

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

BOARD OF DIRECTORS AGENDA BACKUP MATERIALS

MEETING DATE: SEPTEMBER 9, 2019

AGENDA ITEM 1: CALL TO ORDER

The Chairperson will call the meeting to order. Introductions may also be made.

AGENDA ITEM 2: ROLL CALL

Roll call will be conducted.

AGENDA ITEM 3: APPROVAL OF MINUTES

*Approval of special meeting minutes from August 1, 2019.

Draft meeting minutes will be reviewed and considered for approval.

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SPECIAL MEETING MINUTES

GLENN GROUNDWATER AUTHORITY BOARD OF DIRECTORS

AUGUST 1, 2019

1:30 PM

702 NORTH COLUSA STREET, WILLOWS, CA 95988

Director Members Present:		Agency Representing:	
X	John Viegas		County of Glenn
X	Bruce Roundy		City of Orland
X	Gary Hansen		City of Willows
	George Nerli		Glide Water District
X	John Amaro		Glenn-Colusa Irrigation District
X	Charles Schonauer		Orland-Artois Water District
X	Randy Hansen		Kanawha Water District
	Gary Enos		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
Alternate Members Present:			
	Vince Minto		County of Glenn
	Pete Carr		City of Orland
	Evan Markey		City of Willows
X	Leslie Nerli		Glide Water District
	Thaddeus Bettner		Glenn-Colusa Irrigation District
X	Emil Cavagnolo		Orland-Artois Water District
	Wade Danley		Kanawha Water District
	Lance Boyd		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
2 nd Alternate Members Present:			
	Ed Vonasek		City of Orland
	Andrea Jones		Orland-Artois Water District
	Michael Alves		Kanawha Water District

Others in attendance:

Lisa Hunter, GGA/Glenn County; Mark Lohse, Glenn Ground Water District; Pat Vellines, Department of Water Resources; George Pendell, Stony Creek; Bill Ehorn, Department of Water Resources; Del Reimers; Holly Reimers; Gwynn Turnbull Weaver; Valerie Kincaid, GGA Counsel (via phone)

1. CALL TO ORDER

John Amaro called the meeting to order at 1:30 PM.

2. ROLL CALL

Roll was taken and is indicated above.

3. APPROVAL OF MINUTES

- Approval of meeting minutes from June 10, 2019.
- Approval of special meeting minutes from July 8, 2019.

The meeting minutes for June 10, 2019 were approved as submitted.

Motion: John Viegas, Second: Gary Hansen Vote: Unanimous

Lisa Hunter mentioned the sign-in sheet attachment is included in the handouts and will be attached to the minutes. The special meeting minutes for July 8, 2019 were approved as submitted.

Motion: Gary Hansen, Second: Bruce Roundy Vote: Unanimous

4. PERIOD OF PUBLIC COMMENT

Holly Reimers read from a document published by the League of California Cities relating to Proposition 218 and Proposition 26 restating a fee or charge may not be imposed for a service unless the service is used by or immediately available to the property owner subject to the fee or charge. She feels that the landowners on the west side of the basin do not receive any benefit from the fee or charge passed through the Proposition 218 process and questions the legality of the vote.

5. STAFF UPDATE

Lisa Hunter provided a handout and gave an update stating much of the current work is focused on fee implementation and coordination with the Department of Finance to put the fee on the tax roll. There is continued coordination with the Colusa Groundwater Authority (CGA) on Groundwater Sustainability Plan (GSP) development, invoicing and progress reports submitted to DWR, and other joint tasks. The Executive Committee will likely be discussing expectations of funding and payment obligations relating to the 10% retention on that grant. Bi-weekly meetings regarding HCM/Water Budget Project are continuing and the Colusa Subbasin Request for Proposals for GSP development has been issued. A monitoring well is being drilled in Arbuckle using Technical Support Services for additional monitoring. Staff is working on an extension for facilitation support services funded by DWR utilizing the Consensus and Collaboration Program (CCP) for the Colusa Subbasin. CCP is drafting a Stakeholder Communication and Engagement Plan, Spanish outreach materials, and educational modules for Board members and the public.

