

**APPENDIX A to Chapter 5.23 of the Administrative Manual**  
**COUNTY OF GLENN**  
**MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Agricultural Commissioner</b>	
Apiary	
Apiary colony strength	Time and mileage
Export certification	Time and mileage
Apiary registration	\$10.00 per year
Crop Report	
Pickup in office	\$2.50
Mailed with receipt	\$3.25
Direct Market Certification (Certified Producer's Certificate)	
Producer	\$20.00 per year
Market	\$30.00 per year
Changes/additions/additional certifications	\$5.00
Industrial Hemp	
County Registration	\$100.00
Hemp Bond (Deposit)	\$500.00 + \$100.00 per acre for crop destruction
Inspection & Document Review	Time & Mileage
Field Sampling	Time & Mileage
Crop Destruction (to be deducted from bond deposit)	Time & Mileage + Actual Cost to be completed
Miscellaneous Certificates of Compliance and Cleanliness, etc.	Time and mileage
Official/Service Sampling	Time and mileage
Research Authorization - Crop Destruction Verification	Time and mileage; \$125.00 max per site
Weed Free Certification	\$.62 per acre inspected plus mileage and \$25.00 per certification
Grower Mail Lists	
Chemical permit list with addresses only	\$25.00
Chemical permit list with acres, crops etc.	\$25.00
Specific crops with addresses	\$25.00
Miscellaneous	Time (1 hour minimum) and supplies

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Agricultural Commissioner (Continued)</b>	
Phytosanitary Inspections	
Phytosanitary certificate	\$55.00
Field phytosanitary inspections	\$35.00 plus \$4.00 per acre
	Rates charged based on labor, material and spray truck
Roadside Weed Spraying (VEM)	
Pest Control Registration	
Structural pest control business - Branch 1 (Includes operators/field reps)	\$25.00 per year
Subsequent operators/field reps - Branch 1	\$10.00 per year
Structural pest control business - Branch 2, 3, or 4 (Includes operators/field reps)	\$10.00 per year
Pest control advisory/in county	\$10.00 per year
Pest control advisory/out of county	\$5.00 per year
Pest control aircraft pilot/in county	\$10.00 per year
Pest control aircraft pilot/out of county	\$5.00 per year
AG pest control business	\$25.00 per year
Maintenance gardner	\$25.00 per year
Farm labor contractor	\$25.00 per year
Weights & Measures Fees - Commercial	
Location Fee	
Business location	\$100.00 per year
Device Fee	
Class II Scale (Jewelry and prescription scales and those meeting the design and performance of a Class II scale)	\$80.00 per year
Compressed Natural Gas Meters (Truck-mounted or stationary)	\$75.00 per year
Liquid Petroleum Gas Meters (Truck-mounted or stationary)	\$185.00 per year
Liquefied Natural Gas Meters (Truck-mounted or stationary)	\$75.00 per year
Electric Sub Meter	\$3.00 per year

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<b>Agricultural Commissioner (Continued)</b>	
Device Fee (Continued)	
Water Sub Meters	\$2.00 per year
Vapor Sub Meters	\$4.00 per year
Odometers (Includes, but not limited to: ambulance, towing or limousine)	\$60.00 per year
Odometers (Nonpassanger vehicles, includes business location fee)	\$340.00 per year
Vehicle Meters (Includes taximeters)	\$75.00 per year
Wholesale Meters (Mobile & stationary)	\$75.00 per year
Misc. Measuring Weighing & Devices	\$20.00 per year
Computing Scales (<100 lbs.)	\$23.00 per year
Weighing Device (100 lbs. and < 2,000 lbs., not computing, jewelry, prescription, or Class II scales)	\$50.00 per year
Weighing Device (2,000 lbs. and <10,000 lbs., not livestock scale)	\$150.00 per year
Weighing Device (≥10,000 lbs., not livestock scale)	\$250.00 per year
Livestock/Animal Scales (≥2,000 lbs. and <10,000 lbs.)	\$100.00 per year
Livestock/Animals Scales (≥10,000 lbs.)	\$150.00 per year
State Surcharge per Device:	
Commercial Device Type:	
Compressed Natural Gas (CNG) Meter	\$1.10
Electric Sub Meter	\$0.10
Water Sub Meter	\$0.10
Vapor Sub Meter	\$0.10
Fabric, Cordage, Wire Meter	\$1.10
Grease and Lube Meter	\$1.10
Odometer	\$1.10
Retail Motor Fuel Dispenser	\$1.10

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<b>Agricultural Commissioner (Continued)</b>	
Device Fee (Continued)	
Tank (Liquid test)	\$1.10
Taximeter	\$1.10
Vehicle Meter	\$1.10
Wholesale Meter	\$1.10
Miscellaneous Measuring Device	\$1.10
Scales < 2,000 lbs. capacity	\$1.10
Liquefied Petroleum Gas Meter	\$8.00
Scales ≥ 2,000 lbs. ≤ 10,000 lbs. capacity	\$8.00
Scales > 10,000 lbs. capacity	\$12.00
Penalties - 60 days or more overdue (1 - 3 devices)	25% of registration fee
Penalties - 60 days or more overdue (4+ devices)	50% of registration fee
<b>Footnote:</b> The total annual registration fee (Business location fee plus Device fees) shall not exceed the sum of \$1,000 for each business location.	
Commercial Device Reinspection and Standby	Time and mileage
Non-Commercial Device Inspection	Time and mileage
Commercial Device Inspections (At owner's request)	
Small Capacity Scales (0 - 50 lbs.)	\$110.00 per hour + \$110.00 trip fee or \$1.50 per mile, whichever is greater
Medium Capacity Scales (51 - 5,000 lbs.)	\$125.00 per hour + \$125.00 trip fee or \$1.50 per mile, whichever is greater
Large Capacity Scales (Greater than 5,000 lbs.)	\$135.00 per hour + \$165.00 trip fee or \$1.50 per mile, whichever is greater
Retail Gasoline Dispensers and Diesel Exhaust Fluid (DEF) Dispenser	\$80.00 per hour + \$85.00 trip fee or \$1.00 per mile, whichever is greater
Wholesale Liquid Measuring Devices	\$85.00 per hour + \$85.00 trip fee or \$1.00 per mile, whichever is greater

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Agricultural Commissioner (Continued)**

Commercial Device Inspections (At owner's request) (Continued)

Liquefied Petroleum Gas Meters

\$125.00 per hour or \$310.00 per meter,  
whichever is greater + \$150.00 trip fee  
or \$1.00 per mile, whichever is greater

Hydrogen Dispensers

\$150.00 per hour + \$150.00 per-day  
vehicle fee + \$750.00 test

All Other Commercial Devices

\$100.00 per hour + \$100.00 trip fee or  
\$1.50 per mile, whichever is greater

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Air Pollution Control</b>	
CUPA - Underground Storage Tanks (UST)	
Hazardous Materials Business Plan (HMBP)	
HMBP (Base Fee)	\$165.00
HMBP 1-10 Chemicals	\$10.00 per chemical
HMBP 11-20 Chemicals	\$5.00 per chemical
HMBP 21+ Chemicals	\$3.00 per chemical
Farm Hazardous Materials Business Plan	
Farm HMBP (Base Fee)	\$165.00
Farm HMBP 1-10 Chemicals	\$3.00 per chemical
Farm HMBP 11-20 Chemicals	\$3.00 per chemical
Farm HMBP 21+ Chemicals	\$3.00 per chemical
Remote Small Farm HMBP (Base Fee)	\$82.50 (Annually)
Remote Small Farm HMBP Chemical Fee	No Charge
Hourly Rate (All Program Elements)	\$105.00
Return to Compliance Inspection (All Inspection Types)	\$157.50
Hazardous Waste Generator	
Tiered Permit - CE	\$136.85
Tiered Permit - CA	\$245.00
Tiered Permit - PBR/HHW	\$323.75
Tiered Permit - Additional PBR/CA	\$87.50
Remote Small Farm HW Generator	\$42.50
<100 kg/month (CESQG)	\$101.00
>100 kg/month But <1,000 kg/month (SQG)	\$125.30
>1,000 kg/month (LQG)	\$157.50
California Accidental Release Prevention Program (CalARP)	
CalARP Program 1	\$245.00
CalARP Program 2	\$367.50
CalARP Program 3	\$481.25

