



GLENN COUNTY PERSONNEL DEPARTMENT

Linda Durrer, Personnel Director

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INTERN/VOLUNTEER ACTION FORM

Name: _____
Last First MI

Volunteer Intern

Department: _____ Division: _____

Start Date: _____ End Date: _____

Supervisor: _____

Title: _____

Hours Scheduled Per Week: _____

Schedule:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Begin Time							
End Time							

Comments: _____

APPROVAL

Department Head

Date

Personnel Department

Date