommends it be approved.

If you have any further questions please contact Environmental Health.
April 23, 2020

Andy Popper  
County of Glenn  
225 N Tehama St  
Willows, CA 95988

Ref: Gas and Electric Transmission and Distribution

Dear Andy Popper,

Thank you for submitting the 400 Sixth St plans for our review. PG&E will review the submitted plans in relationship to any existing Gas and Electric facilities within the project area. If the proposed project is adjacent/or within PG&E owned property and/or easements, we will be working with you to ensure compatible uses and activities near our facilities.

Attached you will find information and requirements as it relates to Gas facilities (Attachment 1) and Electric facilities (Attachment 2). Please review these in detail, as it is critical to ensure your safety and to protect PG&E’s facilities and its existing rights.

Below is additional information for your review:

1. This plan review process does not replace the application process for PG&E gas or electric service your project may require. For these requests, please continue to work with PG&E Service Planning: https://www.pge.com/en_US/business/services/building-and-renovation/overview/overview.page.

2. If the project being submitted is part of a larger project, please include the entire scope of your project, and not just a portion of it. PG&E’s facilities are to be incorporated within any CEQA document. PG&E needs to verify that the CEQA document will identify any required future PG&E services.

3. An engineering deposit may be required to review plans for a project depending on the size, scope, and location of the project and as it relates to any rearrangement or new installation of PG&E facilities.

Any proposed uses within the PG&E fee strip and/or easement, may include a California Public Utility Commission (CPUC) Section 851 filing. This requires the CPUC to render approval for a conveyance of rights for specific uses on PG&E’s fee strip or easement. PG&E will advise if the necessity to incorporate a CPUC Section 851 filing is required.

This letter does not constitute PG&E’s consent to use any portion of its easement for any purpose not previously conveyed. PG&E will provide a project specific response as required.

Sincerely,

Plan Review Team  
Land Management
Attachment 1 – Gas Facilities

There could be gas transmission pipelines in this area which would be considered critical facilities for PG&E and a high priority subsurface installation under California law. Care must be taken to ensure safety and accessibility. So, please ensure that if PG&E approves work near gas transmission pipelines it is done in adherence with the below stipulations. Additionally, the following link provides additional information regarding legal requirements under California excavation laws:  [https://www.usanorth811.org/images/pdfs/CA-LAW-2018.pdf](https://www.usanorth811.org/images/pdfs/CA-LAW-2018.pdf)

1. **Standby Inspection:** A PG&E Gas Transmission Standby Inspector must be present during any demolition or construction activity that comes within 10 feet of the gas pipeline. This includes all grading, trenching, substructure depth verifications (potholes), asphalt or concrete demolition/removal, removal of trees, signs, light poles, etc. This inspection can be coordinated through the Underground Service Alert (USA) service at 811. A minimum notice of 48 hours is required. Ensure the USA markings and notifications are maintained throughout the duration of your work.

2. **Access:** At any time, PG&E may need to access, excavate, and perform work on the gas pipeline. Any construction equipment, materials, or spoils may need to be removed upon notice. Any temporary construction fencing installed within PG&E’s easement would also need to be capable of being removed at any time upon notice. Any plans to cut temporary slopes exceeding a 1:4 grade within 10 feet of a gas transmission pipeline need to be approved by PG&E Pipeline Services in writing PRIOR to performing the work.

3. **Wheel Loads:** To prevent damage to the buried gas pipeline, there are weight limits that must be enforced whenever any equipment gets within 10 feet of traversing the pipe.

   Ensure a list of the axle weights of all equipment being used is available for PG&E’s Standby Inspector. To confirm the depth of cover, the pipeline may need to be potholed by hand in a few areas.

   Due to the complex variability of tracked equipment, vibratory compaction equipment, and cranes, PG&E must evaluate those items on a case-by-case basis prior to use over the gas pipeline (provide a list of any proposed equipment of this type noting model numbers and specific attachments).

   No equipment may be set up over the gas pipeline while operating. Ensure crane outriggers are at least 10 feet from the centerline of the gas pipeline. Transport trucks must not be parked over the gas pipeline while being loaded or unloaded.