6. FINANCIAL REPORT

- a. Review and accept Monthly Activities Report.
- b. Review and consider approval of claims.

The Monthly Activities Report and Claims Summary were included in the meeting packet materials. A motion was made to accept the Monthly Activities Report as presented.

Motion: Bruce Roundy, Second: Chuck Schonauer, Vote: Unanimous

A motion was made to approve claims as presented.

Motion: Leslie Nerli, Second: Randy Hansen, Vote: Unanimous

7. PRESENTATION ON DEPARTMENT OF WATER RESOURCES GROUNDWATER PROGRAMS AND SGMA UPDATES (DWR)

Pat Vellines provided an overview of SGMA, Basin Boundary Modifications and Basin Prioritization, facilitation support services, technical support services, GSPs, Proposition 1 and Proposition 68, and the status of alternative plans.

The next Basin Boundary Modification period is not anticipated to occur earlier than 2022 and a Basin Re-prioritization would follow. The current Basin Prioritization process is expected to be finalized by summer 2019. The Basin Boundary Modifications are expected to be incorporated into the Bulletin 118 update which defines basins/subbasins.

Technical Support Services currently include downhole video, water quality sampling, groundwater level measurement training, data loggers, and other technical support. Facilitation Support services are also available. The Colusa Subbasin is currently utilizing these programs.

Ms. Vellines reviewed upcoming grant opportunities including Proposition 1 Integrated Regional Water Management Implementation grants and Proposition 68 GSP funding grants. There was some discussion on Basin Boundary Modifications, management areas, and fee structures.

8. LONG-TERM FUNDING

- a. Update on Long-Term Funding activities and provide direction as needed.
- b. Adopt Resolution 2019-02 Requesting the County Collect Property-Related Fees on the County Tax Roll and Indemnification of the Collecting Agency.
- c. Authorize Program Manager to complete or direct the completion of all tasks necessary for the completion of the submittal packet to the Glenn County Department of Finance.

There was a motion to adopt Resolution 2019-02 Requesting the County Collect Property-Related Fees on the County Tax Roll and Indemnification of the Collecting Agency.

Motion: Gary Hansen, Second: Bruce Roundy, Vote: Unanimous

AYES: John Viegas, Bruce Roundy, Gary Hansen, John Amaro, Chuck Schonauer, Randy Hansen, and Leslie Nerli

NOES: None

ABSTAIN: None

ABSENT: Gary Enos

Lisa Hunter provided an updated certification form from the Glenn County Department of Finance. There was a motion to authorize Program Manager to complete or direct the completion of all tasks necessary for the completion of the submittal packet to the Glenn County Department of Finance.

Motion: John Viegas, Second: Leslie Nerli, Vote: Unanimous

9. CONSIDER FORMATION OF A WESTSIDE AD HOC COMMITTEE

There was discussion on the composition of this proposed committee. Valerie Kincaid was asked to describe who is allowed to be on the committee. She explained it does not have to be a GGA Board member; it can be technical advisors, staff, consultants, west side landowners, or others as the Board deems appropriate. There cannot be a quorum of the Board and staff should be involved. Ms. Hunter suggested sending letters out to range landowners notifying them of the formation of the Westside Ad Hoc Committee, and it was also suggested to work with staff from the Rangeland Association.

The following ad hoc committee composition was suggested:

- 3 Board members (John Viegas, Randy Hansen, Chuck Schonauer)
- Staff (Lisa Hunter)
- DWR Technical Advisor (Pending)
- 3 Rangeland representatives (Del Reimers, Gwynn Turnbull Weaver, one To Be Determined)

It was clarified the Rangeland representatives would recruit for the third member to represent the rangeland areas. It was further clarified the ad hoc meetings are open to the public, but are not Brown Act compliant meeting since it is an ad hoc committee.

There was a motion to form a Westside Ad Hoc Committee as outlined above.

