

COUNTY OF GLENN, CALIFORNIA

Single Audit Reports
(OMB Circular A-133)

For the Fiscal Year Ended June 30, 2004

**COUNTY OF GLENN, CALIFORNIA
SINGLE AUDIT REPORTS
(OMB CIRCULAR A-133)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

TABLE OF CONTENTS

	<i>Page(s)</i>
Schedule of Expenditures of Federal Awards	1-3
Notes to the Schedule of Expenditures of Federal Awards	4-23
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Basic Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	24-25
Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Program, Internal Control Over Compliance and Schedule of Expenditures of Federal Awards in Accordance with OMB Circular A-133	26-27
Schedule of Findings and Questioned Costs	28-29

COUNTY OF GLENN, CALIFORNIA

Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2004

Federal Agency Pass-Through Agency Federal Program Title	CFDA Number	Program Expenditures
U.S. Department of Agriculture		
Passed through State Department of Social Services:		
Food Stamps	10.551	\$ 1,906,260
State Administrative Matching Grants for Food Stamps Program	10.561	229,281
Total Food Stamps Cluster		<u>2,135,541</u>
 National School Lunch Program	 10.555	 <u>8,802</u>
Passed through State Controller's Office:		
Schools and Roads - Grants to States	10.665	327,954
Total U.S. Department of Agriculture		<u>2,472,097</u>
 U.S. Department of Housing and Urban Development		
Passed through the State Department of Housing and Community Development:		
Community Development Block Grants/State's Program	14.228	247,721
 Section 8 Housing Choice Vouchers	 14.855	 <u>87,476</u>
Total U.S. Department of Housing and Urban Development		<u>335,197</u>
 U.S. Department of Interior		
Direct:		
Payments in Lieu of Taxes	15.226	<u>90,850</u>
 U.S. Department of Justice		
Passed through State Office of Emergency Services:		
Crime Victim Assistance	16.575	132,637
Victim Witness	16.575	46,216
Subtotal		<u>178,853</u>
 Drug Control and System Improvement - Formula Grant	 16.579	 187,437
Probation and Specialized Units	16.579	73,588
Subtotal		<u>261,025</u>
Passed through Office of Justice Programs:		
Drug Courts Program	16.585	<u>107,945</u>
Passed through State Board of Corrections:		
Violent Offender Incarceration and Truth-in-Sentencing Incentive Grant	16.586	<u>686,500</u>

See accompanying notes to the Schedule of Expenditures of Federal Awards.

COUNTY OF GLENN, CALIFORNIA

Schedule of Expenditures of Federal Awards (Continued)
For the Fiscal Year Ended June 30, 2004

Federal Agency Pass-Through Agency Federal Program Title	CFDA Number	Program Expenditures
U.S. Department of Justice (Continued)		
Direct:		
Rural Youth Gang Grant	16.000	14,320
Public Safety Partnership and Community Policing Grants	16.710	24,290
Total U.S. Department of Justice		<u>3,272,933</u>
U.S. Department of Labor		
Direct:		
Workforce Investment Act	17.258	921,987
U.S. Department of Transportation		
Passed through State Department of Transportation:		
Highway Planning and Construction	20.205	411,438
U.S. Department of Energy		
Direct:		
Federal Emergency Management Food and Shelter Program	81.042	43,311
Passed through State Department of Economic Opportunity:		
Weatherization Assistance for Low-Income Persons	81.042	34,357
Total U.S. Department of Energy		<u>77,668</u>
U.S. Department of Health and Human Services		
Direct:		
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances	93.104	542,942
Passed through State Department of Social Services:		
Family Preservation and Support Services	93.556	125,892
Temporary Assistance for Needy Families	93.558	3,831,841
Child Support Enforcement	93.563	505,601
Child Welfare Services - State Grants	93.645	33,115
Foster Care - Title IV-E	93.658	1,054,464
Adoption Assistance Program	93.659	295,870
Child Welfare Services - Title XX	93.667	14,382
Independent Living	93.674	34,771
Office of Child Abuse Prevention Small Counties Initiative	93.000	50,004
Subtotal		<u>5,945,940</u>

See accompanying notes to the Schedule of Expenditures of Federal Awards.