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Air Pollution Control (Continued)</b>	
CUPA - Underground Storage Tanks (UST) (Continued)	
California Accidental Release Prevention Program (CalARP) (Continued)	
Risk Management Plan Initial Filing	\$1,260.00
Aboveground Petroleum Storage Act (APSA)	
APSA Conditionally Exempt	\$72.00
APSA Qualified Tier 1	\$148.75
APSA Qualified Tier 2	\$175.00
APSA Non-Qualified Category I	\$227.50
APSA Non-Qualified Category II	\$262.50
APSA Non-Qualified Category III	\$341.25
Underground Storage Tanks (UST)	
Annual Permit Fees	
First Tank	\$282.50
Each Additional Tank	\$132.50
Permanent Tank Closure Permit (Removal or in situ)	
First Tank	\$262.50
Each Additional Tank	\$157.50
Tank Repair/Modification - Minor	\$367.50
Tank Repair/Modification - Major	\$630.00
New Tank Installation	
First Tank	\$1,260.00
Each Additional Tank	\$157.50
Temporary Tank Closure Permit (Renewable Once)	\$262.50
State Surcharges (Fees established by State and subject to change)	
CalEPA Oversight	Set by State
APSA	Set by State
CalARP	Set by State

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<b>Air Pollution Control (Continued)</b>	
CUPA - Underground Storage Tanks (UST) (Continued)	
State Surcharges (Fees established by State and subject to change) (Continued)	
UST Per tank (or compartment)	Set by State
Leak Cleanup Supervision	\$105.00 per hour
Inspections not otherwise provided for, including but not limited to, review of records and on-site tank inspections	\$105.00 per hour
Late Fees	
30 Days	10%
60 Days	25%
Stationary Sources:	
Authorization to construct	\$130.00
Major firms: Any firm which emits 5 tons or more per year of any pollutant shall pay an annual renewal fee calculated as follows:	
Record Keeping Workload Fee:	
5 - 99 tons per year	\$96.93
100 - 249 tons per year	\$134.94
Greater than 250 tons per year	\$231.35
Air Pollution Source Fee:	
Each source of air pollution	\$115.65
Emissions fee:	
Particulate matter	\$10.99 per ton
Total organic compounds	\$10.99 per ton
Carbon monoxide	\$10.99 per ton
Oxides of nitrogen	\$10.99 per ton
Oxides of sulfur	\$10.99 per ton
Other pollutants	\$10.99 per ton
Any pollutant designated by a state or federal agency as a toxic or hazardous pollutant	\$19.27 per ton



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**FEE DESCRIPTION**

**FEE AMOUNT**

**Air Pollution Control (Continued)**

Small Firms: Any firm with less than 5 tons of any pollutant shall pay an annual renewal fee calculated as follows:

Record Keeping Fee	\$111.22
Air Pollution Source Fee	\$133.46
Annual Ag Engine Fee	\$37.07
Annual Gasoline Dispensing Fee:	
Dispenser fee per product per nozzle	\$44.49
Penalties:	
Fees not paid within 30 days after receipt of fee notice	10% per month
Fees not paid within 90 days after receipt of fee notice	Possible suspension
Reinstatement of Suspended Permits	\$75 in addition to above
Hot Spots:	
Operator of each stationary source facility	\$100.00 per year
Except for gas stations, dry cleaners, etc.	\$50.00 per year
Prescribed Burn Fees Schedule:	
0 - 10 acres	\$35.00 + basin surcharge = \$40.00
11 - 50 acres	\$105.00 + basin surcharge = \$110.00
51 - 100 acres	\$155.00 + basin surcharge = \$160.00
101 - 200 acres	\$205.00 + basin surcharge = \$210.00
201 - 500 acres	\$355.00 + basin surcharge = \$360.00
501 - 750 acres	\$505.00 + basin surcharge = \$510.00
751 - 1,000 acres	\$755.00 + basin surcharge = \$760.00
1,000+ acres	\$1,005.00 + basin surcharge = \$1,010.00
Agricultural Burning Permit Fees Schedule:	
0 - 10 acres	\$10.00 + basin surcharge = \$15.00
11 - 50 acres	\$25.00 + basin surcharge = \$30.00
51 - 100 acres	\$50.00 + basin surcharge = \$55.00

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Air Pollution Control (Continued)**

Agricultural Burning Permit Fees Schedule: (Continued)

101 to 200 acres	\$100.00 + basin surcharge = \$105.00
201 to 500 acres	\$150.00 + basin surcharge = \$155.00
Over 501 acres	\$250.00 + basin surcharge = \$255.00
Hearing Board Application	\$250.00

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Assessor**

Information Development & Reproduction Charges

Assessor maps	\$1.50
Assessment roll pages	\$1.50
Assessor plats	\$1.50
Flat file (emailed) or CD - Without characteristics	\$600.00
Flat file (emailed) or CD - With characteristics	\$1,100.00

Computer Reports

Set-up fee	\$25.00
Standard - Hard copy	Set-up fee at cost + \$0.50 per page
Programmed - Hard copy	\$50.00 set-up fee + \$0.50 per page
CD - Standard	\$25.00 + cost of CD
CD - Programmed	\$50.00 + cost of CD

Labels	Set-up fee at cost + \$0.05 per label
Copy of computer screens	\$1.50 per page
Copy of property characteristics screen	\$1.50 per page

**Clerk-Recorder**

Clerk Fees

Notary Public Bonds

Filing and recording bond of notary public. (Bond must show name and address of party to whom bond is to be returned to after recordation)	\$21.00
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Process Servers & Professional Photocopiers

Filing a certificate of registration or renewal certificate as a registered process server (A \$2,000 surety bond or cash deposit is required at time of filing certificate. Clerk to provide ID Card) (\$14.00 1st page and \$3.00 each additional page for Recording Fee-Bond)	\$100.00
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Filing a certificate of registration or renewal certificate as a registered Professional Photocopier

Fee is \$100.00 when person is also registered as process server	\$175.00
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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Clerk-Recorder (Continued)</b>	
Clerk Fees (Continued)	
A \$5,000.00 surety bond or cash deposit is required at time of filing certificate. ID card with photo supplied by registrant will be provided by clerk.	\$175.00
Fee for each additional ID card issued	\$10.00
Fictitious Business Name Statements	
Filing and indexing a fictitious name statement or renewal, including any affidavit of publication and furnishing one certified copy of statement	
The first name on the statement and the name of one registrant	\$25.00
For each additional business name on the statement (must be doing business at the same location)	\$5.00
For each additional name on the statement	\$5.00
Filing and indexing a statement of abandonment of use of a fictitious business name, including any affidavit of publication	\$15.00
Filing and indexing a statement of withdrawal from partnership operating under a fictitious business name, including any affidavit of publication	\$15.00
Filing a affidavit of publication of a notice of dissolution of partnership	\$2.25
Certification and Copy Fees	
Preparing photocopy of first document	\$0.50 per page
Certifying a copy of paper on file in the Clerk's Office	\$1.75
Certificate of authority of Notary Public	\$1.75
Admitted Surety Insurers	
Filing a power of attorney or revocation for an admitted surety insurer	
One name	\$3.50
Two or more names designated on the same power of attorney	\$2.25 per name
Filing a financial statement of an admitted surety insurer	\$3.50

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Clerk-Recorder (Continued)</b>	
Clerk Fees (Continued)	
Issuing certificate that corporate sureties certificate of authority has not been surrendered, revoked, etc.	\$3.50
Miscellaneous Fees	
Fish & Game filing fee - Clerk's portion A723	\$50.00
Regular Recording Fee	
First page (8 1/2" x 11")	\$14.00
Each additional page (8 1/2" x 11")	\$3.00
Non standard form size fee	\$3.00 per page
Penalty print	\$1.00
Combined documents (Each additional title)	\$14.00
Additional fee for involuntary liens	
First defendant (In addition to basic recording fee)	\$5.00
Each additional defendant	\$2.00
Release State & county tax lien	The amount set forth in GC 27361.3 (Currently \$20.00)
Plus SB 2 (Atkins) fee	\$75.00 per document, if applicable
Documents Requiring Additional Indexing	
Each additional reference indexed	\$1.00
Copies	
Each page	\$1.50
Certification	\$2.00
Maps	\$1.50 per page
Vital Records, Births, Death & Marriage	
Birth (Governmental Agency)	\$19.00
Birth (Non-Governmental Agency)	\$25.00
Death	\$21.00
Fetal death	\$18.00
Marriage / Conf. (Governmental Agency)	\$11.00

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Clerk-Recorder (Continued)</b>	
Vital Records, Births, Death & Marriage (Continued)	
Marriage / Conf. (Non-Governmental Agency)	\$15.00
Amendment of vital records	\$23.00
Cross Filing - Death certificate	\$14.00
Burial permit	\$12.00
Financing Statements	
Recording fee - Standard form (2 pages or less)	\$10.00
Non-standard form (3 pages or more)	\$20.00
Copies	\$1.50 per page
Plus SB 2 (Atkins) fee	\$75.00
Documentary Transfer Tax	\$.55 per \$500.00
Filing Fees	
Filing papers not to be recorded	\$7.00
Filing of maps	
First page	\$9.00
Each additional page	\$2.00
20-day notice	\$40.00
Plus SB 2 (Atkins) Fee	\$75.00 per map, if applicable
Searching Records	
Vital records	
Any search of the files and records performed by the custodian of records	
Birth	\$25.00
Marriage	\$15.00
Death	\$21.00
Sale of official records/General indexes & fee sheets	
Hard copies of documents	\$.25 each
Daily fee sheets	\$.20 each