4. **Grading:** PG&E requires a minimum of 36 inches of cover over gas pipelines (or existing grade if less) and a maximum of 7 feet of cover at all locations. The graded surface cannot exceed a cross slope of 1:4.

5. **Excavating:** Any digging within 2 feet of a gas pipeline must be dug by hand. Note that while the minimum clearance is only 12 inches, any excavation work within 24 inches of the edge of a pipeline must be done with hand tools. So to avoid having to dig a trench entirely with hand tools, the edge of the trench must be over 24 inches away. (Doing the math for a 24 inch
wide trench being dug along a 36 inch pipeline, the centerline of the trench would need to be at least 54 inches \([24/2 + 24 + 36/2 = 54]\) away, or be entirely dug by hand.)

Water jetting to assist vacuum excavating must be limited to 1000 psig and directed at a 40° angle to the pipe. All pile driving must be kept a minimum of 3 feet away.

Any plans to expose and support a PG&E gas transmission pipeline across an open excavation need to be approved by PG&E Pipeline Services in writing PRIOR to performing the work.

6. Boring/Trenchless Installations: PG&E Pipeline Services must review and approve all plans to bore across or parallel to (within 10 feet) a gas transmission pipeline. There are stringent criteria to pothole the gas transmission facility at regular intervals for all parallel bore installations.

For bore paths that cross transmission pipelines perpendicularly, the pipeline must be potholed a minimum of 2 feet in the horizontal direction of the bore path and a minimum of 12 inches in the vertical direction from the bottom of the pipe with minimum clearances measured from the edge of the pipe in both directions. Standby personnel must watch the locator trace (and every ream pass) the path of the bore as it approaches the pipeline and visually monitor the pothole (with the exposed transmission pipe) as the bore traverses the pipeline to ensure adequate clearance with the pipeline. The pothole width must account for the inaccuracy of the locating equipment.

7. Substructures: All utility crossings of a gas pipeline should be made as close to perpendicular as feasible \((90° +/- 15^\circ)\). All utility lines crossing the gas pipeline must have a minimum of 12 inches of separation from the gas pipeline. Parallel utilities, pole bases, water line ‘kicker blocks’, storm drain inlets, water meters, valves, back pressure devices or other utility substructures are not allowed in the PG&E gas pipeline easement.

If previously retired PG&E facilities are in conflict with proposed substructures, PG&E must verify they are safe prior to removal. This includes verification testing of the contents of the facilities, as well as environmental testing of the coating and internal surfaces. Timelines for PG&E completion of this verification will vary depending on the type and location of facilities in conflict.

8. Structures: No structures are to be built within the PG&E gas pipeline easement. This includes buildings, retaining walls, fences, decks, patios, carports, septic tanks, storage sheds, tanks, loading ramps, or any structure that could limit PG&E’s ability to access its facilities.

9. Fencing: Permanent fencing is not allowed within PG&E easements except for perpendicular crossings which must include a 16 foot wide gate for vehicular access. Gates will be secured with PG&E corporation locks.

10. Landscaping: Landscaping must be designed to allow PG&E to access the pipeline for maintenance and not interfere with pipeline coatings or other cathodic protection systems. No trees, shrubs, brush, vines, and other vegetation may be planted within the easement area. Only those plants, ground covers, grasses, flowers, and low-growing plants that grow unsupported to a maximum of four feet \((4’)\) in height at maturity may be planted within the easement area.
11. Cathodic Protection: PG&E pipelines are protected from corrosion with an “Impressed Current” cathodic protection system. Any proposed facilities, such as metal conduit, pipes, service lines, ground rods, anodes, wires, etc. that might affect the pipeline cathodic protection system must be reviewed and approved by PG&E Corrosion Engineering.

12. Pipeline Marker Signs: PG&E needs to maintain pipeline marker signs for gas transmission pipelines in order to ensure public awareness of the presence of the pipelines. With prior written approval from PG&E Pipeline Services, an existing PG&E pipeline marker sign that is in direct conflict with proposed developments may be temporarily relocated to accommodate construction work. The pipeline marker must be moved back once construction is complete.

