

Glenn County Law Library Board of Trustees Meeting
Special Meeting held: Willows Historic Courthouse
Conference Room

526 W. Sycamore Street, Willows, CA

Minutes of October 26, 2017

PRESENT: Trustees- Hon. Donald Cole Byrd, Superior Court of CA-County of Glenn, Hon. Peter B. Twede, Superior Court of CA-County of Glenn, Supervisor Keith Corum, Glenn County Board of Supervisors, Alicia Ekland, Glenn County Counsel

Also present: Kevin Harrigan, Court Executive Officer, Superior Court of CA-County of Glenn, Courtney Houle, Legal Secretary to Glenn County Counsel.

1. **CALL TO ORDER:** Judge Byrd called the meeting to order at 1:31 p.m.
2. **PUBLIC COMMENT:** No public comments were made.
3. **APPROVAL OF MINUTES:** On motion of Trustee Supervisor Keith Corum seconded by Secretary Alicia Ekland, the minutes for August 8, 2017 were approved unanimously.
4. **CONTRACT FOR ONLINE LEGAL RESEARCH SERVICES:** The Board of Trustees unanimously authorized Secretary Alicia Ekland to sign, on behalf of the Board of Trustees, a three-year contract with Westlaw for online legal research services.
5. **ADVOCACY EFFORT FOR ADDITIONAL STATE FUNDS FOR LAW LIBRARY FUND:** John Zorbas, the Law Library Director for Butte County, reported that distributions to the Law Library Fund statewide have dropped by approximately 35-40% since 2008 as a result of reduction in court filings, fee waivers, fee exemptions and various other factors. On behalf of the Council of California County Law Librarians, Mr. Zorbas asked the Glenn County Law Library Board of Trustees to provide a letter to the Board of Supervisors, recommending their adoption of a resolution urging the Governor to give a budget allocation in the Governor's Proposed budget to ensure that county law libraries receive funding at their 2009 levels in 2018 and the years to follow. On motion of Trustee Supervisor Keith Corum seconded by Trustee Judge Twede, the Board of Trustees unanimously directed Secretary Alicia Ekland to draft the requested letter and provide it to President Judge Byrd for signature.
6. **REPORTS AND COMMUNICATIONS:**
 - a. Secretary Alicia Ekland reported that the Glenn County staff had begun physical modifications to the Personnel Department and Law Library Kiosk.
 - b. Secretary Alicia Ekland provided a summary of the current Law Library budget for fiscal year 2017-2018. She reported that the budget so far is right on target.
7. **ADJOURNMENT:** Adjourned at 2:22 p.m.

Submitted by:

Alicia Ekland
Secretary to the Law Library Board of Trustees