

Glenn County Law Library Board of Trustees Meeting
Meeting held: Veterans Memorial Hall
525 W. Sycamore Street, Suite A3, Willows, CA 95988
Minutes of July 12, 2022

PRESENT: Trustees- Hon. Donald Cole Byrd, Hon. Alicia Ekland, Keith Corum, Supervisor, and Nicholas Boening, Deputy County Counsel.

Absent: Trustee – William J. Vanasek

Also present: Liliana Chavez-Cardona, Administrative Services Officer.

1. **CALL TO ORDER:** Judge Byrd called the meeting to order at 3:32 p.m.
2. **UNSCHEDULED MATTERS:** A question was brought by Supervisor Corum asking if the current location of the Law Library could be moved to the remodeled Courthouse if there was space in the expansion, possibly in the same locations as the Self-Help Program. Judge Byrd responded he needed to confirm with his partners from the Self-Help Program. The Board of Trustees agreed to address a possible partnership and inquire about funding and support of new programs at the Courthouse and discuss it at a future meeting.
3. **APPROVAL OF MINUTES:** On motion by Supervisor Corum, seconded by Mr. Boening, the Board of Trustees unanimously approved the minutes of July 13, 2021, and October 12, 2021.
4. **REGULAR AGENDA:**
 - a. On motion of Judge Ekland, seconded by Mr. Boening, subject to modification, the Board of Trustees approved and ratified the proposed Budget for the Fiscal Year 2022-23.
5. **REPORTS AND COMMUNICATION:**
 - a. Ms. Chavez-Cardona reported she received an email from Caroline Bracco of the Council for California County Law Libraries, informing her that the Glenn County Law Library was eligible to join the Council, this membership included a Listserv connecting public law libraries to help with legal research questions. At the request of Judge Byrd, the Board of Trustees directed Ms. Chavez-Cardona to contact Ms. Bracco and request more details regarding the benefits and obligations of the Law Library Board of Trustees. Any further information is to be reported at a future meeting.
 - a. Ms. Chavez-Cardona reported Budget to Actuals for the Period Ending June 30, 2022, Fiscal Year 2021-2022. Current Year Budget \$6,858.00; Current Year Actual \$10,879.67; Percentage of Revenue collected 158.64%; and Current Assets in Treasury \$77,787.06. Judge Ekland questioned the increase in the A-87 Cost Allocation collected by the County and the Board of Trustees gave direction to make sure the charges were correctly allocated.
6. **ADJOURNMENT:** On motion by Supervisor Corum, seconded by Judge Ekland, the meeting adjourned at 4:00 p.m.

Submitted by:

/Nicholas Boening for/

William J. Vanasek, Secretary

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