

GLENN COUNTY

Planning & Community Development Services Agency Environmental Health Department

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Mardy Thomas, Director

Mobile Food Facility Permit Reciprocity Program Checklist

The reciprocity program for Mobile Food Facilities is limited to those facilities that have a current permit from Butte County. Permits from other counties are not accepted at this time.

The Food Facility must submit the following when applying for a permit under this program:

- _____ 1. Completed and signed Food Facility Permit Application.
- _____ 2. Reciprocity permit fee, 50% of the current Glenn County fee. (Plan check/fee will be waived.)
- _____ 3. *Copy of most recent inspection report from Butte County, within the last 12 months.
- _____ 4. Copy of current Butte County Permit.
- _____ 5. Copies of current Food Safety Certification and Food Handler Cards.
- _____ 6. Completed and signed Commissary Agreement form.
- _____ 7. Completed and signed Restroom/Electrical Agreement form.

* The inspection report must show no major violations and no more than 2 minor violations which if left uncorrected will lead to a major violation.

Examples of common major violations:

- No hot water (hot water must be a minimum 120°F).
- Refrigerator with temperature greater than 45°F.
- Improper cooling of potentially hazardous foods.

Examples of common minor violations that if left uncorrected will result in a major violation:

- Refrigerator with temperature of 41°F to 45°F.
- Lack of soap or paper towels at the hand wash sink.
- Lack of sanitizer.
- Lack of thermometer.

Note: Complaints against any facility in the program will be investigated by inspection. If the complaint is substantiated, and a re-inspection is required, the re-inspection will be billed to the facility at the current hourly rate.