GLENN COUNTY
COMMUNITY CORRECTIONS PARTNERSHIP

MEETING AGENDA
August 20, 2015 at 1:30 P.M.
Jail Conference Room

1. **Call to Order and Attendance**

2. **Approval of Minutes**

3. **Public Comment**

   COMMENTS FROM THE FLOOR: At this time, any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the CCP.

   COMMENTS ON AGENDA ITEMS: Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation.

4. **Information/Discussion/Action Items**

   a. Updates from partner agencies – Discussion
   b. Review of CCP budget/fund balance for 2014/2015 fiscal year.
   c. Submission of 2015/2016 budget requests –Discussion/Action
   d. Setting of next meeting.

5. **Adjournment**

Posted 8/14/15: **Glenn County Board of Supervisors**
Glenn County Probation
Glenn County Jail

GLENN COUNTY PROBATION DEPARTMENT
Brandon D. Thompson - Chief Probation Officer
541 West Oak Street
Willows, California 95988
Office: 530.934.6416 Facsimile: 530.934.6468

GLENN COUNTY COMMUNITY CORRECTIONS
PARTNERSHIP MEETING
May 28, 2015
Minutes

CCP Membership Present: Chief Probation Officer Brandon Thompson; Court Executive Officer Hugh Swift; Health & Human Services Agency (HHSA) Interim Director Robyn Krause; District Attorney Dwayne Stewart; Public Defender Albert Smith; Willows Police Chief Jason Dahl; Sheriff Richard Warren

CCP Membership Absent: Supervisor John Viegas and GCOE Superintendent Tracey Quarne

Others Present: DCPO Beatty, Probation Department; Lt. James Miranda, Sheriff's Office; Roxanne Baillergeon, Health & Human Services Agency; SPO Scott Teague, Probation Department; Jhan Dunn, Office of Education; and Olivia Ramirez, Probation Department.

Call to Order and Attendance: Chief Thompson called the meeting to order at 1:32 PM. Introductions were made by all present.

Approval of Minutes: Minutes from the November 4, 2014 meeting were passed out and reviewed. Albert Smith moved to approve the Minutes and Chief Jason Dahl seconded the motion. Vote to approve was unanimous.

Public Comment: There was no public comment from the floor or on agenda items.

Information/Discussion/Action Items:

4A: Chief Thompson reviewed the first agenda item regarding the estimated 2015-2016 CCP-AB109 Allocation of $1,090,730, which consisted of the 2015-2016 base allocation of $972,942 and the 2014-2015 estimated growth allocation of $117,788. Chief Thompson advised that once the county closed the books and things are finalized, that by our next CCP meeting, we would be able to provide the exact breakdown of what was not spent of the 2014-2015 budget, and what we can use in 2015-2016.

District Attorney Dwayne Stewart asked if departments are able to use the funds as they want, once it's broken down to individual departments. Chief Probation Officer Brandon Thompson explained that based on the funds available, departments will submit their budget proposals to the CCP Committee at a CCP meeting for approval. Mr. Stewart asked if the District Attorney's budget was also included. He was informed that the DA budget was a separate allocation and not part of the base allocation. He was advised that he may want to contact the Department of Finance regarding his allocation. Discussion was had as to how the state comes up with our total allocation, including any growth amount. These amounts are based on a lot of factors, including how many

individuals in state prison are being released, in addition to any other type of offenders we may need to deal with, such as parole violators.

4B: DCPO Beatty started off on the next agenda item with updates from partner agencies. He advised in terms of Probation, that there are no changes in the number of PRCS, and that there are 20-25 people on PRCS supervision. Mandatory Supervision folks are the ones that are going to continue to increase, because they are the folks that are not able to be sentenced to prison.

DCPO Beatty discussed how the Learning Center is up and running and a good resource for those individuals to utilize. He also discussed how Glenn County Office of Education had developed and started their Charter School, inside and outside of the jail. Not only AB109 clients, but the whole county can benefit from this program. The program was developed and designed with AB109 in mind, so these individuals could get their education. The jail will have its first in house graduate next week, through Success One.