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<b>Clerk-Recorder (Continued)</b>	
Searching Records (Continued)	
CD Rom images & index	\$150.00 per month
<b>General &amp; Special Elections</b>	
Registration of Voter	No Fee
Certified Copy of Voter Registration Card	\$1.50 each
Wallet Size Travel Card	\$5.00 each
Statement of Vote Report	\$1.00 per page
Copies of Reports or Statements, Political Reform Act	\$.10 per page
Preparing copies of any record, proceeding or paper by photographic process, 8 1/2 x 13" or fraction thereof	\$.50 per page
Certification Fee (Other than voter registration)	\$1.75 per document
Searching Records or Files	\$5.00 per year
Maps, Supervisorial or Precinct	\$5.00 each
Set-up Charge for Computer-Generated Materials	\$25.00
Computer Printouts	\$1.25 per page
Voter Index - For candidates & committees	
Alphabetical list only (Two maximum)	\$.50 per 1,000 names or a fraction thereof
Voter Indexes - Special Requests (i.e. Street, district, updates)	\$.50 per page + set up charge
Mailing Labels for Each Voter	\$30.00 per 1,000 names or a fraction thereof + set up charge
Mailing Labels for Each Voting Household	\$30.00 per 1,000 names or a fraction thereof + set up charge
Computer Disks of Voter Information	\$25.00 each disk + set up charge
Marriage Licenses	
Issuing a marriage license	County Domestic Violence Programs Fund \$21.20
	State Registrar Vital Statistics \$3.00
	County Recorder Fee \$19.80
	County Property Tax Reduction Fund \$7.00
	Family Mediation \$5.00
	<b>Total Fee \$56.00</b>

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**FEE DESCRIPTION**

**FEE AMOUNT**

**General & Special Elections (Continued)**

Marriage Licenses (Continued)

Issuing an authorization for performance of a marriage pursuant to CC 4213 to the parties to be married or any person authorized by law to administer oaths.

County Domestic Violence Programs  
Fund \$21.20  
State Registrar Vital Statistics \$4.00  
County Recorder Fee \$29.80  
Family Mediation \$5.00  
Total Fee \$60.00

Issuing a duplicate marriage license and certificate of registry of marriage to the person solemnizing the marriage where the original certificate was lost or destroyed after the marriage ceremony but before the county recorder. Affidavit must be filed with the County Clerk.

County Recorder Fee \$5.00  
County Domestic Violence Programs  
Fund \$21.20  
State Registrar Vital Statistics \$2.00  
Clerk's Fees \$5.00  
County Recorder Fee \$19.80  
County Property Tax Reduction Fund  
\$7.00  
Family Mediation \$5.00  
Total Fee \$60.00

Issuing marriage license outside normal business hours



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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Clerk of the Board of Supervisors</b>	
Photocopies/Certifications/Research	
Photocopy a document or portion thereof	\$0.05 per page
Certifying a copy (in addition to copying charges) (The Clerk will certify only those documents that are in the Clerk's custody)	\$1.75 per document
Administrative Manual	
Administrative Manual - County employee policies and procedures	\$15.00
Appointment Roster	
Appointment Roster - County Boards, Committees, Commissions, and Districts	\$10.00
Board of Supervisors Meetings	
Agendas/Minutes of the Board of Supervisors	Self addressed & stamped envelope
Copy of Board of Supervisors proceedings (if tape/CD provided by Clerk)	\$5.00
Board of Equalization	
Board of Equalization findings	\$162.00 per parcel
County Code	
County Code - Complete	\$30.00 per paper copy and \$35.00 paper copy with binder
County Code - Complete, copied to tape or compact disc	\$5.00
County Code - Supplement, periodic and/or subscription service. If actual cost exceeds \$15.00, the actual cost will apply.	\$15.00 minimum

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<b>Department of Finance</b>	
Returned Check Charge - Treasurer	\$25.00 per check
Returned Check Charge - Tax Collector	\$43.00 per check + \$5.00 per additional parcel
Property Taxes	
Penalty for Late Payments of 1st Installment - Current Secured Roll	The amount set forth by California Revenue & Taxation Code (RTC) section 2704. (Currently 10% of installment amount)
Penalty for Late Payments of 2nd Installment - Current Secured Roll	The amount set forth by RTC section 2705. (Currently 10% of installment amount)
Penalty for Late Payments of Installments - Supplemental Roll	The amount set forth by RTC section 75.52(b). (Currently 10% of installment amount)
Penalty for Late Payments of Installment - Current Unsecured Roll	The amount set forth by RTC section 2922(a). (Currently 10% of installment amount)
Installment payment application - 5 Year	\$50.00 per parcel
Reinstatement of 5-year installment plan	\$50.00 per parcel
Escape assessment payment plan application	\$50.00 per parcel
Unsecured installment payment plan	\$50.00 per parcel
Reissuance of mobile home tax clearance certificate	\$15.00
Parcel split/Subdivision map certificate	\$29.00
Lot line certificate - 2 parcels	\$29.00
Segregation Application	\$29.00 for 2 parcels \$44.00 for 3 parcels \$58.00 for 4 parcels
Bulk Transfer	\$29.00
Redemption Fees	

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Department of Finance (Continued)**

Property Taxes (Continued)

	The amount set forth by RTC section 4102(d). (Currently \$15.00 per parcel)
All tax-defaulted parcels	
	The amount set forth by RTC section 4112(3). (Currently \$150.00 per parcel)
Tax-defaulted property to be sold in tax sale	
DMV holds and releases	\$7.00 per hold or release
Release of lien	Recorder cost/fee
Rate for Services Provided by the Finance Department	\$41.00 per hour
Rescission of recorded notice of power to sell tax-defaulted property	Recorder cost/fee
Parties of interest search and notification	Actual cost
Personal contact	Actual cost
	The amount set forth by RTC section 4112(a). (Currently a minimum of \$10.00)
Cost	
	The amount set forth by RTC section 4103. (Currently 1.5% of principal amount per month)
Redemption Interest - Delinquent Secured Roll	
	The amount set forth by RTC section 2922(d). (Currently 1.5% of principal amount per month)
Redemption Interest - Delinquent Unsecured Roll	
Tax sale advertising and publication fees	Actual cost
	The amount set forth by RTC section 4672.1(a). (Currently \$150.00)
Auction preparation fee	
Tax-defaulted land public auction packet	\$5.00
	The amount set forth by RTC section 4672(a). (Currently \$1.50 per parcel)
State fee - Parcels sold at tax sale	
Title - Parcels sold at tax sale	Recorder cost/fee

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Department of Finance (Continued)**

Property Taxes (Continued)

The amount set forth by RTC section  
11911(a).

(Currently \$0.55 per \$500.00)

Documentary tax transfer - Parcels sold at tax sale

Excess proceeds notification and claim processing

Actual cost

Duplicate release of lien

\$7.25

Copy of tax bill

\$1.00

Certified copy of tax bill

\$1.00

Updated tax roll

\$300.00

Property Fees

Placement of individual charges on tax rolls

\$20.59 per parcel

Placement of same charges within a TRA on tax rolls

\$7.97 per parcel

Unclaimed Property Trust Admin. Fee (Excluding restitution  
property)

The lessor of \$15.00 per unclaimed  
property item or 50% of the unclaimed  
property amount.

