

NORTH WILLOWS COUNTY SERVICE AREA  
ADVISORY COMMITTEE

MINUTES  
December 19, 2013

The North Willows County Service Area Advisory Committee Meeting convened at 1:30 p.m. on the above date, at the Glenn County Planning & Public Works Agency Conference Room with the following members present:

Ray Crabtree	Dean Gummow
Barbara Mann	James "Buck" Ward
Joe Hinton	

COUNTY STAFF:

Matthew Gomes, Di Aulabaugh, Manny Cesa, Jolene Swanson

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1. CALL TO ORDER

The meeting was called to order by Dean Gummow at 1:35 p.m.

2. MINUTES

Matter:	Approve Minutes of October 17, 2013
Documents:	Minutes of October 17, 2013
Proceedings:	Dean Gummow called for comments and or corrections. Hearing no further comments, Dean called for a motion to approve.
Motion/Second:	Joe Hinton / Ray Crabtree
Order:	Approve Minutes of October 17, 2013 as presented.
Vote:	Unanimous

3. ACTION ITEMS

Matter:	Retention Basin – Present Koehn Agreement to committee for recommendation of approval by the Board of Supervisors
Documents:	Draft of Agreement
Proceedings:	Di Aulabaugh reported results of negotiations: Agreement made on 12 year (2012-2024) with option to extend two times (10 yrs each), three annual payments to beginning April 1, 2014, crop & property damage language deleted (included in the lump sum amount).
Motion/Second:	Joe Hinton / Ray Crabtree
Order:	Recommendation for approval by Board of Supervisors
Vote:	Unanimous

4. DISCUSSION ITEMS:

Matter: Cherry Street Pump Station – Portable Pump  
Documents: Photos  
Proceedings: Manny Cesa reported that a flapper valve will be installed to keep debris out of pipe. Photos were presented of existing open pipe with grate cover with before and after shots of maintenance and resulting clean up. City of Willows has 3", 4" & 6" portable pumps available for sharing. Matt Gomes clarified that a portable pump would be rented or leased.

Matter: French Street Pump Station – Variable Speed Drive  
Documents: None  
Proceedings: Manny Cesa reported that he had other companies come to inspect and is still waiting a third quote.

Matter: Cemetery Outfall  
Documents: Photos  
Proceedings: Manny Cesa reported and shared before and after photos of clean up. He also mentioned that Tom Knowels assisted.

Matter: Levy (North of C/R 48 & C/R KK)  
Documents: None  
Proceedings: Manny Cesa reported that he spoke with Mr. Hobbs and received permission to access the property for future clean up as no current clean up is needed. Area will be inspected regularly. Matt Gomes clarified location for members.

5. UNSCHEDULED ITEMS

None

6. NEXT MEETING

March 20, 2014 @ 1:30 PM

**Willows Memorial Hall, Board of Supervisors Conference Room  
525 W. Sycamore Street, Willows, CA**

Meeting adjourned at 2:00 PM