

**MINUTES  
NORTH WILLOWS COUNTY SERVICE AREA  
ADVISORY COMMITTEE**

**September 18, 2013**

The North Willows County Service Area Advisory Committee convened at 1:35 p.m. on the above date, at Glenn County Planning and Public Works Agency Conference Room.

<b>Members Present:</b>	Ray Crabtree	Dean Gummow
	Barbara Mann	James "Buck" Ward
	Joe Hinton	

<b>Staff Present:</b>	Di Aulabaugh	Manny Cesa
	Matt Gomes	Jolene Swanson

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**ROLL CALL**

Meeting called to order by Dean Gummow followed by roll call and introductions.

**ACTION ITEMS**

**1. REVIEW AND APPROVE MINUTES OF JUNE 22, 2011**

James Ward made a motion to approve the minutes of June 22, 2011 as presented, seconded by Ray Crabtree; there were no noted corrections, consensus of all in attendance.

**2. RETENTION BASIN**

Di Aulabaugh reported that staff was unable to find evidence that the previously acted upon extension was ever fully executed. Mrs. Aulabaugh further explained that staff would approach County Counsel to see if a fully executed contract was being held in his office. Members requested that staff look into this matter and report back to the committee at its next meeting.

**DISCUSSION ITEMS**

**1. BUDGET REPORT**

Di Aulabaugh presented the budget report and noted that the County's budget as well as the Service Area's budget appropriations had been approved by Board of Supervisors at their September 17, 2013 meeting. Mrs. Aulabaugh pointed out to members that there had not been much activity in the first quarter and that there was currently \$49,789.34

**2. REPORT ON CHERRY ST. PUMP STATION**

Manny Cesa reported the pump was pulled out in March 2013 for inspection and repair. Mr. Cesa also shared that a variable speed drive had been added to avoid potential breakages due to hard stops and starts. Member asked the cost of the new drive. Mr. Cesa reported it had been approximately \$12,000. He also noted that he expected utility cost savings. Further discussion surrounding the lack of a back up pump and recommended purchase of a portable pump ensued. Members requested that due to the uncertainty of

the retention basin lease, the costs associated with it and the limited funds available to date that staff bring their recommendations with quotes back to the next meeting.

**3. REPORT ON FRENCH ST. PUMP STATION**

Manny Cesa recommended a variable speed drive be installed at the French Street pump similar to the one installed at Cherry Street. He also reported that he had obtained two estimates; one from Durham Pump and one from Chico NSE. Members mentioned reaching out to a third vendor, suggesting one from Yuba City. Members asked that the quotes and this item be brought back to the next meeting.

**4. GLENNWOOD PUMP STATION**

Manny Cesa reported that pump is doing well.

**UNSCHEDULED MATTERS AND FUTURE AGENDA ITEMS**

**Additional Action Items:** Members had a general discussion on the health of the entire system. It was suggested that the outfall/syphon at the cemetery be looked at. Mr. Cesa replied that staff had cleaned that just before Todd Murray retired. Ray Crabtree mentioned that in the future, tulles must be sprayed in the month of AUGUST with Roundup to obtain some control.

It was the consensus of the members that due to the number of items to be brought back for consideration they would have their next meeting on October 17, 2013 at 1:30 p.m. instead of waiting for the next quarter. Staff confirmed the items for the October agenda.

**NO FURTHER BUSINESS, MEETING ADJOURNED AT 2:18 PM**