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>General Services</b>	
<b>County Facilities</b>	
Hall Rent Fees	
Public rate	
Willows facility	\$687.00 rent plus \$450.00 cleaning deposit;
When serving alcohol	\$67.00 hourly rate, when applicable \$826.00 rent plus \$850.00 cleaning deposit
Orland facility	\$687.00 rent plus \$450.00 cleaning deposit;
When serving alcohol	\$67.00 hourly rate, when applicable \$826.00 rent plus \$850.00 cleaning deposit
Hamilton City facility	\$310.00 rent plus \$450.00 cleaning deposit;
When serving alcohol	\$67.00 hourly rate, when applicable \$465.00 rent plus \$850.00 cleaning deposit
County department rate	
Willows facility	\$67.00 rent, no cleaning deposit required
Orland facility	\$67.00 rent, no cleaning deposit required
Hamilton City facility	\$31.00 rent, no cleaning deposit required
Other agencies	
Willows facility	\$341.00 rent plus \$450.00 cleaning deposit;
Orland facility	\$67.00 hourly rate, when applicable \$341.00 rent plus \$450.00 cleaning deposit;
Hamilton City facility	\$67.00 hourly rate, when applicable \$155.00 rent plus \$450.00 cleaning deposit;
Hamilton City facility	\$31.00 hourly rate, when applicable

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<u><b>FEE DESCRIPTION</b></u>	<u><b>FEE AMOUNT</b></u>
<b>General Services (Continued)</b>	
<b>County Facilities (Continued)</b>	
Parks and Boat Launch Facilities	
Boat launch/Retrieval fees	\$5.00 per launch or \$50.00 annually

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Health &amp; Human Services Agency</b>	
<b>Mental Health</b>	
Case management - Brokerage	\$4.49 per minute
Mental health services/Treatment	\$5.64 per minute
Medication support	\$8.07 per minute
Crisis intervention	\$9.89 per minute
<b>Alcohol and Drug Programs</b>	
<b>Non-Perinatal Services</b>	
Outpatient drug free (ODF) - Individual counseling	\$166.60 per person
Outpatient drug free (ODF) - Group counseling	\$61.14 per person
Intensive outpatient treatment	\$152.86 per visit
<b>Perinatal Services</b>	
Outpatient drug free (ODF) - Individual counseling	\$238.46 per person
Outpatient drug free (ODF) - Group counseling	\$108.50 per person
Intensive outpatient treatment	\$182.90 per visit
<b>Immunizations</b>	
Adult tetanus	\$15.00
Adult Hepatitis A	\$35.00
Adult Hepatitis B	\$40.00
Adult Twinrix (Hepatitis A & B combined)	\$65.00
Adult Pneumovax (Pneumonia)	\$80.00
MMR (Adult)	\$65.00
MMR (College entry)	\$7.00
PPD (TB skin test) fee	\$10.00
TDAP	\$45.00
VFC (Vaccines for children)	\$4.00 per vaccine
VFC (Cap per child)	\$12.00
VFC (Cap per family)	\$25.00

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Health & Human Services Agency (Continued)**

**Mental Health (Continued)**

Immunizations (Continued)

No charge for children presenting a valid Medi-Cal card.

No child will be denied because of inability to pay.

	The amount set forth by Health and Safety Code (HSC) section 11362.755(b). (Currently amount not to exceed \$100)
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	The amount set forth by HSC section 11362.755(b). (Currently amount not to exceed \$100)
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**Public Guardian**

	The amount set forth by Superior Court Special Matters Order Setting Public Guardian Fees filed May 13, 2016 pursuant to Probate Code sections 2623, 2640, 2643, and 2942. (Currently \$600.00 - One time)
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New Petition for Conservatorship

	The amount set forth by Probate Code section 2942(c). (Currently \$25.00 flat fee + 1/4 of 1% of the balance over \$10,000)
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Bond Fee - Annually

	The amount set forth by Superior Court Special Matters Order Setting Public Guardian Fees filed May 13, 2016 pursuant to Probate Code sections 2623, 2640, 2643, and 2942. (Currently \$45.00 + 1/2 of 1% of the balance over \$20,000 to a max of \$1,250.00 annually or \$2,500.00 biennially)
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Accounting (2) - Monthly



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**FEE DESCRIPTION**

**FEE AMOUNT**

**Health & Human Services Agency (Continued)**

**Public Guardian (Continued)**

Attorney (County Counsel)	The amount set forth by Superior Court Special Matters Order Setting Public Guardian Fees filed May 13, 2016 pursuant to Probate Code sections 2623, 2640, 2643, and 2942. (Currently \$88.00 per hour)
Legal Administrative Assistant	The amount set forth by Superior Court Special Matters Order Setting Public Guardian Fees filed May 13, 2016 pursuant to Probate Code sections 2623, 2640, 2643, and 2942. (Currently \$46.00 per hour)
Personal Services - Monthly	
Account balance over \$20,000	\$250.00
Account balance of \$10,000 to \$19,999	\$200.00
Account balance of \$5,000 to \$9,999	The amount set forth by Superior Court Special Matters Order Setting Public Guardian Fees filed May 13, 2016 pursuant to Probate Code sections 2623, 2640, 2643, and 2942. (Currently \$100.00)
Real & Personal Property Sales	The amount set forth by Superior Court Special Matters Order Setting Public Guardian Fees filed May 13, 2016 pursuant to Probate Code sections 2623, 2640, 2643, and 2942. (Currently 6% of gross value)
Transportation	Mileage + current hourly wage & benefits of driver + actual expenses
Storage of Personal Items - Monthly	\$10.00

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Health & Human Services Agency (Continued)**

**Public Guardian (Continued)**

The amount set forth by Superior Court  
Special Matters Order Setting Public  
Guardian Fees filed May 13, 2016  
pursuant to Probate Code sections  
2623, 2640, 2643, and 2942.

**Extraordinary Services**

(Currently \$75.00 per hour)

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Public Works Agency</b>	
<b>Airports</b>	
Ground Lease - Monthly per acre	Fair market value
Fair market value will be based on a rent study performed by an external consultant on comparable rent values and through negotiations with client.	
Ground Lease - Portable Hangars/Port-A-Port (PAP) at Orland Airport	\$110.00
Ground Lease - Portable Hangars/Port-A-Port (PAP) at Willows Airport	\$80.00
Aircraft parking/Tie downs	
Monthly	\$46.00
Overnight	\$4.00
Day use	No charge
Willows Airport - Monthly Hangar Rental	
#01 - #15	\$111.00
#16 - #30	\$127.00
#31 - #36	\$185.00
Orland Airport - Monthly Hangar Rental	
#01 - #20	\$140.00
#21 - #30	\$180.00
<b>Engineering &amp; County Surveyor</b>	
Engineering Copies	
Wide format printing - Black & white	\$0.35 per square foot
Wide format printing - Color	\$3.50 per square foot
Parcel Map	\$1,032.00 + \$52.00 each parcel
Final Map	\$1,032.00 + \$52.00 each parcel
Improvement Plan Checking (2% deposit of Engineer's estimate required with submittal)	Actual cost
Improvement Inspection (2% deposit of Engineer's estimate required with submittal)	Actual cost

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Public Works Agency (Continued)</b>	
<b>Engineering &amp; County Surveyor (Continued)</b>	
Record of Survey Per submittal after modifications requested by the Public Works Dept. which are deemed substantial in nature by the Public Works Director. This cost does not include submittal of the original for filing.	\$344.00
Land Leveling Permit (5 acres or less)	\$53.00
Land Leveling Permit (Each additional 10 acres or portion thereof in excess of 5 acres)	\$3.00
<b>Road Maintenance &amp; Construction Permit Fees</b>	
Encroachment Permit	\$40.50
Transportation Permit	\$16.00 per trip
Transportation Permit	\$90.00 per year
Master Gas Well Driller Road Agreement	\$250.00
Gas Well Driller Road Agreement Addendum	\$250.00
Pipeline Franchise Agreement	\$1,500.00
Pipeline Franchise Annual Right-of-Way Fees	Based on formula as set by ordinance
Pipeline Franchise Agreement Amendment	\$750.00
<b>Solid Waste Disposal Site Fees</b>	
Minimum Charge Up to 425 lbs. (Covered)	\$15.00
Loads that are not securely tied and covered	\$10.00
Household & Commercial Refuse	\$70.00 per ton
Construction/Demolition	\$70.00 per ton
Clean Green and Wood Waste	\$70.00 per ton
Clean, Uncontaminated Fill Dirt	Free
<b>Whole Tires</b>	
Each up to 20 inches	\$4.00
Each 20 to 24 inches	\$12.25
Each over 24 inches	\$40.25

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Public Works Agency (Continued)**

Appliances

Refrigeration units - Without freon (with certificate) Free

Unit with freon (or without certificate) \$35.00

Washers, dryers, dishwashers, stoves, hot water heaters,  
boilers, furnaces \$10.00

Hide-a-beds, couches, recliners, bulky, hard to handle, etc. \$20.00

Mattresses and Box Springs

Clean and Dry Free

Extra handling - To be applied to contaminated recycling,  
compromised roll offs, spilled or contaminated loads, drive-  
offs, difficult to cover, and as determined by Solid Waste  
Division Management.