Motion: John Viegas, Second: Gary Hansen, Vote: Unanimous

10. 2018/2019 ANNUAL AUDIT

A motion was made to approve the Executive Committee's recommendation to approve the CliftonLarsonAllen LLP Engagement Letter upon approval from Counsel.

Motion: Randy Hansen, Second: Bruce Roundy, Vote: Unanimous

11. RECEIVE UPDATE ON GLENN GROUND WATER DISTRICT

Mark Lohse stated the GGA should be receiving a letter relatively soon confirming conditions of membership and a check for the funding obligation.

12. COMMITTEE UPDATES

- Executive Committee
 - CGA/GGA Joint Executive Committee

The GGA Executive Committee met June 26, 2019 which focused on the long-term funding process and planning for the July 8, 2019 Public Hearing and the audit services engagement letter.

The CGA/GGA Joint Executive Committee has not met and has nothing to report.

- Funding Ad Hoc Committee

The Funding Ad Hoc Committee has not met and has nothing to report.

- Stakeholder Engagement Committee

The Stakeholder Engagement Committee has not met, but is expected to have a meeting soon to review the Facilitation Support Services work plan and the Stakeholder Communication and Engagement Plan.

- Technical Advisory Committee

The Technical Advisory Committee met jointly with the Colusa Groundwater Authority TAC on June 21, 2019 to review the draft Request for Proposals and discuss the Colusa Subbasin western boundary.

13. MEMBER REPORTS AND COMMENTS

None

14. NEXT MEETING

The next meeting is scheduled for August 12, 2019 at 1:30 PM.

15. ADJOURN

The meeting was adjourned 2:47 PM.

DRAFT

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AGENDA ITEM 4: PERIOD OF PUBLIC COMMENT

Members of the public are encouraged to address the GGA Board of Directors. Public comment will be limited to 5 minutes.

AGENDA ITEM 5: STAFF UPDATES

The program manager will provide a brief status updates. Reminders and/or clarifications may also be made at this time.

AGENDA ITEM 6: ELECTION OF OFFICERS FOR 2019/2020

- a. *Election of Chairperson
- b. *Election of Vice-Chairperson
- c. *Election of Secretary
- d. *Confirm appointment of Treasurer as County of Glenn

The Glenn Groundwater Authority JPA Agreement outlines election of Officers in Article 4.3 of the Agreement. The appointment of a Treasurer is outlined in Article 5.7.

4.3 Officers. The Board of Directors shall elect a Chairperson, a Vice-Chairperson, and a Secretary, and shall appoint a Treasurer as provided in Article 5.7. All officers will be elected by a supermajority of all Directors present as defined in Article 4.7. All officers will serve a one-year term extending from no earlier than July 1 of a given year and ending no later than June 30 of the following year. The Chairperson and Vice-Chairperson shall be Directors of the Board and the Secretary may, but need not be a Director of the Board. The Chairperson shall preside at all meetings of the Board and the Vice-Chairperson shall act as the chairperson in the absence of the Chairperson elected by the Board.

5.7 Depositary and Treasurer. The Treasurer of the Authority shall be the County Treasurer, who shall be the depositary and have custody of all money of the Authority, from whatever source, subject to the applicable provisions of any indenture or resolution providing for a trustee or other fiscal agent. All funds of the Authority shall be held in separate accounts in the name of the Authority and not commingled with funds of any Member or any other person or entity. The Treasurer shall perform the duties specified in Government Code sections 6505 and 6505.5. Subject to the voting requirements in Articles 4.6 and 4.7, the Board may elect to appoint a different Treasurer, provided such appointment is subject to the requirements of Government Code sections 6505 and 6505.5.

The 2018/2019 slate of Officer includes:

Chairperson: John Amaro

Vice-Chairperson: John Viegas

Secretary: Lisa Hunter

Treasurer: County of Glenn

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AGENDA ITEM 7: FINANCIAL REPORT

- a. *Review and accept Monthly Activities Report.
- b. *Review and consider approval of claims.

