MINUTES

COUNTY OF GLENN SAFETY COMMITTEE MEETING BOARD OF SUPERVISORS CONFERENCE ROOM MEMORIAL HALL BUILDING

WEDNESDAY, MAY 10, 2017

PRESENT: Michelle Cavier, Personnel Kristen Pidcock, AG/Air Pollution

Ed Lamb, Dept. of Finance Dan Green, HHSA

Norma Chavez, DCSS Jennifer Peters, GSRMA Susan Thurman, HHSA Michelle Knight, Probation

Tina Brothers, PPWA

1. CALL TO ORDER

Michelle Cavier confirmed a quorum and called the meeting to order at 11:00 a.m.

2. REVIEW AND APPROVAL OF MINUTES

A motion was made by Susan Thurman and seconded by Norma Chavez to approve the February 8, 2017 minutes. All present were in agreement.

3. INCIDENT ANALYSIS REPORT REVIEW

The Workers Compensation Claims Report was distributed and reviewed for incidents that occurred during the time period of February 2, 2017 to May 3, 2017.

4. NEW LAWS AND REGULATIONS

Michelle Cavier informed the committee that she attended the California Safety Officers' of California (CSOOC) Conference. She distributed the new California Code of Regulations, Title 8, Section 3342-Violence Prevention in Health Care. She will be working with each department to setup a Violence Prevention Plan.

5. BUDGET UPDATE

The Budget Analysis report for safety projects was reviewed. At the end of the third quarter there is a balance of \$21,922.32. Michelle mentioned that the Loss Prevention Incentive Program application had been submitted to GSRMA and it will be reviewed at their Board Meeting this evening.

6. OPEN FORUM FOR SAFETY CONCERNS AND ISSUES

Michelle informed the committee that Planning & Public Works Agency is due for their Defensive Driving Training. All departments that work outdoors need to go over Heat Prevention Training at their tailgates meetings.

Jennifer Peters reminded everyone that all training requests should first go through Michelle and she will forward them to GSRMA if needed.

7. LOSS PREVENTION INCENTIVE PROGRAM (LPIP) REQUESTS

There were no LPIP requests for this quarter.

8. <u>NEXT SCHEDULED MEETING</u>

The next meeting is scheduled for Wednesday, August 9, 2017 at 11:00 a.m. All LPIP requests are due by Monday, July 31, 2017.

Meeting adjourned at 11:43 a.m.

Respectfully prepared and submitted by Tina Brothers, Planning & Public Works Agency