COUNTY OF GLENN, CALIFORNIA

Schedule of Expenditures of Federal Awards (Continued)
For the Fiscal Year Ended June 30, 2004

Federal Agency Pass-Through Agency Federal Program Title	CFDA Number	Program Expenditures
U.S. Department of Health and Human Services (Continued)		
Passed through State Department of Health Services:		
Maternal and Child Health Services	93.110	142,992
Medical Assistance Program	93.778	487,469
Subtotal		<u>630,461</u>
Passed through State Department of Mental Health:		
Substance Abuse and Mental Health Services Administration (SAMSHA)	93.958	84,696
Passed through State Department of Community Services and Development:		
Low-Income Home Energy Assistance	93.568	154,847
Low-Income Home Energy Assistance	93.568	80,909
Low-Income Home Energy Assistance	93.568	19,295
Low-Income Home Energy Assistance	93.568	189,155
Low-Income Home Energy Assistance	93.568	32,602
Low-Income Home Energy Assistance	93.568	1,351
Low-Income Home Energy Assistance	93.568	130,125
Low-Income Home Energy Assistance	93.568	21,406
Subtotal		<u>629,690</u>
Community Services Block Grant	93.569	100,022
Community Services Block Grant	93.569	45,038
Community Services Block Grant	93.569	107,439
Community Services Block Grant	93.569	90,451
Subtotal		<u>342,950</u>
Passed through State Department of Alcohol and Drug Abuse Programs:		
Block Grants for Prevention and Treatment of Substance Abuse (SAPT)	93.959	596,430
Total U.S. Department of Health and Human Services		<u>8,773,109</u>
U.S. Department of Homeland Security		
Passed through State Office of Emergency Services:		
State Domestic Preparedness Equipment Support Program	97.004	108,209
Homeland Security Preparedness Technical Assistance	97.007	67,655
Total U.S. Department of Homeland Security		<u>175,864</u>
Total Expenditures of Federal Awards		<u>\$ 14,531,143</u>

See accompanying notes to the Schedule of Expenditures of Federal Awards.

**COUNTY OF GLENN, CALIFORNIA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

NOTE 1 – GENERAL

The accompanying Schedule of Expenditures of Federal Awards (SEFA) for the fiscal year ended June 30, 2004, presents the activity of all federal award programs of the County of Glenn, California (County). The County reporting entity is defined in Note 1 of the County’s basic financial statements. All federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, are included in the SEFA.

NOTE 2 – BASIS OF ACCOUNTING

The accompanying SEFA is presented using the modified accrual basis of accounting for program expenditures accounted for in governmental funds and the accrual basis of accounting for program expenditures accounted for in proprietary funds, as described in Note 1 of the County’s basic financial statements.

NOTE 3 – CATALOG OF FEDERAL DOMESTIC ASSISTANCE

The CFDA numbers included in the accompanying SEFA were determined based on the program name, review of grant contract information and Office of Management and Budget’s Catalog of Federal Domestic Assistance.

NOTE 4 – FOOD STAMP COUPONS

The County is under contract with the Sacramento Development Corporation to issue and maintain inventory of food stamp coupons. The County issued food coupons valued at \$1,906,260 for the year ended June 30, 2004. This amount is for information only as receipts and issuances of food coupons are not recorded in the County’s financial records.

NOTE 5 – RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

Federal award expenditures agree or can be reconciled with amounts reported in the County’s basic financial statements.

