

Glenn County Law Library Board of Trustees Meeting

Meeting held: Veterans Memorial Hall

525 W. Sycamore Street, Personnel Conference Room, Willows, CA 95988

Minutes of December 13, 2022

PRESENT: Trustees- Hon. Alicia Ekland, Keith Corum, Supervisor, William Vanasek, County Counsel, and Nicholas Boening, Assistant County Counsel.

Absent: Trustee – Hon. Donald Cole Byrd

Also present: Liliana Chavez-Cardona, Administrative Services Officer, and Michelle Lunde, Deputy County Counsel.

1. **CALL TO ORDER:** Judge Ekland called the meeting to order at 3:30 p.m.
2. **UNSCHEDULED MATTERS:** No unscheduled matters.
3. **APPROVAL OF MINUTES:** On motion by Mr. Boening, seconded by Mr. Vanasek, the Board of Trustees unanimously approved the minutes of October 11, 2022.

4. **REGULAR AGENDA:**

None

5. **REPORTS AND COMMUNICATION:**

- a. Ms. Chavez-Cardona reported an update regarding Caroline Bracco's response. If the Law Library wants to become a member of the Council of California County Law Librarians, the benefits include information support through a listserv and at twice-yearly meetings. The executive board would be willing to prorate or reduce the ninety-dollar (\$90.00) yearly membership due.
 - b. Ms. Chavez-Cardona reported she was able to negotiate a three-year contract with LexisNexis which honored the competitor's quote and lowered the monthly payments.
 - c. Ms. Chavez-Cardona reported Doug Ross, Contributing Editor of the Sacramento Valley Mirror interviewed her for an article that was published on December 7, 2022, which shared with its readers where the Law Library was located. What resources are available for online legal research, which are currently offered through LexisNexis. The progress and benefit of having M&I create shortcuts to the Court's website, Judicial Council, so the public can have access to court forms and filing information.
 - d. Ms. Chavez-Cardona reported she had opened a ticket with Matson & Isom so IT staff could reinstall the printer, create shortcuts to the Superior Court's website, Judicial Council so the public has the ability to fill out and print out their forms, and research filing instructions under the Self-Help tab. A shortcut to the Sacramento Law Library so the public can have additional legal resources.
6. **ADJOURNMENT:** On motion by Mr. Vanasek, seconded by Supervisor Corum, the meeting adjourned at 3:45 p.m.

Submitted by:

/William J. Vanasek/

William J. Vanasek, Secretary

Glenn County Law Library Board of Trustees