The Claims Summary is attached. The Monthly Activities Report will be provided when available.

Glenn Groundwater Authority

Invoices to be paid

Meeting Date: September 9, 2019

Invoice Date	Invoice Number	Description	Amount
7/30/2019	9146	O'Laughlin & Paris LLP	\$ 6,960.00
7/31/2019	1178.01-3588	Davids Engineering, Inc	\$ 14,624.00
8/27/2019	74857	Provost & Pritchard Consulting Group	\$ 3,344.44
8/30/2019	9193	O'Laughlin & Paris LLP	\$ 2,765.00
8/31/2019	1178.01-3625	Davids Engineering, Inc	\$ 20,587.25
Total			\$ 48,280.69

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AGENDA ITEM 8: LONG-TERM FUNDING

Receive update on Long-Term Funding activities and provide direction as needed.

The maximum operations fee is set at \$1.93 per acre. The Board adopted a fee of \$1.61 per acre for fiscal year 2019/2020 rather than the maximum. Staff and the Provost & Pritchard team prepared and submitted all required information to the to the Glenn County Department of Finance on August 7, 2019 in order to include the new property related fee on the tax roll.

AGENDA ITEM 9: 2018/2019 ANNUAL AUDIT

Receive update on 2018/2019 annual audit and provide direction as needed.

On August 1, 2019, the GGA Board approved the CliftonLarsonAllen LLP (CLA) Engagement Letter upon approval from Counsel. Valerie Kincaid provided suggested changes consistent with the 2018 Engagement Letter. These changes were made to the 2019 Engagement Letter and were accepted by CLA. The Engagement Letter has been signed by the Board Chair and Program Manager and submitted to CLA staff. It is expected that services will begin soon.

AGENDA ITEM 10: GLENN GROUND WATER DISTRICT UPDATE

Receive update on Glenn Ground Water District activities and review next steps to confirm membership.

The Glenn Ground Water District provided a letter confirming they meet the requirements for GGA membership and agree to the terms provided by the GGA. The letter is attached. Staff will follow up with the Glenn Ground Water District to outline the next steps to confirm membership which include:

1. The GGA must receive the agreed upon \$10,000 funding obligation for reimbursement for costs incurred in the formation and early implementation of the Authority
2. The Glenn Ground Water District must execute the JPA
3. Letter confirming membership will be considered at the GGA Board meeting following the Glenn Ground Water District actions (Items 1 and 2 above)

Glenn Ground Water District

109 N Marshall Ave
Willows, CA 95988

August 29, 2019

Glenn Groundwater Authority
PO Box 351
Willows, CA 95988

Dear Board of Directors:

Glenn Ground Water District would like to confirm that it has met the requirements of Sections 6.1(a), 6.1(b), and 6.1(c) of the Joint Powers Agreement, dated June 20, 2017, which formed the Glenn Groundwater Authority Board.

The Glenn Ground Water District has designated Mark Lohse as the representative of the District and Seth Fiack as the alternate.

Also, we want to inform the GGA Board that our District is in the process of changing our name to the Monroeville Water District. This name change, with a nod to the history of the area, will provide our district a unique identity and eliminate any confusion that may arise with having a name similar to the Glenn Groundwater Authority.

Sincerely,


Seth Fiack, Chair

Glenn Groundwater Authority

Groundwater Sustainability Agency

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AGENDA ITEM 11: REVIEW AND DISCUSS *SECTION 4.6: VOTING* OF THE GLENN GROUNDWATER AUTHORITY JOINT POWERS AGREEMENT

Article 4.6 of the JPA indicates that the voting section will be revisited after the two-year anniversary of the JPA effective date. The two-year anniversary was June 20, 2019. If the Board desires further discussion of a potential modification to the voting structure, an action item may be brought to the October 14, 2019 Board meeting to make a recommendation to the governing body of each Member. Article 4.6 is included below.