**NOTE 6 – OFFICE OF CRIMINAL JUSTICE PLANNING GRANTS DISCLOSURE
FOR FEDERAL GRANTS**

The following represents expenditures for the Victim Witness program, CFDA No. 16.575, for the year ended June 30, 2004:

A. Grant No.: VW033Q0110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 57,431	\$ 57,431	\$ -
Operating expenses	19,263	19,263	-
Totals	<u>\$ 76,694</u>	<u>\$ 76,694</u>	<u>\$ -</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

NOTE 6 – OFFICE OF CRIMINAL JUSTICE PLANNING GRANTS DISCLOSURE
FOR FEDERAL GRANTS (Continued)

<u>Funding Source</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Federal share (60.3%)	\$ 46,216	\$ 46,216	\$ -
State share (39.7%)	<u>30,478</u>	<u>30,478</u>	<u>-</u>
Totals	<u>\$ 76,694</u>	<u>\$ 76,694</u>	<u>\$ -</u>

The federal portion of \$46,216 for the fiscal year ended June 30, 2004 has been reported in the Schedule of Expenditures of Federal Awards.

The following represents expenditures for the Drug Control and System Improvement program, CFDA No. 16.579, for the year ended June 30, 2004:

B. Grant No.: DC033Q0110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 133,862	\$ 133,704	\$ 158
Operating expenses	<u>22,110</u>	<u>22,110</u>	<u>--</u>
Totals	<u>\$ 155,972</u>	<u>\$ 155,814</u>	<u>\$ 158</u>

The federal portion of \$155,814 for the fiscal year ended June 30, 2004 has been reported in the Schedule of Expenditures of Federal Awards.

The following represents expenditures for the Drug Control and System Improvement program, CFDA No. 16.579, for the year ended June 30, 2004:

C. Grant No.: DC03140110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	<u>\$ 31,623</u>	<u>\$ 31,623</u>	<u>\$ --</u>

The federal portion of \$31,623 for the fiscal year ended June 30, 2004 has been reported in the Schedule of Expenditures of Federal Awards.

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

NOTE 6 – OFFICE OF CRIMINAL JUSTICE PLANNING GRANTS DISCLOSURE
FOR FEDERAL GRANTS (Continued)

The following represents expenditures for the Probation and Specialized Unit program, CFDA No. 16.579, for the year ended June 30, 2004:

D. Grant No.: PU02010110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 72,667	\$ 65,723	\$ 6,944
Operating expenses	14,466	1,343	13,123
Equipment	19,534	17,914	1,620
Totals	<u>\$ 106,667</u>	<u>84,980</u>	<u>\$ 21,687</u>
Less: Reported prior period		<u>(69,126)</u>	
Reported this period		<u>\$ 15,854</u>	
<u>Funding Source</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Federal share (75%)	\$ 80,000	\$ 59,149	\$ 20,851
County share (25%)	26,667	25,831	836
Totals	<u>\$ 106,667</u>	<u>\$ 84,980</u>	<u>\$ 21,687</u>

The following represents expenditures for the Probation and Specialized Unit program, CFDA No. 16.579, for the year ended June 30, 2004:

E. Grant No.: PU03020110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 97,701	\$ 79,416	\$ 18,285
Operating expenses	8,966	3,465	5,501
Totals	<u>\$ 106,667</u>	<u>\$ 82,881</u>	<u>\$ 23,786</u>
<u>Funding Source</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Federal share (75%)	\$ 80,000	\$ 63,172	\$ 16,828
County share (25%)	26,667	19,709	6,958
Totals	<u>\$ 106,667</u>	<u>\$ 82,881</u>	<u>\$ 23,786</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

NOTE 6 – OFFICE OF CRIMINAL JUSTICE PLANNING GRANTS DISCLOSURE
FOR FEDERAL GRANTS (Continued)

The following represents expenditures for the Crime Victim Assistance program, CFDA No. 16.575, for the year ended June 30, 2004:

F. Grant No.: AT03040110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 142,864	\$ 112,507	\$ 30,357
Operating expenses	102,043	56,417	45,626
Totals	<u>\$ 244,907</u>	<u>\$168,924</u>	<u>\$ 75,983</u>
<u>Funding Source</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Federal share (75%)	\$ 195,926	\$ 132,637	\$ 63,289
County share (25%)	48,981	36,287	12,694
Totals	<u>\$ 244,907</u>	<u>\$ 168,924</u>	<u>\$ 75,983</u>