13. PG&E is also the provider of distribution facilities throughout many of the areas within the state of California. Therefore, any plans that impact PG&E’s facilities must be reviewed and approved by PG&E to ensure that no impact occurs which may endanger the safe operation of its facilities.
It is PG&E’s policy to permit certain uses on a case by case basis within its electric transmission fee strip(s) and/or easement(s) provided such uses and manner in which they are exercised, will not interfere with PG&E’s rights or endanger its facilities. Some examples/restrictions are as follows:

1. Buildings and Other Structures: No buildings or other structures including the foot print and eave of any buildings, swimming pools, wells or similar structures will be permitted within fee strip(s) and/or easement(s) areas. PG&E’s transmission easement shall be designated on subdivision/parcel maps as “RESTRICTED USE AREA – NO BUILDING.”

2. Grading: Cuts, trenches or excavations may not be made within 25 feet of our towers. Developers must submit grading plans and site development plans (including geotechnical reports if applicable), signed and dated, for PG&E’s review. PG&E engineers must review grade changes in the vicinity of our towers. No fills will be allowed which would impair ground-to-conductor clearances. Towers shall not be left on mounds without adequate road access to base of tower or structure.

3. Fences: Walls, fences, and other structures must be installed at locations that do not affect the safe operation of PG&E’s facilities. Heavy equipment access to our facilities must be maintained at all times. Metal fences are to be grounded to PG&E specifications. No wall, fence or other like structure is to be installed within 10 feet of tower footings and unrestricted access must be maintained from a tower structure to the nearest street. Walls, fences and other structures proposed along or within the fee strip(s) and/or easement(s) will require PG&E review; submit plans to PG&E Centralized Review Team for review and comment.

4. Landscaping: Vegetation may be allowed; subject to review of plans. On overhead electric transmission fee strip(s) and/or easement(s), trees and shrubs are limited to those varieties that do not exceed 15 feet in height at maturity. PG&E must have access to its facilities at all times, including access by heavy equipment. No planting is to occur within the footprint of the tower legs. Greenbelts are encouraged.

5. Reservoirs, Sumps, Drainage Basins, and Ponds: Prohibited within PG&E’s fee strip(s) and/or easement(s) for electric transmission lines.

6. Automobile Parking: Short term parking of movable passenger vehicles and light trucks (pickups, vans, etc.) is allowed. The lighting within these parking areas will need to be reviewed by PG&E; approval will be on a case by case basis. Heavy equipment access to PG&E facilities is to be maintained at all times. Parking is to clear PG&E structures by at least 10 feet. Protection of PG&E facilities from vehicular traffic is to be provided at developer’s expense AND to PG&E specifications. Blocked-up vehicles are not allowed. Carports, canopies, or awnings are not allowed.

7. Storage of Flammable, Explosive or Corrosive Materials: There shall be no storage of fuel or combustibles and no fueling of vehicles within PG&E’s easement. No trash bins or incinerators are allowed.
8. Streets and Roads: Access to facilities must be maintained at all times. Street lights may be allowed in the fee strip(s) and/or easement(s) but in all cases must be reviewed by PG&E for proper clearance. Roads and utilities should cross the transmission easement as nearly at right angles as possible. Road intersections will not be allowed within the transmission easement.

9. Pipelines: Pipelines may be allowed provided crossings are held to a minimum and to be as nearly perpendicular as possible. Pipelines within 25 feet of PG&E structures require review by PG&E. Sprinklers systems may be allowed; subject to review. Leach fields and septic tanks are not allowed. Construction plans must be submitted to PG&E for review and approval prior to the commencement of any construction.

10. Signs: Signs are not allowed except in rare cases subject to individual review by PG&E.

11. Recreation Areas: Playgrounds, parks, tennis courts, basketball courts, barbecue and light trucks (pickups, vans, etc.) may be allowed; subject to review of plans. Heavy equipment access to PG&E facilities is to be maintained at all times. Parking is to clear PG&E structures by at least 10 feet. Protection of PG&E facilities from vehicular traffic is to be provided at developer's expense AND to PG&E specifications.

