

Butte-Glenn Healthcare Coalition Meeting

MINUTES

MARCH 21, 2018

2-3:30 PM

ENLOE CONFERENCE CENTER

MEETING CALLED BY	Aimee Critser
NOTE TAKER	Mary Thomas
ATTENDEES	<p>Aimee Critser, BC Public Health Laura Medina, Glenn HHSA Andy Miller, BC Public Health John Lord, S-SV EMS Wendy VanCot, Feather River Hospital Joe Zarate, Cypress Meadows Shauna Reynolds, South Chico DaVita Vicki Shively, Northern Valley Indian Health Mary Thomas, Glenn County HHSA Rendy Atmadinata, Windsor Chico Creek Brian Frison, Chico Creek Jake Stevens, Oroville Hospital Post-Acute Rhonda Anderson, Glenn Medical Center Ashley Latanzio, NorthState Plastic Surgery Karen Hamilton, DCI Elaine Silva Mark Walker, Butte County EMS David Ropp, Amber Grove Place Bob Kiuttu, Enloe Joseph Johnson, VA Northern California Matt Washburn, Orchard Hospital Deborah Hamilton, Butte Home Health Gina White, Butte Home Health Shannon Molanus, Enloe Hospital Megan Burgess, NVIH Children's Center</p>

Agenda topics

WELCOME & INTRODUCTIONS

DISCUSSION	Aimee Critser called the meeting to order.	
	<ul style="list-style-type: none"> Aimee Critser welcomed everyone. Introductions were made along with the following icebreaker question: "Which of your emergency plans/policies/procedures/drills do you find most beneficial?" Discussion followed. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

HCC UPDATES

DISCUSSION	<ul style="list-style-type: none"> HCC Surge Test: Laura led discussion on the upcoming surge test. We are required to conduct a low to no-notice hospital evacuation surge test sometime in early spring 2018. It has become more complex than originally thought. John Lord/RDMHS will contact the state for clarification because with 20% of the patient population (83 patient surge) we would need to include our RDMHS to help coordinate our patient movement. HCC redundant communications tests will be done on the same day as HCC Surge Test. Preparedness Plan: Laura led discussion on the Butte-Glenn HCC joint coalition requirements, which includes uploading a draft Preparedness Plan by 4/1/2018. Laura is using ASPR-TRACIE as a resource.
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- **Assessing Training Needs:**

Laura and Aimee led a discussion on what the coalition's training needs are, including responder safety. They will put out a survey monkey to see what trainings everyone would like to see. Some comments were made as follows:

- Wendy, Feather River Hospital stated that good training requires funding.
- Bob Kiuttu, Enloe commented that we need training that involves all members/partners, like using EMResources in a group setting/training and using tabletop exercises that involve everyone. He also suggested the coalition take advantage of the CDP trainings and consider going as a cohort.
- Joseph Johnson, VA Northern California said he would like to see more ICS training for leadership – command leadership – and more training on making resource requests.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact the State re: input on the surge test	John Lord	ASAP
Upload draft Butte-Glenn preparedness plan	Laura Medina	4/1/18
Send out a Survey Monkey for desired trainings	Laura Medina	5/1/2018

TOPICS FOR DISCUSSION

DISCUSSION	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Recovery Plan Concept of Operations (attached): Aimee reviewed the procedures and asked for input. Discussion/recommendations followed. Aimee will update the plan. • CHEMPACK Procedures (attached): Aimee reviewed the CHEMPACK procedures. • Access & Functional Needs Directory: Aimee passed out the updated AFN Directory that now includes Butte and Glenn Counties. She requested that partners review the directory and provide input on any incorrect or missing items. • HVA Process for Healthcare facilities: Laura passed out the Kaiser model of Hazard Vulnerabilities Analysis as resource and training guide. Discussion followed. 			
	Update the Recovery Plan Concept of Operations based on input received	Aimee Critser	5/16/18

UPCOMING TRAININGS

DISCUSSION	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Health Sector Emergency Preparedness (HSEP): Will be held on March 23, 2018 from 8-5 pm. • Emergency Operations Manual (EOM)/SITREP Orientation: Will be held May 3 in Oroville from 9-12. • Hazardous Materials Training: Patient and Mass Decontamination: Will be held May 8 in Glenn County (GMC.) • PG&E: John Lord asked if the group would be interested in having PG&E present to the group, with the focus on how PG&E can help healthcare facilities maintain operations during a disaster/emergency. The group was interested. 			
	Contact PG&E to arrange for a presentation to the group	Aimee Critser	5/16/18

HEALTHCARE PARTNER ROUNDTABLE

DISCUSSION

- **VA Northern California** – Joseph Johnson, the regional VA representative, said he is working with the Chico VA on a High Consequences Infection Program/Training and how to deal with suspect cases.
- **Enloe Hospital** – Bob Kiuttu said they are rolling out the new EPIC system – huge project. Also, they had representatives from each of their clinics come together in one setting and complete HVAs. It went well but now comes the task of collating the information into one summary document to bring forward. He also mentioned that the new Kaiser HVA model has a section to bring historical information into the HVA equation; however, the data needs to be populated.
- **CHA** – Mary Massa discussed a checklist about activating the EOC. The checklist is attached to the minutes.
- **Butte County PH** – Dr. Miller said Butte County will be using Code RED as an internal communication device.
- **Glenn County PH** – Laura Medina said that 2-1-1 will be launching soon in Glenn County.

Next Meeting:, May 16, 2018 2-3:30 pm

Place: Enloe Conference Center, Planetree Room, 1528 Esplanade, Chico