NOTE 7 – OFFICE OF CRIMINAL JUSTICE PLANNING GRANTS DISCLOSURE
FOR STATE GRANTS

The following represents expenditures for the Vertical Prosecution program for the year ended June 30, 2004:

A. Grant No.: VB03010110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 16,634	\$ 3,437	\$ 13,197
Operating expenses	8,015	4,574	3,441
Equipment	28,500	-	28,500
Totals	<u>\$ 53,149</u>	<u>\$ 8,011</u>	<u>\$ 45,138</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

NOTE 7 – OFFICE OF CRIMINAL JUSTICE PLANNING GRANTS DISCLOSURE
FOR STATE GRANTS (Continued)

The following represents expenditures for the Serious Habitual Offender program, for the year ended June 30, 2004:

B. Grant No.: H000010110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 271,737	\$ 270,842	\$ 895
Operating expenses	22,826	22,112	714
Equipment	18,242	18,242	-
 Totals	 <u>\$ 312,805</u>	 311,196	 <u>\$ 1,609</u>
Less: Reported prior period		<u>(166,530)</u>	
Reported this period		<u>\$ 144,666</u>	
 <u>Funding Source</u>	 <u>Budget</u>	 <u>Actual</u>	 <u>Balance</u>
State share (95.4%)	\$ 298,388	\$ 296,779	\$ 1,609
County share (4.6%)	14,417	14,417	-
 Totals	 <u>\$ 312,805</u>	 <u>\$ 311,196</u>	 <u>\$ 1,609</u>

The following represents expenditures for the Child Abuse Treatment program, for the year ended June 30, 2004:

C. Grant No.: AT02030110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 116,914	\$ 116,894	\$ 20
Operating expenses	101,836	82,219	19,617
 Totals	 <u>\$ 218,750</u>	 \$ 199,113	 <u>\$ 19,637</u>
Less: Reported prior period		<u>(113,464)</u>	
Reported this period		<u>\$ 85,649</u>	

**COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

**NOTE 7 – OFFICE OF CRIMINAL JUSTICE PLANNING GRANTS DISCLOSURE
FOR STATE GRANTS (Continued)**

<u>Funding Source</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
State share (80%)	\$ 175,000	\$ 155,363	\$ 19,637
County share (20%)	43,750	43,750	--
Totals	<u>\$ 218,750</u>	<u>\$ 199,113</u>	<u>\$ 19,637</u>

The following represents expenditures for the Child Abuse Treatment/Juvenile Justice and Delinquency Prevention and Intervention program, for the year ended June 30, 2004:

D. Grant No.: AT0102110

<u>Category</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
Personal services	\$ 117,613	\$ 117,613	\$ -
Operating expenses	143,637	132,303	11,334
Totals	<u>\$ 261,250</u>	249,916	<u>\$ 11,334</u>
Less: Reported prior period		<u>(233,786)</u>	
Reported this period		<u>\$ 16,130</u>	
<u>Funding Source</u>	<u>Budget</u>	<u>Actual</u>	<u>Balance</u>
State share (83%)	\$ 217,500	\$ 206,166	\$ 11,334
County share (17%)	43,750	43,750	-
Totals	<u>\$ 261,250</u>	<u>\$ 249,916</u>	<u>\$ 11,334</u>

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE**

The accompanying supplemental schedules of revenues and expenditures reflect additional detail of expenditures as required by the California State Department of Community Services and Development.

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #04B-5265 (WX)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
 DEVELOPMENT DISCLOSURE (Continued)**

July 1, 2003
 to
June 30, 2004

REVENUES

Grant revenues	\$ <u>58,425</u>
----------------	------------------

EXPENDITURES

ADMINISTRATION

Miscellaneous	\$ <u>6,382</u>
---------------	-----------------

Total contract	\$ <u>6,382</u>
----------------	-----------------

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #04B-5265 (ASSURANCE 16)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