12. Construction Activity: Since construction activity will take place near PG&E’s overhead electric lines, please be advised it is the contractor’s responsibility to be aware of, and observe the minimum clearances for both workers and equipment operating near high voltage electric lines set out in the High-Voltage Electrical Safety Orders of the California Division of Industrial Safety (https://www.dir.ca.gov/Title8/sb5g2.html), as well as any other safety regulations. Contractors shall comply with California Public Utilities Commission General Order 95 (http://www.cpuc.ca.gov/gos/GO95/go_95_startup_page.html) and all other safety rules. No construction may occur within 25 feet of PG&E’s towers. All excavation activities may only commence after 811 protocols has been followed.

Contractor shall ensure the protection of PG&E’s towers and poles from vehicular damage by (installing protective barriers) Plans for protection barriers must be approved by PG&E prior to construction.

13. PG&E is also the owner of distribution facilities throughout many of the areas within the state of California. Therefore, any plans that impact PG&E’s facilities must be reviewed and approved by PG&E to ensure that no impact occurs that may endanger the safe and reliable operation of its facilities.
NOTES:

1. SITE PLAN PREPARED WITHOUT BENEFIT OF TITLE OPENSING, DEED RESTRICTION, OR SURVEY.

2. SITE SUBJECT TO CHANGE PENDING ALL STATE AND CITY ORDINANCES OR DEED RESTRICTIONS.

3. BUILDING AND SITE SIGN LOCATION, SQUARE FOOTAGE, AND TYPE SUBJECT TO CHANGE PENDING ALL STATE AND CITY ORDINANCES OR DEED RESTRICTIONS.
NOTICE OF EXEMPTION

To: County Clerk, County of Glenn
      516 W. Sycamore Street, 2nd Floor, Willows, CA 95988

From: Glenn County Planning and Community Development Services Agency
       225 North Tehama Street, Willows, CA 95988

Project Title: Conditional Use Permit 2020-001, Dolgen California, LLC

Project Location: 400 Sixth Street, Dollar General, Hamilton City, APN: 032-230-019

Description of Project: The applicant is requesting a Finding of Public Convenience or Necessity and a Conditional Use Permit in order to sell beer and wine for off-site consumption (Alcohol Beverage Control (ABC) Type 20 License) from an existing grocery and consumer’s good store.

Name of Public Agency Approving Project:
Glenn County Planning Commission

Name of Person(s) or Agency Carrying Out Project:
Glenn County Planning and Community Development Services Agency

Exempt Status: The project for a Finding of Public Convenience or Necessity and a Conditional Use Permit in order to sell beer and wine for off-site consumption (Alcohol Beverage Control (ABC) Type 20 License) from an existing grocery and consumer’s good store can be considered exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines, Public Resources Code section 15061(b) (3) (the "general rule" exemption). Selling beer and wine within an existing store will not result in, or otherwise compel any physical disturbance to the existing physical environment.

Lead Agency Contact: Donald Rust, Director
                             Glenn County Planning and Community Development Services Agency
                             225 North Tehama Street, Willows, CA 95988 (530-934-6540)

Signature: _____________________________ Date: ____________________

Donald Rust, Director
STATE OF CALIFORNIA
Department of Alcoholic Beverage Control
1900 Churn Creek Rd, Suite 215
Redding, CA 96002

RE: LETTER OF PUBLIC CONVENIENCE OR NECESSITY FOR AN
(ALCOHOL BEVERAGE CONTROL (ABC) TYPE 20 LICENSE)
OFF SALE BEER & WINE - BEVERAGE LICENSE FOR
400 SIXTH STREET, HAMILTON CITY, CA 95951 (APN: 032-230-019)

To Whom It May Concern:

This letter shall serve to notify the California Department of Alcoholic Beverage Control that on July 15, 2020, the County of Glenn Planning Commission made a finding of public convenience or necessity; authorizing the Planning & Community Development Services Agency Director to sign this letter conveying the finding for issuing an alcoholic beverage Type 20 License for “Off Sale Beer & Wine.” The License is for the property located at 400 Sixth Street, Hamilton City, CA 95951, APN: 032-230-019, the existing location of the Dollar General Store #15680.

