



COUNTY OF GLENN



Is recruiting for a

PUBLIC WORKS MAINTENANCE SUPERVISOR

THE POSITION

The Public Works Maintenance Supervisor plans, organizes and supervises maintenance, repair and construction of County roads, bridges, and culvert operations within the Public Works Department. This position is scheduled for forty (40) hours per week, Monday-Thursday 6am-4:30pm.

THE IDEAL CANDIDATE

The ideal candidate will have knowledge of principles and practices of supervision, training, and performance evaluation.

WHAT YOU'LL DO

- Recommends and assists in the implementation of goals and objectives.
- Evaluates operations and activities in assigned areas of responsibility; recommends improvements and modifications as necessary to maintain productivity and effectiveness.
- Plans and organizes daily and weekly schedules and assignments.
- Participates in budget preparation and administration; prepares cost estimates for budget recommendations.
- Determines area and method of disposal; inspects daily cover for adequacy and compliance.
- Receives and responds to inquiries from the public; investigates complaints and recommends corrective action as necessary to resolve complaints.
- Participates in staff selection; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline procedures.
- Schedules road maintenance assignments, materials, and equipment; orders supplies and materials required for daily operations.

DEADLINE TO APPLY

Friday, December 22, 2023

COMPENSATION

\$27.78 - \$33.77 Per Hour

Salary depends on experience and qualifications.

Plus an excellent benefits package:

Mid Managers Association
Summary of Benefits

COUNTY OF GLENN JOB OPPORTUNITIES



A complete job description and list of duties can be found at www.countyofglenn.net

About Glenn County Glenn County has a population of 29,132 and is located mid-way between Sacramento and Redding in Northern California. Glenn County is primarily an agricultural community with mountains on the west, the Sacramento River bounding the east side and the Interstate 5 corridor taking you through the rich farm land of the County. With over 1,188 farms, agriculture remains the primary source of Glenn County's economy. Major commodities include rice, almonds, milk products, prunes, bees and livestock.

MINIMUM QUALIFICATIONS

EXPERIENCE:

Four years of increasingly responsible experience in road and bridge maintenance, repair and construction, or solid waste disposal site operations, including one year of supervisory or lead responsibility.

EDUCATION:

High school diploma or GED equivalent supplemented by specialized training in construction or related field.

LICENSE OR CERTIFICATE:

Possession of, or ability to obtain, an appropriate, valid California driver's license.

IMPORTANT APPLICATION INFORMATION

To apply for this job opportunity, submit a completed County of Glenn employment application packet online at calopps.org or to the Personnel Department: 525 W. Sycamore Street, Willows, CA 95988 by 5:00 P.M., Friday December 22, 2023.

This recruitment may be used to establish a list to fill future vacancies for the next twelve (12) months.

Application packets must include the following

- A Glenn County Employment Application
- Résumé
- Cover Letter
- Transcripts and/or Certificates (if applicable)

THE SELECTION PROCESS: Candidates must submit a completed job application packet. Application packets will be screened and candidates considered best qualified will move forward to a competitive examination process, which may include a written exam, practical skills exam, an oral interview, fingerprinting/background check or medical examination process if applicable. Eligible lists are used for Full-Time (40 hrs./wk. with benefits), Part-Time (20-39 hrs./wk. with benefits), and Extra Help Employee (EXE) temporary (limited benefits).

- The County of Glenn is an Equal Opportunity Employer. Qualified individuals with disabilities who need a reasonable accommodation during the application or selection process should contact the Personnel Department.
- The above information is general in nature and does not constitute an expressed or implied contract. The County of Glenn has the right to rescind this recruitment at any time.