July 1, 2003
to
June 30, 2004

REVENUES

Grant revenues	\$ 11,921
----------------	-----------

EXPENDITURES

PROGRAM	
Assurance 16 activities	<u>21,405</u>
Total contract	<u>\$ 21,405</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #04B-5265 (ECIP/WPO/FRR)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2003 to <u>June 30, 2004</u>
REVENUES	
Grant revenues	\$ <u>97,574</u>
EXPENDITURES	
ADMINISTRATION	
Miscellaneous	\$ 8,371
Intake	<u>7,176</u>
Total administration	<u>15,547</u>
PROGRAM	
Outreach costs	6,816
Wood/propane/oil	93,181
Furnace repair/replacement	<u>14,580</u>
Total program	<u>114,577</u>
Total contract	<u>\$ 130,124</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #04B-5265 (HEAP OUTREACH)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
 DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2003 to <u>June 30, 2004</u>
REVENUES	
Grant revenues	\$ <u>387</u>
EXPENDITURES	
PROGRAM	
Outreach costs	<u>1,350</u>
Total contract	<u>\$ 1,350</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #03B-5215 (ECIP/WPO/FRR)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2002 to June 30, 2003	July 1, 2003 to June 30, 2004	Total Costs
REVENUES			
Grant revenues	\$ 42,119	\$ 212,641	\$ 254,760
Interest revenues	-	260	260
Total revenues	<u>\$ 42,119</u>	<u>\$ 212,901</u>	<u>\$ 255,020</u>
EXPENDITURES			
ADMINISTRATION			
Salaries and wages	\$ 1,423	\$ 8,616	\$ 10,039
Fringe benefits	553	3,350	3,903
Miscellaneous	664	4,034	4,698
Intake	348	7,372	7,720
Total administration	<u>2,988</u>	<u>23,372</u>	<u>26,360</u>
PROGRAM			
Outreach costs	5,323	16,863	22,186
Wood/propane/oil	49,223	120,379	169,602
Furnace repair/replacement	8,331	28,541	36,872
Total program	<u>62,877</u>	<u>165,783</u>	<u>228,660</u>
Total contract	<u>\$ 65,865</u>	<u>\$ 189,155</u>	<u>\$ 255,020</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #03B-5215 (ASSURANCE 16)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2002 to June 30, 2003	July 1, 2003 to June 30, 2004	Total Costs
REVENUES			
Grant revenues	\$ -	\$ 42,313	\$ 42,313
Interest revenues	-	34	34
Total revenues	<u>\$ -</u>	<u>\$ 42,347</u>	<u>\$ 42,347</u>
EXPENDITURES			
PROGRAM			
Assurance 16 activities	<u>9,746</u>	<u>32,601</u>	<u>42,347</u>
Total contract	<u>\$ 9,746</u>	<u>\$ 32,601</u>	<u>\$ 42,347</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #03B-5215 (WX)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2002 to June 30, 2003	July 1, 2003 to June 30, 2004	Total Costs
REVENUES			
Grant revenues	\$ 34,695	\$ 176,269	\$ 210,964
Interest revenues	-	125	125
Total revenues	<u>\$ 34,695</u>	<u>\$ 176,394</u>	<u>\$ 211,089</u>
EXPENDITURES			
ADMINISTRATION			
Salaries and wages	\$ 1,441	\$ 4,860	\$ 6,301
Fringe benefits	560	1,890	2,450
Miscellaneous	1,241	5,595	6,836
Intake	723	-	723
Total administration	<u>3,965</u>	<u>12,345</u>	<u>16,310</u>
PROGRAM			
Outreach costs	2,995	9,048	12,043
Travel	1,390	4,688	6,078
Dwelling assessment	3,944	11,917	15,861
WX materials	22,420	48,795	71,215
Labor	11,171	33,748	44,919
Storage	685	1,334	2,019
Transportation	3,529	12,095	15,624
Maintenance and repair	106	662	768
Miscellaneous	6,038	20,214	26,252
Total program	<u>52,278</u>	<u>142,501</u>	<u>194,779</u>
Total contract	<u>\$ 56,243</u>	<u>\$ 154,846</u>	<u>\$ 211,089</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #04C-1514
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2003 to June 30, 2004
REVENUES	<u>June 30, 2004</u>
Program income	\$ 2,382
EXPENDITURES	
ADMINISTRATION	
Salaries and wages	<u>\$ 443</u>
PROGRAM	
Measures	12,485
Liability insurance	10
Financial audit	12
Health and safety	63
