



# COUNTY OF GLENN



Is recruiting for a

## ENGINEERING TECHNICIAN I/II

### DEADLINE TO APPLY

**Friday March 31st, 2023**

### COMPENSATION

**I - \$20.41-\$24.81 Per Hour**

**II - \$22.55-\$27.42 Per Hour**

New employees should anticipate being hired at the beginning of the salary range.

Plus an excellent benefits package:

General Unit Summary of Benefits

### THE SELECTION PROCESS

Candidates must submit a completed job application, resume and cover letter. Application packets will be screened and candidates considered best qualified will move forward to a competitive examination process, which may include a written exam, practical skills exam, an oral interview, fingerprinting/background check or medical examination process if applicable. Eligible lists are used for Full-Time (40 hrs./wk. with benefits), Part-Time (20-39 hrs./wk. with benefits), and Public Service employee (PSE) temporary (limited benefits).

### THE POSITION

The Engineering Technician I/II performs a variety of routine and technical engineering and surveying work involved in planning, design and construction of public works projects; provides technical staff assistance to higher level engineering staff; provides information to the public. Engineering Technician I is the entry-level classification in the technical engineering classification series. This classification is distinguished from the Engineering Technician II by the level of supervision received and the responsibility to perform less complex technical engineering duties. This position is scheduled for forty (40) hours per week.

### THE IDEAL CANDIDATE

The ideal candidate will have experience with inspecting projects, drafting and using AutoCAD.

### WHAT YOU'LL DO

- Reviews and inspects land development projects related to structures including streets, curbs, gutters and sidewalks, storm drains and other off site construction; review legal descriptions on land development projects.
- Review plans for conformance with regulations regarding size, elevation and location of structures; verifies calculations.
- Prepares plans, profiles and drawings including calculation of grades; and preparation of quantity and cost estimates.
- Researches status of County-owned property; reviews lot line adjustment descriptions for recording; identifies and prepares reports on property suspected of illegal subdivision.
- Prepares, approves and conducts inspections for encroachment permits; approves transportation permits.
- Supervises and/or participates in the surveying of public works projects, including field data collection and construction staking.
- Responds to public inquiries and requests for assistance.

A complete job description and list of duties can be found at [www.countyofglenn.net](http://www.countyofglenn.net)

**About Glenn County** Glenn County has a population of 29,132 and is located mid-way between Sacramento and Redding in Northern California. Glenn County is primarily an agricultural community with mountains on the west, the Sacramento River bounding the east side and the Interstate 5 corridor taking you through the rich farm land of the County. With over 1,188 farms, agriculture remains the primary source of Glenn County's economy. Major commodities include rice, almonds, milk products, prunes, bees and livestock.

## ARE WE A MATCH?

- You are able to work independently with minimal supervision.
- You have knowledge of manual and automated drafting techniques.
- You are able to prepare, understand and interpret engineering construction plans, specifications and other contract documents.
- You have knowledge of advanced mathematics and their application to engineering and surveying work.

## MINIMUM QUALIFICATIONS

### **EXPERIENCE:**

**I** - Some experience performing routine surveying or drafting work is desirable. **II** - One year of responsible technical engineering and/or land surveying experience.

### **EDUCATION:**

**I** - High school diploma or GED equivalent. **II** - High school diploma or GED equivalent. Twelve college semester units in drafting, land surveying or related course work can be substituted for six months of the required experience.

## IMPORTANT APPLICATION INFORMATION

To apply for this job opportunity, submit a completed County of Glenn employment application packet online at [calopps.org](http://calopps.org) or to the Personnel Department: 525 W. Sycamore Street, Willows, CA 95988 by 5:00 P.M., Friday, March 31st, 2023.

This recruitment may be used to establish a list to fill future vacancies for the next six (6) months.

### Application packets must include the following

- A Glenn County Employment Application
- Transcripts and/or Certificates
- Résumé
- Cover Letter

## **COUNTY OF GLENN JOB OPPORTUNITIES**



- The County of Glenn is an Equal Opportunity Employer. Qualified individuals with disabilities who need a reasonable accommodation during the application or selection process should contact the Personnel Department.
- The above information is general in nature and does not constitute an expressed or implied contract. The County of Glenn has the right to rescind this recruitment at any time.