\$50.00 per hour (1 hour Minimum)

Recycle Drop Off Center

Aluminum, glass, plastic, cardboard Free

Antifreeze, Oil, Oil Filters, Paint Free

Clean Scrap metal & Steel (No oil, compressor oil, fuel, or  
products containing mercury) Free

Batteries (All kinds, must be sorted by type and terminals  
covered) Free

Agriculture Plastics (Triple rinsed, dry, all metal and rubber  
removed, drums cut into quarters crosswise or lengthwise) Free

Electronic Waste

CRT Screen or Monitor Free

E-waste, Non-CRT \$5.00

Microwaves \$10.00

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency**

**Environmental Health Department**

Retail Market Inspection

Incidental foods	\$42.72 per year plus a 6% technology cost recovery fee.
Packaged food only (Under 1,000 sq. ft.)	\$80.09 per year plus a 6% technology cost recovery fee.
Packaged food only (Over 1,000 sq. ft.)	\$106.78 per year plus a 6% technology cost recovery fee.
Small (Under 1,000 ft.)	\$213.57 per year plus a 6% technology cost recovery fee.
Medium (1,000 - 4,000 ft.)	\$266.97 per year plus a 6% technology cost recovery fee.
Large (Over 4,000 ft.)	\$347.05 per year plus a 6% technology cost recovery fee.
Cottage food operation (Class A)(Direct sales, no annual inspection)	\$42.72 per year plus a 6% technology cost recovery fee.
Cottage food operation (Class B)(Direct/Indirect sales, annual inspection)	\$170.85 per year plus a 6% technology cost recovery fee.

Restaurant

Small (0 - 25 seats)	\$213.57 per year plus a 6% technology cost recovery fee.
Bed & breakfast/Agricultural homestay	\$160.18 per year plus a 6% technology cost recovery fee.
Medium (26 - 50 seats)	\$266.97 per year plus a 6% technology cost recovery fee.
School cafeteria	\$213.57 per year plus a 6% technology cost recovery fee.
Large (Over 50 seats)	\$347.05 per year plus a 6% technology cost recovery fee.

Mobile Food

Mobile food prep unit	\$186.87 per year plus a 6% technology cost recovery fee.
MFF - Cold truck-Packaged food only	\$80.09 per year plus a 6% technology cost recovery fee.
Produce stand/Vehicle, flea market, swap meet	\$80.09 per year plus a 6% technology cost recovery fee.
Commissary	\$213.57 per year plus a 6% technology cost recovery fee.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Environmental Health Department (Continued)**

Mobile Food (Continued)

Caterer	\$160.18 per year plus a 6% technology cost recovery fee.
Temp Food Facility/Special Event	
Special Events:	
Certified farmers market coordinator	\$85.43 per location per season plus a 6% technology cost recovery fee.
Certified farmers market vendor	Free
Certified farmers market seasonal temporary food (Packaged)	\$80.09 per location plus a 6% technology cost recovery fee.
Certified farmers market seasonal temporary food (Food prep)	\$160.18 per location plus a 6% technology cost recovery fee.
Non-certified farmers market vendor (Packaged)	\$26.69 per location plus a 6% technology cost recovery fee.
Non-certified farmers market vendor (Food prep)	\$53.40 per location plus a 6% technology cost recovery fee.
Nonprofit charitable temporary food facility	Free
Temporary food facility - Packaged (2+day event)	\$26.69 per event plus a 6% technology cost recovery fee.
Temporary food facility - Food prep (2+day event)	\$53.40 per event plus a 6% technology cost recovery fee.
Temporary event coordinator (1-5 vendors)	\$53.40 per event plus a 6% technology cost recovery fee.
Temporary event coordinator (6+ vendors)	\$85.43 per event plus a 6% technology cost recovery fee.
Plan Check	
Minor plan check	\$106.78 each plus a 6% technology cost recovery fee.
<1,000 ft.	\$213.57 each plus a 6% technology cost recovery fee.
>1,000 ft.	\$341.71 each plus a 6% technology cost recovery fee.
Food consultation/Re-inspection fee	\$85.43 per hour plus a 6% technology cost recovery fee.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Environmental Health Department (Continued)**

Recreational Health

Minor plan check	\$170.85 each plus a 6% technology cost recovery fee.
Swimming/Spa/Wading pool	\$266.97 per year plus a 6% technology cost recovery fee.
Additional pool at same location	\$160.18 per year plus a 6% technology cost recovery fee.
Follow-up inspection (Starting with 2nd re-inspection)	\$85.43 per hour plus a 6% technology cost recovery fee.
Plan Check	\$427.14 each plus a 6% technology cost recovery fee.

Liquid Waste

Test pit/Soil analysis (Test pit fee is not part of permit application)	\$266.97 each plus a 6% technology cost recovery fee.
New residential SDS permit application (It does not include test pit fee)	\$320.35 each plus a 6% technology cost recovery fee.
Commercial/Engineered SDS permit application (It does not include test pit fee)	\$533.92 each plus a 6% technology cost recovery fee.
Repair SDS permit application (Septic tank or leach field)	\$266.97 each plus a 6% technology cost recovery fee.
Septic pumpers annual permit	\$106.78 per truck plus a 6% technology cost recovery fee.
Septic tank abandonment/Destruction (If no other SDS permit involved)	\$85.43 each plus a 6% technology cost recovery fee.
Real estate inspection/Certification (Loan inspection)	\$128.14 each plus a 6% technology cost recovery fee.
Septic permit renewal/Extension (One 12-month extension)	\$80.09 each plus a 6% technology cost recovery fee.
Land fees (Not captured by planning) SDS review for building permit	\$42.72 each plus a 6% technology cost recovery fee.

Water

Well construction permit	\$507.23 each plus a 6% technology cost recovery fee plus a \$26.69 planning dept. zoning clearance fee for irrigation wells and projects not associated with a building permit.
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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Environmental Health Department (Continued)**

Water (Continued)

Cathodic protection well construction permit	\$507.23 each plus a 6% technology cost recovery fee plus a \$26.69 planning dept. zoning clearance fee for irrigation wells and projects not associated with a building permit.
Geothermal well construction permit	\$507.23 each plus a 6% technology cost recovery fee plus a \$26.69 planning dept. zoning clearance fee for irrigation wells and projects not associated with a building permit.
Well repair permit	\$266.97 each plus a 6% technology cost recovery fee.
Well construction permit associated with a building permit (Domestic)	\$427.14 each plus a 6% technology cost recovery fee.
Monitoring well construction permit	\$160.18 each plus a 6% technology cost recovery fee.
Exploratory wells/Borings permit (Permit fee per parcel)	\$266.97 each plus a 6% technology cost recovery fee.
Well destruction permit	\$106.78 each plus a 6% technology cost recovery fee.
Water sample bacteriological permit	\$42.72 each plus a 6% technology cost recovery fee.
Real estate inspection/Certification (Loan inspection)	\$128.14 each plus a 6% technology cost recovery fee.
Well permit renewal/Extension (One 12-month extension)	\$80.09 each plus a 6% technology cost recovery fee.
<b>Public Water Systems</b>	
Re-inspection	\$85.43 per hour plus a 6% technology cost recovery fee.
4656 California code water systems	\$160.18 per year plus a 6% technology cost recovery fee.
State small water system permit 5-14	\$266.97 per year plus a 6% technology cost recovery fee.
Water system permit amendment	\$85.43 each plus a 6% technology cost recovery fee.
Change in ownership	\$85.43 each plus a 6% technology cost recovery fee.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Environmental Health Department (Continued)**

Solid Waste

Composting facility (12 inspections per year)	\$1,868.73 per year plus a 6% technology cost recovery fee.
Solid waste facility (12 inspections per year)	\$3,203.52 per year plus a 6% technology cost recovery fee.
Solid waste facility (4 inspections per year; It includes exempt and composting facilities)	\$683.42 per year plus a 6% technology cost recovery fee.
Solid waste facility (1 inspection per year; It includes exempt and composting facilities)	\$256.29 per year plus a 6% technology cost recovery fee.
Vehicle inspection	\$128.14 per year per vehicle plus a 6% technology cost recovery fee.
Waste tire enforcement program	\$85.43 per hour plus a 6% technology cost recovery fee.
Permit review (New or revised)	\$85.43 per hour plus a 6% technology cost recovery fee.

Tattooing, Body Piercing, Permanent Cosmetics

Registration fee	\$26.69 per year plus a 6% technology cost recovery fee.
Annual inspection/Permit fee	\$170.85 per year plus a 6% technology cost recovery fee.

Miscellaneous Environmental Time

Enforcement time (If third inspection required)	\$85.43 per hour plus a 6% technology cost recovery fee.
Change of ownership	\$28.29 each plus a 6% technology cost recovery fee.