Training and technical assistance	<u>727</u>
Total program	<u>13,297</u>
Total contract	<u>\$ 13,740</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #04F-4497
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2003 to <u>June 30, 2004</u>
REVENUES	
Grant revenues	<u>\$ 43,387</u>
EXPENDITURES	
ADMINISTRATION	
Salaries and wages	\$ 3,670
Fringe benefits	<u>1,144</u>
Total administration	<u>4,814</u>
PROGRAM	
Travel	1,946
Consumables	97
Equipment lease/purchase	36,763
Contract services	202
Other	<u>1,216</u>
Total program	<u>40,224</u>
Total contract	<u>\$ 45,038</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #04F-4437
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2003 to <u>June 30, 2004</u>
REVENUES	
Grant revenues	\$ <u>66,224</u>
EXPENDITURES	
ADMINISTRATION	
Salaries and wages	\$ 42,812
Fringe benefits	<u>13,095</u>
Total administration	<u>55,907</u>
PROGRAM	
Travel	5,024
Space	2,948
Consumables	4,912
Equipment lease/purchase	740
Contract services	2,179
Subcontractors	6,146
Other	<u>12,594</u>
Total program	<u>34,543</u>
Total contract	<u>\$ 90,450</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #03F-4312
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	<u>July 1, 2002 to June 30, 2003</u>	<u>July 1, 2003 to June 30, 2004</u>	<u>Total Costs</u>
REVENUES			
Grant revenues	\$ 48,266	\$ 135,668	\$ 183,934
Interest revenues	-	172	172
Total revenues	<u>\$ 48,266</u>	<u>\$ 135,840</u>	<u>\$ 184,106</u>
EXPENDITURES			
ADMINISTRATION			
Salaries and wages	\$ 29,081	\$ 37,724	\$ 66,805
Fringe benefits	8,895	28,242	37,137
Total administration	<u>37,976</u>	<u>65,966</u>	<u>103,942</u>
PROGRAM			
Travel	6,816	5,480	12,296
Space	1,219	3,281	4,500
Consumables	8,830	1,921	10,751
Equipment lease/purchase	1,780	1,326	3,106
Contract services	2,282	2,178	4,460
Subcontractor	5,709	11,691	17,400
Other costs	12,055	15,596	27,651
Total program	<u>38,691</u>	<u>41,473</u>	<u>80,164</u>
Total contract	<u>\$ 76,667</u>	<u>\$ 107,439</u>	<u>\$ 184,106</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #03F-4375
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2002 to June 30, 2003	July 1, 2003 to June 30, 2004	Total Costs
REVENUES			
Grant revenues	\$ 40,131	\$ 99,869	\$ 140,000
Interest revenues	-	153	153
Total revenues	<u>\$ 40,131</u>	<u>\$ 100,022</u>	<u>\$ 140,153</u>
EXPENDITURES			
ADMINISTRATION			
Salaries and wages	\$ 9,940	\$ 24,700	\$ 34,640
Fringe benefits	3,097	7,720	10,817
Miscellaneous	1,142	2,378	3,520
Total administration	<u>14,179</u>	<u>34,798</u>	<u>48,977</u>
PROGRAM			
Travel	395	696	1,091
Space	5,120	526	5,646
Consumables	7,402	(6,651)	751
Equipment lease/purchase	-	16,634	16,634
Contract services	2,922	(1,514)	1,408
Subcontractor	-	22,000	22,000
Other costs	10,113	33,533	43,646
Total program	<u>25,952</u>	<u>65,224</u>	<u>91,176</u>
Total contract	<u>\$ 40,131</u>	<u>\$ 100,022</u>	<u>\$ 140,153</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #03C-1464
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2002 to June 30, 2003	July 1, 2003 to June 30, 2004	Total Costs
REVENUES			
Grant revenues	\$ -	\$ 26,516	\$ 26,516
Interest revenues	-	14	14
Total revenues	<u>\$ -</u>	<u>\$ 26,530</u>	<u>\$ 26,530</u>
EXPENDITURES			
ADMINISTRATION			
Salaries and wages	\$ 668	\$ (183)	\$ 485
Fringe benefits	260	(71)	189
Miscellaneous	386	267	653
Total administration	<u>1,314</u>	<u>13</u>	<u>1,327</u>
PROGRAM			
T and TA	-	724	724
STD prog op-measures	4,572	19,029	23,601
Liability insurance	13	16	29
Financial audit	15	19	34
Health and safety	-	815	815
Total program	<u>4,600</u>	<u>20,603</u>	<u>25,203</u>
Total contract	<u>\$ 5,914</u>	<u>\$ 20,616</u>	<u>\$ 26,530</u>

