

North Willows County Service Area Advisory Committee

MINUTES

THURSDAY, JULY 16, 2020

Glenn County Public Works Agency - Bus Barn
777 N Colusa Street
Willows, CA 95988

Present: Ray Crabtree, Chair
Jim "Buck" Ward, Vice-Chair
Todd Murray, Member
Joe Hinton, Member
Barbara Mann, Member
Luke Weinrich (Alternate)
Cole Grube, PW Director
John Miller, PW Ops. Super
Jolene Swanson, PW Clerk

Absent: None

CALL TO ORDER: Ray Crabtree confirmed a quorum and called the meeting to order at 1:40 p.m.

1. Approval of Minutes from December 19, 2019

Matter A: Approve Minutes of December 19, 2019

Documents: Minutes of December 19, 2019

Proceedings: Ray Crabtree called for comments and or corrections. Hearing none, Mr. Crabtree called for a motion from the committee.

Motion/Second: Member Mann / Member Ward

Order: Approve Minutes of December 19, 2019

Vote: Unanimous

2. Election of 2020 Chairman and Vice-Chairman

Matter A: Elections

Documents: None

Proceedings: Joe Hinton nominated Todd Murray as Chairman, seconded by Buck Ward.
Todd Murray nominated Buck Ward as Vice-Chairman, seconded by Barbara Mann.

Vote: Unanimous

3. Discussion Items

Matter A: Staff Reports

Documents: None

Proceedings: i. 2019/20 Tasks Completed:

Cole Grube introduced the new Public Works Operations Superintendent, John Miller to the Committee.

- a. Status of Operations and Maintenance Plan creation – Mr. Grube reported plans are on hold for now due to the loss of one of our employees. Landfill Closure targeted for October 2020 still.

- b. Status of Retention Basin Road Grade – Luke Weinrich reported road grade completed since meeting in December, may need touch up.
- c. Status of Mobile Pump – Member Weinrich reported rental pump sent back to I-5 Rentals as it was not needed due to lack of rainfall. Keeping eye on Cherry Street station for irrigation purposes. Would like to look into getting berry vines removed.

Matter B: 2019/20 Budget Update – FY Ending 6/9/2020:
Documents: None
Proceedings: Mr. Grube reported cash on hand of \$201,529.07 since November 2019. Member Weinrich added \$4900.00 for three-month rental cost on the pump came out of that and he is awaiting an estimate for the Cherry Street backup pump from Durham Pump. Mr. Grube shared that he is looking into funding possibility from CDBG Reuse Grant and we will need a community survey for eligibility. Member Ward commented the run off system has changed due to farm lands changing to orchards and inquired if they can raise the easement on South Willows. Mr. Grube responded the Board of Supervisors is aware of these land changes. Member Murray inquired of a land leveling permit. Mr. Grube explained cost and no pre-existing information on land leveling makes it difficult.

4. Action Items

NONE

5. Unscheduled Matters and Future Agenda Items

Member Murray inquired if any cleanup work was being done on the creeks. Mr. Grube replied this is a CDW issue, no enforcement.

6. Next Scheduled Meeting

Thursday, September 17, 2020 at 1:30 p.m.

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777 N Colusa Street, Willows

Meeting adjourned at 1:49 p.m.