The County of Glenn acknowledges the efforts of community businesses to expand the local economy and finds no cause to oppose the requested license. If there are any questions regarding the matters described in this letter, please contact Donald Rust, Director of Planning & Community Development Services Agency, by phone at (530) 934-6540 or by e-mail at drust@countyofglenn.net.

Sincerely,

-PENDING PLANNING COMMISSION APPROVAL-

Donald Rust, Director
Planning & Community Development Services Agency
VICINITY NOTICE OF A PUBLIC HEARING BY THE
GLENN COUNTY PLANNING COMMISSION

Notice is hereby given that on **Wednesday, July 15, 2020, at 9:00 A.M.** in the Glenn County Board of Supervisors Chambers, 2nd Floor Memorial Hall, 525 West Sycamore Street, Willows, CA, the Glenn County Planning Commission will hold a public hearing on the following:

**PROJECT:** Conditional Use Permit 2020-001
APPLICANT/LANDOWNER: Dolgen California, LLC Store #15680

**PROJECT DESCRIPTION:** The applicant is requesting a *Finding of Public Convenience or Necessity* determination and a Conditional Use Permit in order to sell beer and wine for off-site consumption (Alcohol Beverage Control (ABC) Type 20 License) from an existing grocery and consumer’s good store. A Notice of Exemption is proposed.

**LOCATION:** The project site (Dollar General) is located at 400 Sixth Street, Hamilton City, on the north side of State Highway 32 (Sixth Street), east of County Road 203, and west of Main Street, in the unincorporated area of Glenn County, California.

**ASSESSOR PARCEL NUMBER:** 032-230-019
**ZONING:** Community Commercial **GENERAL PLAN:** Community Commercial

**DECISIONS:** The Planning Commission may approve, deny, or continue the:
(A) Notice of Exemption from the California Environmental Quality Act (CEQA)
(B) Conditional Use Permit 2020-001
(C) Finding of Public Convenience or Necessity Determination

All environmental information and project documentation is available for review at the Planning & Community Development Services Agency office. Contact the planning staff at planning@countyofglenn.net or (530) 934-6540. To submit written comments by U.S. Mail for inclusion in the meeting record, they must be received by the Planning Division at 225 North Tehama Street, Willows, CA, 95988, no later than 9:00 a.m. on the morning of the noticed meeting. In order to honor Executive Order N-29-20, issued by California Governor Gavin Newsom, this meeting is anticipated to be conducted via teleconference and in person, attendance at the meeting is not anticipated to be allowed.

However, you are encouraged to listen to the audio at [https://www.countyofglenn.net/government/minutes-agendas](https://www.countyofglenn.net/government/minutes-agendas) and may submit written comments by email (during the meeting), at planning@countyofglenn.net. Every effort will be made to read or acknowledge your comments into the record, but some comments requiring more than 3 minutes to recite may be summarized due to time limitations. If you challenge the nature of the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in correspondence delivered to the appropriate authority at, or prior to, the public hearing.
NOTIFICATION FOR REQUEST FOR AN
ALCOHOLIC BEVERAGE CONTROL LICENSE

NOTICE OF FILING
REQUEST FOR LETTER OF “PUBLIC
CONVENIENCE OR NECESSITY” LEADING TO
THE ISSUANCE OF A
LICENSE TO SELL
ALCOHOLIC
BEVERAGES

APPLICANT: (Dolgen California, LLC Store #15680)

ADDRESS: (400 Sixth Street, Hamilton City, CA)

ALL INTERESTED PARTIES MAY CONTACT
THE AGENCY BELOW TO
COMMENT ON THIS PROPOSAL

For information or comments – Contact Glenn County
Planning & Community Development Services Agency
225 North Tehama Street
Willows, CA 95988
(530) 934-6540
planning@countyofglenn.net
Photograph of notice sign received by the PCDSA on July 1, 2020.