

Glenn County Law Library Board of Trustees Meeting

Meeting held: Willows Historic Courthouse

Conference Room

526 W. Sycamore Street, Willows, CA

Minutes of June 9, 2020

PRESENT: Trustees- Hon. Donald Cole Byrd, Superior Court of CA-County of Glenn, Hon. Alicia Ekland, Supervisor Keith Corum, Glenn County Board of Supervisors, William J. Vanasek, Glenn County Counsel, Nicholas Boening, Deputy County Counsel.

Also present: Michelle Lunde, Deputy County Counsel and Liliana Chavez-Cardona, Paralegal to Glenn County Counsel.

1. **CALL TO ORDER:** Judge Byrd called the meeting to order at 3:29 p.m.
2. **UNSCHEDULED MATTERS:** No unscheduled matters.
3. **APPROVAL OF MINUTES:** On motion by Mr. Vanasek, seconded by Judge Ekland, unanimously approved the minutes of December 10, 2019.
4. **REGULAR AGENDA:**
 - a. On motion by Judge Ekland, seconded by Supervisor Corum recommended Budget for Fiscal Year 20-21 was approved subject to the following modifications:
 - i. An expenditure of not-to-exceed \$1,000.00 be included in the budget for the purchase of a replacement computer for the kiosk with instruction to County Counsel to purchase a new computer at the best available price; and
 - ii. Instruction to County Counsel to enter into a new agreement with LexisNexis to provide legal research services to the Law Library and to not renew the current agreement with Westlaw.
5. **REPORTS AND COMMUNICATION:**
 - a. A presentation was given by Brandon Strait, Esq., Account Executive of LexisNexis, to provide information on a Budget Relief Promotion, discounted at 90%, with 59 days free subscription to Lexis Advance to help Law Libraries with upcoming budget cuts.
 - b. Ms. Chavez-Cardona reported Budget to Actuals for the period ending May 31, 2020, FY 19-20. Current Year Budget \$10,000.00; Current Year Actual \$6,857.61; Percentage of Revenue collected 68.58%; and Current Assets in Cash in Treasury \$75,708.16.
6. **ADJOURNMENT:** On motion by Supervisor Corum, seconded by Judge Ekland, meeting adjourned at 4:12 p.m.

Submitted by:

/William J. Vanasek/

William J. Vanasek, Secretary

Glenn County Law Library Board of Trustees