Al Smith asked if there was transportation available for individuals to get to the Learning Center. Roxanne Baillergeon of HHSA responded that Al and Pedro are given access to a vehicle in order to get them there. Mr. Smith asked how it was going. Mrs. Baillergeon said that it was going well. She explained the array of services being provided, including the Charter School providing educational services, and assisting people in getting their diplomas, and/or getting them into tech or trade schools. Classes in anger management are also being provided twice a week, as well as the Courage to Change program, which helps them with their criminogenic needs. Computer skills and job skills are also taught. Each person has an assessment completed to see if they need Drug and Alcohol or Mental Health services. Mrs. Baillergeon mentioned numbers/referrals have dropped. This might be linked with Prop 47. Mr. Smith asked about basic literacy. Mrs. Baillergeon mentioned that services were being provided by Office of Education. Jhan Dunn, principal of Success One, commented that basic literacy and Success One Charter School are at the Learning center weekly. Ms. Dunn stated she understands that literacy is a big deal with this population. She provides a two prong approach where an individual can work on their literacy, and at the same time, they can work towards earning their GED or high school diploma. She also stated she can work around someone's employment, if they desire to go back to school and work at the same time. Ms. Dunn mentioned that it was going well, but would like to expand what they are doing, and would like to see more referrals.

Sheriff Warren stated that their programs seem to be working well, and he has been happy with some of the success they have had with their Alternative Custody Sentencing. Unfortunately, the Sheriff has been having some staffing issues. They have been able to keep the programs going by utilizing Lt. Miranda and Sergeant Bouldin with overtime. Sheriff Warren has a replacement in mind to take over the ASC program, however, the ASC program takes a fully seasoned sworn officer off the street, and in order to replace him, it's going to take a year or so to replace them. Sheriff Warren needs to take care of the replacement on the street before he can get an officer back into the ACS program. Sheriff Warren has concerns with ongoing medical costs within the jail. The need for preventive care, and ongoing care, verses acute care impacts their costs.

Lt. Miranda reported that in-custody inmates were transported to the Learning Center in Orland in order to participate in the programs with Pedro and Al. However, due to smuggling of drugs into the jail, all services and programs will be inside the facility. Mr. Smith thought that the original plan was to have the services/programs in the jail. Lt. Miranda stated the jail lacks the necessary space to provide programs. Sheriff Warren explained the jail was not successful with the SB1022 grant, (which authorizes certain revenue bonds for the construction of prison facilities), but is hopeful to be successful on the next run, which is SB 863. It is difficult for small counties to complete with larger counties when it comes to the bond funding.

Further discussion took place regarding the facility transitioning from a jail to a prison. There are difficulties of having prison commitments, with years of confinement time, sentenced to a jail that was designed for shorter stays.

4C: Chief Thompson requested to replace the Deputy Chief Probation Officer with a Supervising Probation Officer. Health & Human Services Agency (HHSA) Interim Director Robyn Krause made the motion to approve the replacement of the Deputy Chief Probation Officer with Supervising Probation Officer. Sheriff Warren seconded the motion. Motion passed with 6 ayes; Sheriff Warren, Chief Dahl, Albert Smith, Dwayne Stewart, Robyn Krause, and Brandon Thompson, with Hugh Swift abstaining.

4D: Chief Thompson requested for Probation to re-allocate funds due to salary savings in Probation's CCP budget for the purchase of a narcotics detecting canine. Chief Dahl moved to approve the motion. Sheriff Warren seconded. Motion passed with 5 ayes; Sheriff Warren, Chief Dahl, Dwayne Stewart, Robyn Krause, Brandon Thompson. One nay; Al Smith, with Hugh Swift abstaining.

4E: Next CCP meeting scheduled for August 20, 2015 at 1:30 p.m., in the Jail Conference Room.

The meeting was adjourned at 2:43 PM.

2014-2015 AB109 Summary of Expenses to Actuals per Department
Main Budget

Total Expenses

Department:	Budget	Actuals	Difference	% Expensed
Probation	$433,800.62	$411,783.27	$22,017.35	95%
Sheriff	$255,604.00	$163,963.79	$91,640.21	64%
HHSA	$180,701.00	$180,701.00	$0.00	100%
Non-Allocated Funds	$452,324.46	$0.00	$452,324.46	0%
Grand Total	$1,322,430.08	$756,448.06	$565,982.02	57%