Operating Without a Permit

Double applicable permit fee

Delinquent Charges

30-59 days	25%
60 + days	50%

(In addition, permit will be revoked until fees are current)

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services**

ICC Building Valuation Data published February 2020  
Table 3-A from the 1997 Uniform Administrative Code  
(Modified for CPI increase)

[ICC Building Valuation Data February 2020 Edition](#)  
[Table 3-A from 1997 Uniform Administrative Code](#)  
[\(Modified for CPI increases\)](#)

General Construction

New Buildings

The fee is based on construction valuation, which is determined by actual square footage, occupancy group, and type of construction. The occupancy group and type of construction data are based on the ICC Building Valuation Data Table February 2020 edition. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

Additions

The fee is based on construction valuation, which is determined by actual square footage, occupancy group, and type of construction. The occupancy group and type of construction data are based on the ICC Building Valuation Data Table February 2020 edition. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services (Continued)**

General Construction (Continued)

Alterations (remodel) or Tenant Improvement

The fee is based on construction valuation, which is determined by actual square footage, occupancy group, and type of construction. The occupancy group and type of construction data are based on the ICC Building Valuation Data Table February 2020 edition. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); OR 50% of new construction value by square footage. Plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

Cell Tower Modification

The fee is based on construction valuation, which is determined by contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

Swimming Pool

The fee is based on construction valuation, which is determined by 50% of the contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services (Continued)**

General Construction (Continued)

Manufactured Home	The fee is based on construction valuation, which is determined as follows: Cost of manufacture home/2) + cost of foundation system. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.
Stucco or Siding	The fee is based on construction valuation. Valuation determined by \$15.45 per linear foot of stucco or siding. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.
Generator Installation	The fee is based on construction valuation, which is determined by contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.
Solar Non-Residential	The fee is based on construction valuation, which is determined by contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services (Continued)**

General Construction (Continued)

The fee is based on construction valuation, which is determined by contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

Other Construction Work

\$148.92 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Solar Residential - Roof Mounted

\$125.13 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Solar Residential - Ground Mounted

\$107.16 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Roofing Permit

\$49.88 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Demolition Permit

\$89.65 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Woodstove Fireplace

\$89.65 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Windows Retrofit

65% of building permit fee plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Plan Review

Actual Cost plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Review for Plan Revisions

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services (Continued)**

Electrical Fees

Electrical Permit Base fee	\$24.20 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Supplemental Electrical Permit	\$7.47 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electrical Services less than 200A	\$31.41 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electrical Services 200A-1000A	\$64.00 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electrical Services over 1000A	\$128.00 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electric Motor up to 1 HP	\$4.89 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electric Motor 2-10 HP	\$12.67 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electric Motor 11-50 HP	\$25.33 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electric Motor 51-100 HP	\$50.98 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Electric Motor Over 100 HP	\$76.72 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Miscellaneous Conduits or Conductors	\$18.74 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

**APPENDIX A to Chapter 5.23 of the Administrative Manual  
COUNTY OF GLENN  
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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services (Continued)**

Electrical Fees (Continued)

Other Electrical Work

The fee is based on construction valuation, which is determined by contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

Mechanical HVAC Fees

Mechanical Permit Base Fee

\$24.20 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Supplemental Mechanical Permit

\$7.47 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

New HVAC (FURN/COMP/PKG Unit)

\$74.71 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Other Mechanical Work

The fee is based on construction valuation, which is determined by contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

Plumbing Fees

Plumbing Permit Base Fee

\$24.20 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.

Supplemental Plumbing Permit

\$7.47 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.



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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services (Continued)**

Plumbing Fees (Continued)

Replace or New Water Heater	\$43.20 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Gas Piping Outlets	\$6.33 plus \$1.13 per outlet plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.
Temporary Gas Tag	\$75.18 plus a 6% technology cost recovery fee plus additional state mandated fees, if applicable.
Other Plumbing Work	The fee is based on construction valuation, which is determined by contract price. The fee amount is based on table 3-A from the 1997 Uniform Administrative Code (modified for CPI increases); plus a 6% technology cost recovery fee; plus additional state mandated fees, if applicable.

Administrative or Inspection

Administrative Time	Actual Cost plus a 6% technology cost recovery fee.
Reinspection Fee	Actual Cost plus a 6% technology cost recovery fee.
Renew Expired Permit	50% of original permit fee plus a 6% technology cost recovery fee.
Copies	Actual Cost plus a 6% technology cost recovery fee.
Investigative Time	Actual Cost plus a 6% technology cost recovery fee.
Work Without Permit	Double the normal permit fee plus a 6% technology cost recovery fee.
Inspection Charges	Actual Cost plus a 6% technology cost recovery fee.

Development Impact Fees

Industrial Fees	\$4,815.32 per acre or portion thereof
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**APPENDIX A to Chapter 5.23 of the Administrative Manual  
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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Building & Inspection Services (Continued)**

Development Impact Fees (Continued)

Commercial Fees	\$2,410.16 per 1,000 sq. ft. or portion thereof  The fee amount determined by sq. ft. Fees are paid directly to the applicable School District. The fee is applicable to new residential, industrial, and commercial structures. Additions over 500 sq. ft. are subject to school fees. Contact appropriate district for current rates.
School District Developer Fees	

State Fees

Certified Access Specialist Program (CASp)	The amount set forth in GC 4467. (Currently \$4.00 per building permit)
Building Standards Administration Special Revolving Fund (BSASRF)	The amount set forth in HSC section 18931.6. (Currently \$4.00 per every \$100,000.00 in Construction Valuation or fractions thereof but not less than \$1.00)
Strong Motion Instrumentation Program (SMIP)	The amounts set forth in Public Resource Code section 2705(b)(1). (Currently Category 1 (valuation amt x .00013) Category 2 (valuation amt x .00028))

**Planning**

Title 19, Zoning code/Maps	\$48.93
Title 17, 20, Division of land	\$31.03
General Plan Volume 1 - Policy	\$51.31
General Plan Volume 2 - Issues	\$33.42
General Plan Volume 3 - Setting	\$33.42
General Plan Volume 4 - Setting	\$33.42
Energy element	\$33.42
Willows land use plan	\$16.71

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Planning &amp; Community Development Services Agency (Continued)</b>	
<b>Planning (Continued)</b>	
Orland land use plan	\$16.71
GIS Maps	
Base map includes parcels & roads, additional layers of information.	\$11.94 - \$35.80
GIS	\$61.92 plus a 6% technology cost recovery fee.
GIS data S & H	\$23.65 plus a 6% technology cost recovery fee.
General Plan	
General Plan amendment	\$4,066.70 plus a 6% technology cost recovery fee.
Specific Plan amendment	\$1,934.28 plus a 6% technology cost recovery fee.
Zoning	
Zone change	\$3,852.78 plus a 6% technology cost recovery fee.
Environmental health	\$38.18
General Plan Amendment/Zone Change Filed Together	\$4,219.63 plus a 6% technology cost recovery fee.
Development Agreement	\$3,250.43 plus a 6% technology cost recovery fee.
Planning Permits Fees (Including Environmental Health & Recorder's fees)	
Zoning clearance for building permits	
New residential	\$121.59 plus a 6% technology cost recovery fee.
All other permits	\$64.18 plus a 6% technology cost recovery fee.
Conditional Use Permit	\$3,730.06 plus a 6% technology cost recovery fee.
Conditional Use Permit Extension/Amendment	\$1,348.81 plus a 6% technology cost recovery fee.
Variance	\$1,749.63 plus a 6% technology cost recovery fee.
Administrative Permit	\$261.21 plus a 6% technology cost recovery fee.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Planning (Continued)**

Administrative Permit (Gas Well)	\$1,966.92 plus a 6% technology cost recovery fee.
Administrative Permit (Agricultural Homestay Establishment)	\$886.07 plus a 6% technology cost recovery fee.
Franchise Agreement	\$2,058.12 plus a 6% technology cost recovery fee.
Resource Projects	
Agriculture preserve including zone change	\$632.74 plus a 6% technology cost recovery fee.
Agriculture preserve contract nonrenewal (Plus recording fee)	\$72.06 plus a 6% technology cost recovery fee.
Williamson Act	\$864.68 plus a 6% technology cost recovery fee.
Williamson Act cancellation	\$2,151.56 plus a 6% technology cost recovery fee.
Farmland security zone	913.09 plus a 6% technology cost recovery fee.
Williamson Act to farmland security	\$403.07 plus a 6% technology cost recovery fee.
Williamson Act non-renewal	\$167.76 plus a 6% technology cost recovery fee.
Reclamation plan	\$3,542.04 plus a 6% technology cost recovery fee.
Annual idle mine fees for interim management plan approval	\$1,014.43
Annual idle mine fees with approved interim management plan	\$238.69
Annual extension/Renewal of interim management plan	\$1,014.43
Annual SMARA reporting and monitoring fee (17,000 or less short tons)	\$1,014.43
Annual SMARA reporting and monitoring fee (More than 17,000 short tons per year)	\$.06 per ton
Mitigation monitoring	Varies
California Environmental Quality Act	
Categorical exemption (Includes use of previously approved negative declaration)	\$104.71 plus a 6% technology cost recovery fee.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Planning (Continued)**

California Environmental Quality Act (Continued)

Initial study (Includes use of previously approved EIR)	\$1,146.15 plus a 6% technology cost recovery fee.
Connected with another application	\$835.41 plus a 6% technology cost recovery fee.
Environmental impact report (Prepared by outside consultant)	\$3,225.66 plus a 6% technology cost recovery fee.
Non-refundable deposit to be credited to EIR costs. Fee shall be 10% of contract amount.	