COUNTY OF GLENN, CALIFORNIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)
CSD CONTRACT #01B-5215 (HEAP OUTREACH)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004

**NOTE 8 – DEPARTMENT OF COMMUNITY SERVICES AND
 DEVELOPMENT DISCLOSURE (Continued)**

	July 1, 2003 to <u>June 30, 2004</u>
REVENUES	
Grant revenues	\$ 19,279
Interest revenues	<u>16</u>
Total revenues	<u>\$ 19,295</u>
EXPENDITURES	
PROGRAM	
Outreach costs	4,551
Wood/propane/oil	<u>14,744</u>
Total program	<u>19,295</u>
Total contract	<u>\$ 19,295</u>



MACIAS GINI & COMPANY^{LLP}

3000 S Street, Ste. 300
Sacramento, California 95816

916.226.4000 PHONE
916.928.2755 FAX

Honorable Board of Supervisors
County of Glenn, California

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the discretely presented component unit and remaining fund information of the County of Glenn, California (County), as of and for the fiscal year ended June 30, 2004, which collectively comprise the County's basic financial statements and have issued our report thereon dated November 17, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, County Board of Supervisors, and federal agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Marius Hiri + Company LLP

Certified Public Accountants

Sacramento, California

November 17, 2004



MACIAS GINI & COMPANY LLP

3000 S Street, Ste. 300
Sacramento, California 95816

916.928.4333 PHONE
916.928.2755 FAX

Honorable Board of Supervisors
County of Glenn, California

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM, INTERNAL CONTROL OVER COMPLIANCE AND SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH OMB CIRCULAR A-133

Compliance

We have audited the compliance of the County of Glenn, California (County), with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the fiscal year ended June 30, 2004. The County's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the fiscal year ended June 30, 2004.

Internal Control Over Compliance

The management of the County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operations that we consider to be material weaknesses.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the discretely presented component unit and remaining fund information of the County, as of and for the fiscal year ended June 30, 2004, and have issued our report thereon dated November 17, 2004. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use management, County Board of Supervisors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Mauias Gini + Company LLP

Certified Public Accountants

Sacramento, California
November 17, 2004

**COUNTY OF GLENN, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued:	Unqualified
Internal control over financial reporting:	
• Material weakness(es) identified?	No
• Reportable condition(s) identified that are not considered to be material weaknesses?	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs:	
• Material weakness(es) identified?	No
• Reportable condition(s) identified that are not considered to be material weaknesses?	None reported
Type of auditor’s report issued on compliance for major programs:	Unqualified
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	No

Identification of major programs:

<u>Program Title</u>	<u>CFDA Number</u>
Violent Offender Incarceration and Truth-in-Sentencing Incentive Grant	16.586
Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances	93.104
Temporary Assistance for Needy Families (TANF)	93.558
Child Support Enforcement	93.563
Block Grants for Prevention and Treatment of Substance Abuse (SAPT)	93.959

**COUNTY OF GLENN, CALIFORNIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

Section I – Summary of Auditor’s Results (Continued)

Dollar threshold used to distinguish between Type A and Type B programs:	\$435,934
Auditee qualified as low-risk auditee?	Yes

Section II – Financial Statement Findings

None.

Section III – Federal Award Findings and Questioned Costs

None.