Expenses Per Line Item

Department:	Budget	Actuals	Difference	% Expensed
Probation				
Salary and Benefits	$397,670.00	$391,017.47	$6,652.53	98%
Safety Equipment	$3,818.17	$3,238.67	$579.50	85%
EM	$6,935.00	$1,388.00	$5,547.00	20%
Drug Testing	$2,557.45	$0.00	$2,557.45	0%
Office Expenses	$5,000.00	$2,794.15	$2,205.85	56%
Case Management	$6,900.00	$6,900.00	$0.00	100%
Vehicle Expenses	$10,920.00	$5,211.42	$5,708.58	48%
K-9 Expenses	$0.00	$1,233.56	-$1,233.56	#DIV/0!
Probation's Totals	**$433,800.62**	**$411,783.27**	**$22,017.35**	**95%**
Sheriff				
Salary and Benefits	$198,400.00	$140,059.73	$58,340.27	71%
Safety Equipment	$4,000.00	$0.00	$4,000.00	0%
EM	$32,850.00	$8,548.91	$24,301.09	26%
Training	$1,000.00	$0.00	$1,000.00	0%
Vehicle Expenses	$9,080.00	$11,381.33	-$2,301.33	125%
Office Expenses	$5,674.00	$2,567.33	$3,106.67	45%
Communications	$600.00	$372.85	$227.15	62%
Special Inmate Clothing	$1,000.00	$0.00	$1,000.00	0%
Spec. Dept. Exp. -Pgms	$1,500.00	$1,010.39	$489.61	67%
Food & Lodging	$1,000.00	$23.25	$976.75	2%
Other Travel	$500.00	$0.00	$500.00	0%
Sheriff's Totals	**$255,604.00**	**$163,963.79**	**$91,640.21**	64%
HHSA				
Learning Center	$26,786.00	$21,063.88	$5,722.12	79%
Alcohol & Drug	$31,001.00	$20,649.50	$10,351.50	67%
Mental Health	$122,914.00	$138,987.62	-$16,073.62	113%
HHSA's TotalS	**$180,701.00**	**$180,701.00**	**$0.00**	100%
Grand Total	**$870,105.62**	**$756,448.06**	**$113,657.56**	**87%**

Glenn County Community Corrections Partnership
2015-2016 Working Budget

Public Safety Realignment 2015-2016 Allocation (AB109/AB118)		$1,090,730.00
(ESTIMATED ($972,942 Base Allocation, 14-15 Est. Growth of $117,788, 14-15 Est. One Time Additional Growth of $34,258)		
2014/2015 ***Roll Over***		$565,982.02
Total Funds Available for 2015-2016		**$1,656,712.02**
Probation	Salary and Benefits(1DCPO/3DPO/.25 Office Tech)	$380,125.00
	K-9	$23,729.00
	Safety Equipment	$3,818.17
	Electronic Monitoring	$6,935.00
	Drug Testing Supplies	$2,557.45
	Office Expenses	$5,000.00
	Case Management System(CSS) ($1,725 x 12 months)	$6,900.00
	Vehicle Rental Expenses	$10,920.00
	Total Funding for 2015-2016	**$439,984.62**
Sheriff's Office	Salary and Benefits (1SCS/1DS)	$187,746.00
	Safety Equip.,Vehicle Operations/Training, EM	$46,930.00
	Office Expense ($5,674)/Communications ($600)	$6,274.00
	Special Inmate Clothing/Special Needs for program	$2,500.00
	Food & Lodging/Other Travel	$1,500.00
	Total Funding for 2015-2016	**$244,950.00**
Police Departments	Salary and Benefits	$0.00
	Orland $0.00	
	Willows $0.00	
	Total Funding for 2015-2016	**$0.00**
HRA/Health Services	Salary and Benefits-Alcohol & Drug	$21,437.00
	Operating Expenes-Alcohol & Drug	$9,564.00
	Salary and Benefits-Mental Health	$86,936.00
	Operating Expenes-Mental Health	$20,978.00
	Client Supports	$15,000.00
	Learning Center	$26,786.00
	Total Funding for 2015-2016	**$180,701.00**
Grand Total Budgeted for 2015-2016 Fiscal Year		**$865,635.62**
Remaining amount from the $1,656,712.02 stated above:		**$791,076.40**
CCP Planning/Start-Up Allocation * 2015-2016 (Pending)	$100,000.00	$0.00
CCP Planning/Start-Up Allocation * 2014-2015 (Funded)		$100,000.00
CCP Planning/Start-Up Allocation * 2013-2014 (Funded)		$100,000.00
CCP Planning/Start-Up Allocation * 2012-2013 *($19,999 Adult Detention Facility Eval(Sheriff) of the $100,000(12/13 & 13/14 FY)* (Unity House - $4,098.91 (14/15))		$75,902.09
		$75,902.09
CCP Planning/Start-Up Allocation * 2012-2013 Roll Over from 11/12 Funds *(Probation Officer Academy, GPS Rental, EM Rental, Body Armor, Case Management System/Program Evaluation)($35K Vehicle - Probation)* *(Beginning Balance $100,000)* (11/12, 12/13, 13/14, 14/15=$6,350.14)		$397.34
		$397.34
Total Funds Available from the Planning/Start-up Allocation:		**$276,299.43**
Training Allocation - Implementation Plan* 2011-2012 Roll Over		$14,745.06
Total Funds Available from the Training Allocation-Implementation Plan:		**$14,745.06**