

**Minutes
Glenn County
Safety Committee Meeting
November 13, 2019**

Present:

**Michelle Cavier/Personnel
Stephen Wood/GSRMA
Robert Johnson/HHSA
Jamie Moyle/PCDSA
Kathryn McDaniel/CAD**

**Norma Chavez/DCSS
Jennifer Peters/GSRMA
Sarah Stupey/HHSA
Michelle Knight/Probation**

**Scott De Moss/CAO
Grinnell Norton/HHSA
Jennifer Brown/Ag-Air
Jolene Swanson/Public Works**

1. CALL TO ORDER

Michelle Cavier confirmed a quorum and called the meeting to order at 11:02 am.

2. REVIEW AND APPROVE MEETING MINUTES OF AUGUST 14, 2019

On motion by Robert Johnson, seconded by Norma Chavez, to approve the minutes of August 14, 2019. All present agreed.

3. HISTORY OF LOSSES PRESENTATION BY GSRMA

Steve Wood and Jennifer Peters of Golden State Risk Management Agency (GSRMA) presented 2019 Loss Experiences, which included the last 5 years for comparison, and prevention methods. They shared the types of reports that are available to the County and how they can be broken down by departments/divisions. In addition, shared Glenn County was their first member, since 1979. They showed trends increased in 2015 and again in 2018 and decreased in 2016, 2017 and 2019. Commenting that 2018 was due to the Camp Fire.

Michelle Knight inquired if we could obtain reports for specific employee(s) having repetitive occurrences. Ms. Peters responded not in General Liability but can do so under Civil Claims. Committee shared interest in "Client" trends of Civil Claims. In addition, requested GSRMA look into a breakdown for clarification of department splits and mergers (example: Planning & Public Works Agency split).

Scott DeMoss inquired on an "industry index" to show how the County is doing as a whole. Ms. Peters responded; keep in mind "Experience Modifier" shows County is below 1, on a scale of 1 to 5, which is very well.

4. BUDGET UPDATE

The Budget Analysis Report was distributed and reviewed. Ms. Cavier reported only change was her attendance of a two day course on Ergonomics.

5. OPEN FORUM FOR SAFETY CONCERN AND ISSUES

Ms. Cavier reported there are updates to the IIPPs, adding her and Steve would assist departments to update theirs. Jennifer Brown shared UC Davis Wildlife & Safety handout, noting possible exemptions for field reps.

Ms. Knight reported there are no ADA signs for entry to Sheriff's Office nor ADA parking that is easily accessed/viewable to citizens. Ms. Cavier replied she would look into this and report to Sheriff's Office. Robert Johnson added he would check on the "Grandfather" rules and report back. Ms. Knight added she would address with Facilities Planning Committee also.

6. **RMAP REQUESTS DISCUSSION AND APPROVAL PROCESS**

None at this time.

7. **NEXT MEETING**

The next meeting scheduled for February 12, 2020 and RMAP Requests are due by January 31, 2020.

Meeting adjourned at 11:49am.