Environmental Mitigation Monitoring

Environmental Mitigation Monitoring

Gravel Extraction	Set in conditions of approval for each conditional use permit
Planning Projects	Set in conditions of approval for each conditional use permit
Major Projects	Projects requiring extensive monitoring may also be subject to higher fees per Use Permit Conditions or separate instrument

Lot Line Adjustments

Lot line adjustment	\$1,496.30 plus a 6% technology cost recovery fee.
Lot line adjustment (each additional parcel over 2 parcels)	\$119.34 plus a 6% technology cost recovery fee.
Lot line adjustment with WA/FS contracts	\$2,360.98 plus a 6% technology cost recovery fee.

Subdivisions

Certificate of compliance	\$1,021.18 plus a 6% technology cost recovery fee.
Certificate of compliance (each additional parcel)	\$119.34 plus a 6% technology cost recovery fee.
Tentative map amendment	\$1,712.47 plus a 6% technology cost recovery fee.
Tentative map extension	\$690.17 plus a 6% technology cost recovery fee.

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**FEE DESCRIPTION**

**FEE AMOUNT**

**Planning & Community Development Services Agency (Continued)**

**Planning (Continued)**

Subdivisions (Continued)

Tentative parcel map	\$2,134.68 plus a 6% technology cost recovery fee.
Tentative parcel map (each additional parcel over 4)	\$14.92 plus a 6% technology cost recovery fee.
Tentative subdivision map	\$3,200.89 plus a 6% technology cost recovery fee.
Tentative subdivision map (each additional parcel over 4)	\$14.92 plus a 6% technology cost recovery fee.
Voluntary merger	\$1,052.70 plus a 6% technology cost recovery fee.
Waiver from Title 17 standards plus TPM fee or LLA fee	\$375.93

Appeals

Appeals to Planning Commission	\$506.65 plus a 6% technology cost recovery fee.
Appeals to Board of Supervisors	\$532.54 plus a 6% technology cost recovery fee.

Other

Legal review	Actual cost
Amendments approved by Planning Director as allowed in permit	\$146.37 plus a 6% technology cost recovery fee.
Amendments approved by Technical Advisory Committee as allowed in permit	\$381.68 plus a 6% technology cost recovery fee.
Amendments during process, prior to approval	56% of the fee
Preapplication site visit	\$233.06 plus a 6% technology cost recovery fee.
Site plan review	\$378.30 plus a 6% technology cost recovery fee.
Special Planning Commission meeting requested by applicant	\$1,003.16 plus a 6% technology cost recovery fee.

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Probation</b>	
Domestic Violence Fund	\$500.00
DUI Fee	Varies
Drug Court - Probation	\$545.00
Adult Drug Testing	\$15.00 per month
Adult Supervision Fees	\$25.00 per month
Pre-Sentence Investigation Report	\$500.00 per felony or \$300.00 per misdemeanor
Adult Electronic Monitoring	\$10.00 - \$20.00 per day
Adult Electronic Monitoring Adm. Fee	\$25.00
Adult Drug Diversion	\$500.00 per felony or \$300.00 per misdemeanor
Alcohol Program Fee	\$150.00
10% State Restitution Rebate	Varies
Victim Restitution Fine	Varies
Restitution Fine	\$300.00 per felony or \$150.00 per misdemeanor
Restitution Admin. Fee	15% of restitution amount ordered
Court Costs	Varies
Jurisdictional/Intercounty Transfer Fee	\$76.00
Administration Fee	\$30.00
Lab Fee	\$50.00
Jail Costs	\$10.00 - \$59.00 per day
Administration Jail Fee	Varies - 15% of Jail costs
Drug Program Fee	\$150.00
Emergency Medical Air Transportation (EMAT) Fee	\$4.00 per conviction
Conviction Assessment	\$30.00 per misdemeanor/felony and \$35.00 per infraction
Administrative Screening Fee	\$25.00 per person
Citation Processing Fee	\$10.00 per person
Co. Motor Vehicle Fines (% for Probation)	Varies

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Probation (Continued)</b>	
Penalty Assess. (State) (30% for Probation)	\$10 for every \$10 of the Base Fine County EMS Fund
Penalty Assess. (County)	\$1 for every \$10 of the Base Fine Criminal Justice Facility Construction Fund \$3 for every \$10 of the Base Fine Courthouse Construction Fund \$3 for every \$10 of the Base Fine
DNA Testing Fee	\$5.00 for every \$10.00 of the Base Fine
Security Fee	\$40.00
Sex Offender Fee	\$500.00
State Surcharge Fee	20% of the Base Fine
Theft Fee	\$10.00



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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff</b>	
<b>Animal Control</b>	
Animal Adoption	
Dog/cat	\$70.00
Non-specified animals	Public or Private sale
Disposal of Dead Animals	
Dogs	\$20.00
Cats	\$10.00
Non-specified animals	Actual cost
Feeding & Boarding	
Actual contractual cost or if none as listed below	
Dog/cat	\$4.00 to \$6.00 per day
Horse, mule, bovine, burro, sheep, goat, swine	\$3.00 per day
Redemption Charges	
Dog - 1st impound per owner in 12 month period	\$40.00
2nd impound per owner in 12 month period	\$65.00
3rd impound per owner in 12 month period	\$90.00
Cat	\$25.00
Horse, mule, cow, burro, sheep, goat, swine	\$30.00
(Per animal, plus time spent to capture and haul at \$15.00 per man hour, \$25.00 per overtime man hour)	
Non-specified animals	Actual cost
Licensing	
Spayed/neutered (under 1 year of age or first rabies vaccination) - 1 yr.	\$12.00
Non/spayed and unaltered -1 yr.	\$25.00
Spayed or neutered - 3 yr.	\$25.00
Non/spayed and unaltered - 3 yr.	\$50.00
Stock/working pack (3-5 dogs) - 1 yr.	\$50.00
Hunting pack (3-5 dogs) - 1 yr.	\$50.00

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Animal Control (Continued)</b>	
Out of county license-honored	1/2 normal fee
Duplicate license	\$4.00
Penalty per dog	\$15.00
Kennel (5 - 20 dogs)	\$100.00
Kennel (20 - 50 dogs)	\$200.00
Kennel (50 - or more dogs)	\$300.00
K-9 dogs owned by public law enforcement agency	No Fee
<b>Observation</b>	
Dog/cat and all other animals	Boarding cost & Vet fees
<b>Pick Up Service (Live animal disposal)</b>	
Dog	\$50.00
Cat	\$25.00
Non-specified animal	Actual cost
Cat trap	\$20.00 deposit plus \$1.00 per day
<b>Sheriff</b>	
<b>Booking Fees</b>	
Non-felony bookings over 3-year average	\$177.57
If the Legislature adopts less than \$35 million for local detention facilities, the fee for all bookings shall be \$85.30 less percentage of \$35 million adopted until the 3-year average is reached	
All bookings until 3-year average is reached at 90% of \$35 million adopted	\$8.65
CCW Permit	Initial \$165.00/\$90.00 to DOJ Renewal \$70.00/\$42.00 to DOJ
CCW Modifications	\$10.00
Clets Repo Fee	\$15.00
Court Security	\$16.03 per hour
Explosive Permit	\$2.00 under 100 lbs., \$10.00 over 100 lbs.

