



COUNTY OF GLENN

An Affirmative Action – Equal Opportunity Employer
We encourage minorities, women and disabled individuals to apply. In addition, bi-lingual (Spanish, Hmong, Laotian) individuals are encouraged to apply.

HAS A JOB OPPORTUNITY FOR

PSE IV– Community Action Division (Fiscal Focus)

OPEN UNTIL FILLED

SALARY RANGE: \$25.79 Per Hour

FINAL FILING DATE: A complete application packet must be received in the Glenn County Personnel Department

THE POSITION

The PSE IV position at the Glenn County Community Action Department manages and coordinates the fiscal operations of the department, including budgeting, accounting, long range fiscal planning, and purchasing services; coordinates activities with other County departments; provides highly complex staff assistance to the Department Head or designee. Incumbents direct professional, technical, and clerical accounting staffs in the performance of a wide range of fiscal, accounting, and budgeting activities. This position is at-will, temporary, part-time and is scheduled for up to twenty-five (25) hours per week. This recruitment *may* be used to establish a list to fill future vacancies for the next six (6) months.

Application forms may be completed on CalOpps.org or obtained from and returned to:

GLENN COUNTY PERSONNEL DEPARTMENT
525 W. Sycamore Street
Willows, CA 95988
Telephone (530) 934-6451 – Fax (530) 934-6452
TDD – No Voice (530) 934-6444
Website: www.countyofglenn.net

For a complete job description, please visit the Glenn County Personnel Department
AN EQUAL OPPORTUNITY EMPLOYER: All applicants receive consideration for employment without regard to age, ancestry, color, marital status, national origin, political affiliation, race, religion, sex or other non-merit factors (except as limited by law, or bona-fide occupational qualifications). The County has a policy prohibiting discrimination against qualified individuals with disabilities.