4.6 Voting. Except as to actions identified in Section 4.7, the Authority Board of Directors will conduct all business by vote of a majority of the Directors present, if a quorum shall be established, and each Director shall have one (1) vote. Prior to voting, Board members shall endeavor in good faith to reach consensus on the matters to be determined such that any subsequent vote shall be to confirm the consensus of the Board. If any Board member or Member strongly objects to a consensus-based decision prior to a vote being cast, the Board shall work in good faith to reasonably resolve such strong objection, and, if the same is not resolved collaboratively, then the matter will proceed to a vote for final resolution under this Article 4.6 or Article 4.7 below, as applicable.

a. At the first Board meeting following the two-year anniversary of the Effective Date of this Agreement, the Board of Directors shall consider whether to recommend that the voting structure described in this Article 4.6 be modified in any respect. If the Board of Directors recommends such modification, the governing body of each Member shall consider the recommended modification(s) and shall report back to the Authority Board of Directors regarding the Member's position thereon.

AGENDA ITEM 12: COMMITTEE UPDATES

a. Executive Committee

i. CGA/GGA Joint Executive Committee

The GGA Executive Committee only met jointly with the CGA Executive Committee, the report of which is included below.

The CGA/GGA Joint Executive Committee met September 4, 2019. The Joint Committee heard activity updates from the CGA and GGA, discussed the Draft Memorandum of Understanding between the CGA and GGA, and the procedure for Proposition 1 GSP Grant repayments and retention.

b. Funding Ad Hoc Committee

The Funding Ad Hoc Committee has not met and has nothing new to report.

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c. Stakeholder Engagement Committee

The Stakeholder Engagement Committee has not met and has nothing to report. A meeting will likely take place in September/October to discuss the Facilitation Support Services being received from the Department of Water Resources. An extension and new work order have been approved through October 31, 2019.

d. Technical Advisory Committee

The Technical Advisory Committee (TAC) met August 22, 2019 to appoint an ad hoc committee of the Joint CGA/GGA TAC and authorize the committee to take all steps necessary to provide a recommendation to the Joint TAC for consultant selection from the proposals received for the Groundwater Sustainability Plan development for the Colusa Subbasin. The CGA TAC met separately to appoint members from the CGA TAC to the ad hoc committee.

The Joint CGA/GGA TAC Ad Hoc Committee met to review proposals. CGA and GGA staff will work together to schedule a Joint CGA/GGA TAC meeting and hold interviews for three candidate teams. A recommendation for consultant selection is expected to be brought to the September 24, 2019 CGA Board Meeting and to the October 14, 2019 GGA Board Meeting.

e. West Side Ad Hoc Committee

The West Side Ad Hoc Committee has not met. Staff has been reviewing the well query provided by DWR staff in preparation of a committee meeting in order to have a meaningful conversation regarding the well infrastructure and known geology in the western portion of the basin. The west side landowners are working toward finding a third member to serve on the committee.

AGENDA ITEM 13: *CONSIDER DISSOLVING THE FUNDING AD HOC COMMITTEE

The Funding Ad Hoc Committee was formed to provide guidance to the consulting team including policy decisions, outreach materials, coordination efforts, and draft budget development to further the long-term funding efforts. Committee members are John Amaro, Leslie Nerli, and Vince Minto. The long-term funding efforts have nearly concluded with the exception of any corrections to the roll provided to the Glenn County Department of Finance. Staff recommends dissolving the Funding Ad Hoc Committee.

AGENDA ITEM 14: CLOSED SESSION

Gov't Code §54956.9 - Conference with Legal Counsel – Anticipated or significant exposure to litigation (1)

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AGENDA ITEM 15: MEMBER REPORTS AND COMMENTS

Members of the GGA Board are encouraged to share information, reports, comments, and suggest future agenda items. Action cannot be taken on items brought up under this item.

AGENDA ITEM 16: NEXT MEETING

The next regular meeting is scheduled for October 14, 2019 at 1:30 PM.

AGENDA ITEM 17: ADJOURN