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
Firearm Storage	\$5.00 per month per weapon
Inmate Housing	\$30.00 per day
Live Scan Rolling Fee	\$20.00
Parole Holds	\$59.00 per day
Report Copies	.05 per page
Work Furlough, Alternative Sentencing	\$49.71 per day
Civil Fees	
Affidavit and order	\$40.00
Assessment fee on disbursements	\$12.00
Attachment writs	
Automobiles and non-equipment trucks	\$40.00
plus check payable to DMV	\$20.00
Release of DMV attachment lien after 3-year attachment lien expires	\$40.00
plus check payable to DMV	\$20.00
Equip on AT-1, include trucks etc. used as equipment	\$40.00
plus check payable to Secretary of State	\$10.00
Release of AT-1 after 3-year attachment lien expires	\$40.00
plus check payable to Secretary of State	\$10.00
Farm products or inventory	\$40.00
plus check payable to Secretary of State	\$10.00
Mobile homes, etc.	\$40.00
plus check payable to Dept. of Housing	\$20.00
Release of lien after 3-year attachment lien expires	\$40.00
plus check payable to Dept. of Housing	\$20.00
Personal property (other than autos, equipment, & farm products)	\$40.00

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
Bank levy (served by Sheriff or process server)	\$40.00
Levy on safe deposit box (additional fee after receipt of MOG)	\$135.00
Bank's fee to drill safe deposit box	Actual cost
Bench warrant (FTA on OEX, OSC, subpoena)	
Bench warrant (issued pursuant to CCP Section 1993)	
Received and processed warrant	\$40.00 plus a \$140.00 deposit
Cancel the service of the warrant	\$40.00
Unable to locate the person after due diligence	\$85.00
Arrest, which shall include arrest & release on promise to appear	\$100.00
Bench warrant (issued pursuant to CCP Section 491.160(a)(1)(a) or 708.170(a)(1)(a))	\$50.00
Cost of housing civil prisoners	Actual cost
Cost of transporting civil prisoner to jail	Actual cost
Book levy (on property held by levying officer)	\$40.00
Cancellation of service prior to completion	\$40.00
Certification of correction	\$20.00
Certified mail - Return receipt requested	Actual cost
Citation, certification of correction	\$20.00
Claim and delivery writs	
Serve writ & undertaking with levy	\$100.00
Serve summons and complaint with writ	\$40.00
Notice of application and hearing	\$40.00
Supporting affidavits and/or notices	No charge
Temporary restraining order & supporting documents	\$40.00
Order to transfer possession & supporting documents	\$40.00
Moving and storage costs	Actual cost

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
Claim of plaintiff - Small claims	\$40.00
Community property levy notification	
Mailing notice of levy to spouse of debtor	No charge
Mailing notice of sale to spouse of debtor	\$40.00
Complainant - Without summons	\$40.00
Copying fee	\$1.00 per page
Counter claim or counter affidavit	\$40.00
Cross complaint - Small claims	\$40.00
Debtor's interest in estate	\$40.00
Disbursement fee	\$12.00
Earnings withholding order	
Personal service	\$35.00
Certified mail	\$35.00
Estate levy	\$40.00
Eviction - Writ of possession - Real property	\$85.00
Reposting eviction	\$40.00
Removing occupants and putting a person in possession	\$60.00
Cancellation prior to service of notice to vacate	\$40.00
Cancellation after service of notice to vacate	\$40.00
Failure to take possession after service of notice to vacate	\$40.00
Execute/Serving any other instrument	\$40.00
Execution - Writ of (taking immediate possession)	\$100.00 plus a variable deposit amount
False alarm service fee (response to 3rd and subsequent false alarms in a 180 day period)	\$40.00
Garnishments - Attachment or execution (except wage)	\$40.00
Joint debtor summons	\$40.00

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
Jury summons for civil jury	
Each additional juror	\$0.10
Keeper levy (Sheriff's fees)	
Fee per day for continuously maintaining levy after installation of keeper	\$40.00
Not found - Sheriff's fee (non installation)	\$35.00
Keeper fees (Amount paid to keeper)	
8 hours or less	\$140.00
8 - 12 hours (Keeper not to exceed \$300 in any 24 hr. period)	\$300.00
Vehicle levy - not to exceed \$140	\$140.00
Not found - Fee to keeper (non installation)	\$60.00
Military affidavit	\$40.00
Additional fee for notary when required	\$15.00
Not found return (other than a summons)	\$35.00
Notary	\$15.00
Notice - Landlord/Tenant	\$40.00
Order for appearance or examination	\$40.00
Order to show cause	\$40.00
Personal property levy-writ of execution or possession	
Personal property levy without seizure or turnover	\$40.00
Perform levy and seize or turnover property	\$100.00
Hiring private inventory space	Actual cost
Moving and storage costs	Actual cost
Prepare and post first sale notice	\$40.00
Posting each additional sale notice	\$15.00
Serve sale notice on each debtor (personally or by mail)	\$40.00
Serve sale notice on judgment creditor or attorney	No charge

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
Serve sale notice on each person listed on back of writ	\$40.00
Conduct or postpone sale	\$90.00
Prepare and issue certificate of sale (personal property)	\$15.00
Personal property, writ of possession with seizure of property	\$100.00 plus a variable deposit amount
Vehicle levy - Large truck	\$100.00 plus a variable deposit amount
Postponing Sale - Real or personal property	\$90.00
Prejudgment claim to right to possession with copy of summons and complaint	\$40.00
Processing a civil warrant (paid by moving party)	
Receive and process warrant	\$40.00
Cancel service of warrant	\$40.00
Unable to find person at address specified	\$85.00
Arrest and release person on promise to appear	\$100.00
Proof of correction certification CVC 40616	\$20.00
Real property levy - Execution or attachment	
Real property levy completed by process server	\$40.00
Real property levy prepared and recorded by Sheriff	\$40.00
County recorder recording fee	Actual cost
Demand letter for application for order for sale of dwelling	No charge
Mail notice of levy to each debtor	No charge
Mail Notice of Levy to 3rd Person in whose name the debtor's interest stands upon the county records, per CCP 700.015(a) (not the same as other joint owners)	\$40.00
Mail notice of levy to additional (Joint) owners of record (this notice is not required by code)	\$40.00
Mail notice of levy to other individuals specified in creditor's instructions	\$40.00

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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
Serve levy on occupant or post property if no occupant	\$40.00
Post levy on additional non-attached parcels	\$20.00
Serve application for order for sale of dwelling on occupant or post on real property (if instructed to do so by creditor/attorney)	\$40.00
Real property sale	
Prepare sale notice and mail or deliver to publisher	\$15.00
Publisher's cost for publishing sale notice	Actual cost
Mail sale notice to each judgment debtor	\$40.00
Mail sale notice to creditor or creditor's attorney	No charge
Mail sale notice to each person listed on back of writ	\$40.00
Mail sale notice to 3rd person in whose name the debtor's interest in real property stands per 700.015(a)	\$40.00
Mail sale notice to each lien holder	\$40.00
Mail sale notice per court order or attorney's instructions	\$40.00
Serve occupant of real property if present (one attempt)	\$40.00
Post sale notice on real property whether or not occupant is present	\$40.00
Post sale notice on additional unattached parcels	\$20.00
Post sale notice in one public place in the city (if no city, then the county) where the sale is to be held	\$40.00
Conduct or postpone sale	\$90.00
Prepare and Record Real Property Certificate of Sale (only on writ of sale with redemption)	\$15.00
Notary fee to notarize certificate of sale	\$15.00
County recorder recording fee	Actual cost
Transfer tax not paid on certificate, it's paid on deed	
Prepare and mail right to redeem letter to debtor	\$40.00



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<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
Certified mail	Actual cost
Prepare certificate of redemption and deliver to recorder	\$15.00
Notarize certificate of redemption	\$10.00
Prepare and deliver Sheriff's deed to recorder	\$15.00
Notarize deed	\$10.00
Recorder's fee to record deed	Actual cost
Transfer tax, parcel tax, etc.	Actual cost
Prepare and deliver real property release to recorder	\$40.00
Notarize release	\$10.00
Recorder's fee to record release	Actual cost
Registered mail - Return receipt requested	Actual cost
Registered process server - Open file and levy	\$40.00
Restraining order	\$40.00
Safe deposit box - After MOG received from bank	
Levying officer fee	\$135.00
Safe deposit - Bank's fee to drill box	Actual cost
Sale - Conduct or postpone sale of real or personal property	\$85.00
Special fund fees	
Assessment on disbursements	\$12.00
Portion of fees set aside in fund (automated system)	\$18.00
Subpoena, civil - with or w/o affidavit	\$40.00
Subpoena, civil state court - Witness fees	
Any peace officer, any firefighter, state employee, trial court employee, county employee, or a volunteer fire fighter.	Actual cost plus a \$275.00 deposit per day
General public - All other not listed in Gov Code 68097.2	Actual Cost - \$35.00 per day plus \$.20 per mile

**APPENDIX A to Chapter 5.23 of the Administrative Manual  
COUNTY OF GLENN  
MASTER SCHEDULE OF FEES, CHARGES, AND RECOVERED COSTS**

<u>FEE DESCRIPTION</u>	<u>FEE AMOUNT</u>
<b>Sheriff (Continued)</b>	
<b>Sheriff (Continued)</b>	
	Actual cost - \$40.00 per day plus mileage based on the GSA uniformed table.
Subpoena, civil federal court - Witness fees	
Summons and complaint and supporting documents	\$40.00
Summons and complaint - Cancellation or not found	\$40.00
Summons, complaint & prejudgment claim of right to possession with unnamed tenants	\$40.00
Summons and petition	\$40.00
Till tap	\$100.00
Vehicle inspection proof of correction CVC 40616	\$20.00
<b>Countywide</b>	
Countywide Copy Fee	.05 per copy