

Butte-Glenn Emergency Preparedness Healthcare (HCC) Coalition Meeting

MINUTES

MAY 16, 2018

2-3:30 PM

ENLOE CONFERENCE CENTER

MEETING CALLED BY	Aimee Critser
NOTE TAKER	Laura Medina
ATTENDEES	<p>Aimee Critser, Butte County Public Health Amilcar Avendano, Caring Choices Amy Micheli, Glenn Medical Center Andy Miller, Butte County Public Health Bob Kiuttu, Enloe Cooper Cunningham, Oroville Hospital David Ropp, Amber Grove Place Joe Zarate, Cypress Meadows Kearsta Peterson, DaVita Kurt Glaziner, Enloe Ambulance Laura Medina, Glenn County HHSA Maria Zamora, Colusa Medical Center Mark Walker, Butte County EMS Matt Washburn, Orchard Hospital Mary Thomas, Glenn County HHSA Megan Burgess, Northern Valley Indian Health (Children's Center) Patricia Cuellar, Pacifica Senior Living Country Crest Sarah Taxdal, Adventist Health Feather River Shauna Reynolds, South Chico DaVita Susi Norton, Home and Health Care Management Rendy Atmadinata, Windsor Chico Creek Rhonda Anderson, Glenn Medical Center Wendy Kaplan, Butte County Public Health Department Wendy VanCot, Adventist Health Feather River Hospital</p> <p><u>Via Conference call:</u> Cathy Bates, Ampla Jesse Briones-Barrios, Genesis Mary Massey, California Hospital Association Lori Finch, Westside Ambulance</p>

Agenda topics

WELCOME & INTRODUCTIONS

DISCUSSION	Aimee Critser called the meeting to order.	
	<ul style="list-style-type: none"> Aimee Critser welcomed everyone. Introductions were made along with the following icebreaker question: "What is the last emergency preparedness training/workshop you attended or held? When was it? Discussion followed. 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

HCC UPDATES

DISCUSSION	
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- **Name Change:**

Following the last meeting, it was suggested that the coalition name be the Butte-Glenn Emergency Preparedness Healthcare Coalition (HCC) due to there being other coalitions with similar name to Butte-Glenn Healthcare Coalition in the area. The group unanimously agreed to change the name of the coalition to Butte-Glenn Emergency Preparedness Healthcare Coalition.

- **HCC Surge Test & Redundant Communication Drill:**

The state has clarified how the HCC Surge Test may be done; in our case, we are moving forward with a regional Surge Test where Butte/Glenn, Shasta/Tehama and Yuba/Colusa/Sutter coalitions will conduct the Surge Test on the same day. John Lord, RDMHS will be participating to coordinate virtual patient movement. Again, this HCC Surge Test is required and shall be completed no later than June 30th. There will be little to no notice; which means only an email will go out within 2 week of the HCC Surge Test. HCC redundant communications tests will be done on the same day as the HCC Surge Test.

- **Other Updates:**

Laura led discussion on the HCC joint coalition requirements for FY18-19, which includes completing an HVA, developing an HCC Response Plan, participating in the Statewide Medical and Health Exercise (SWMHE), and having a HCC Resource Assessment.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

TOPICS FOR DISCUSSION

DISCUSSION	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Review/Vote on Preparedness Plan and Bylaws: The HCC Preparedness Plan was reviewed and discussed. The group unanimously voted to accept the HCC Preparedness Plan as final version. The HCC Bylaws were also reviewed and discussed. The group unanimously voted to accept the HCC Bylaws. • Share Facility Communication Plan Templates: Aimee discussed communication plans and shared existing resources. The group discussed who had communication plans and who may need the communication plan templates. • Non-Pharmaceutical Intervention (NPI)- Update inventories: Aimee discussed what NPI is, current inventory in Butte County, and requested feedback on additional NPI needs. The group did not have any NPI suggestions or updates at this time. • HCC Training Survey Results: Laura thanked those that participated in the Training Needs Survey and briefly summarized some of the findings. A copy of the results was passed around. Findings will help the HCC better meet the needs of its members. • Med Surge Plans: Aimee thanked those that brought with them their Med Surge Plans to the meeting. Partners participated in round table discussion of their surge plans. The importance of Med Surge Plans was discussed including keeping it current and exercising it. Resources for Med Surge Plan development/update were shared. • July Meeting is Cancelled: It was announced that the July meeting will be cancelled. The next HCC meeting will be the September meeting. 	Submit Preparedness Plan and Bylaws on the online Coalition Assessment Tool (CAT).	Laura	05/31/2018

UPCOMING TRAININGS

DISCUSSION	ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Intermediate Incident Command (ICS 300): Will be held June 5th-7th, 2018 in Yreka (Siskiyou county Admin Building EOC). • Advance Incident Command (ICS 400): Will be held June 26th-27th, 2018 in Yreka (Siskiyou county Admin Building EOC). • Framework for Healthcare Emergency Management (FRAME): Will be held July 16th-19th, 2018 in Red Bluff (Red Bluff Community Center). • California Hospital Association's Disaster Planning Conference: Will be held September 24th-26th, 2018 in Sacramento (Sacramento Convention Center & Hyatt Regency) 			

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

HEALTHCARE PARTNER ROUNDTABLE

DISCUSSION	
	<ul style="list-style-type: none"> • Cypress – Joe said they are opening more beds. They have staff training needs due to staff turnover. They are doing repairs and painting their building. • Orchard- Matt said they had their two quarterly fire drills. Their HVA is current. • Oroville Hospital- Cooper said they had their health inspections recently. Their facility passed. One thing they need to update is their HVA. • Amber Grove Place- David said they have iPads with a system that keeps all medical info and able to use to send out/receive alerts. They have staff turnover. • Adventist Health Feather River- Sarah said they are going to be doing dialysis in their intensive care unit. • Enloe Hospital – Bob Kiuttu said they are implementing their new EPIC system. They will have a drill in June for hazmat/decontamination. • CHA – Mary said they offer free HICS classes; they would just need a hosting location. More info can be found at www.calhospital.org • Butte County PH – Aimee said BCPHD is in the process of hiring. They are working on next years application. • Glenn County PH – Laura said they had the Mass Decontamination training with Glenn Medical Center. She is wrapping up the fiscal year and has submitted next year's work plans. She encourages everyone that can to attend Tehama's FRAME course to do so.

Next Meeting: September 19, 2018 2-3:30 pm

Place: Enloe Conference Center, Planetree Room, 1528 Esplanade, Chico