



## GLENN COUNTY PROBATION DEPARTMENT

Brandon D. Thompson - Chief Probation Officer

541 West Oak Street

Willows, California 95988

Office: 530.934.6416 Facsimile: 530.934.6468

---

### GLENN COUNTY COMMUNITY CORRECTIONS PARTNERSHIP MEETING

June 24, 2014

Minutes

**CCP Membership Present:** CPO Brandon Thompson; Sheriff Larry Jones; Willows Police Chief Jason Dahl; Health Services Director Scott Gruendl

**CCP Membership Absent:** District Attorney Bob Maloney; Public Defender Albert Smith; Court Executive Supervisor Janelle Bartlett; Supervisor John Viegas and GCOE Superintendent Tracey Quarne

**Others Present:** Lt. Miranda, Jail; Sgt. Melgarejo, Jail; Roxanne Baillergeon, Mental Health; Al Scott, Mental Health; Pedro Bobadilla, Mental Health; Sheila Shockley, Unity House; Sue McDonald, Unity House; Glenn Myers, Unity House; Olivia Ramirez, Probation; and Deputy Chief Probation Officer, Rick Beatty.

**Call to Order and Attendance:** Chief Thompson called the meeting to order at 1:35 PM. and introductions were made by all present. Three executive members were not present; however 4 were in attendance which constituted a quorum.

**Approval of Minutes:** Minutes from the September 26, 2013 meeting were passed out and reviewed. Jason Dahl moved to approve the Minutes and Brandon Thompson seconded the motion. Vote to approve was unanimous.

**Public Comment:** There was no public comment from the floor. Chief Thompson requested that Item 4D be heard after Item 4A and there was no objection.

**Information/Discussion/Action Items: 4A:** Updates were given by DCPO Beatty. He went over the statistical information prepared by the Probation Department on the Post Release Community Supervision, Mandatory Supervision populations in addition to the Pre-Trial Release Program. The offender demographics currently in custody at the Glenn County Jail were also reviewed. It was discussed that Mandatory Supervision population is increasing both in detention and with probation supervision.

Lt. Miranda discussed the various programs operating out of the jail and updated the CCP about inmates who have completed the requirements to earn their high school diploma. Sheriff Jones updated the group about several pieces of legislation that may have an impact on local programs. Discussion was also held relative to the jail's plan to re-apply for jail construction funds once it is made available to counties.

HSA/HRA Director Scott Gruendl discussed the changes taking place with regard to individuals now eligible to apply for Medi-Cal benefits and the substantial increases to their caseloads. It was also discussed that Al Scott and Pedro Bobadilla are now billing Medi-Cal for services to clients in an effort to generate more revenue to

support program operations. Pedro discussed numbers of individuals that he and Al are working with at their center in addition to implementing Courage for Change.

**4D:** Chief Thompson reviewed the 2014/2015 budget information and advised the group that the base allocation for the upcoming fiscal year was \$730,000 and that the carryover from 2013/2014 fiscal year would be \$64,901, and that based on these amounts, there was no further dollars available for salaries and benefits for program staff which left no other funds to cover additional staff costs. Chief Thompson stated there is a balance of \$180,001 in start up/planning funds with another \$100,000 expected once the annual CCP survey is to be prepared by Probation and submitted to the State. There is \$14,745.06 in training funds available from prior year allocations. It was discussed that the base funding allocation would be only enough to fund existing staff across the various partner agencies. Mr. Gruendl passed out the HSA/HRA proposal for 2014/2015 and that his request contained a net cost to the CCP of \$7 and that he would be able to bring in revenues to further support their activities.

**4B:** Sheriff Larry went over the Sheriff's Office proposal requesting funding in the amount of \$26,570 in first year costs to add a K-9 to the jail for the purposes of drug/cell phone detection and cell extraction. On-going costs in the amount of \$14,007 were reviewed. The service dog would be assigned to a correctional officer. After a brief discussion as to the necessity of the K-9, it was agreed by the CCP membership that this item would be heard again at the July meeting to allow time for all partner agency proposals to be considered and voted on.

**4C:** Chief Thompson spoke about the need for the Probation Department to convert the .2 FTE Administrative Assistant position to be converted to a .25 FTE Office Technician II position due to the retirement of a probation staff person. This change would result in \$5,390 being returned to the CCP for later distribution. Initially Chief Thompson suggested the matter be continued to the July meeting so all matters involving funding could be heard at the same time. After a brief discussion, it was agreed that since the proposed conversion did not require any additional funds and the remaining funds being returned to the total budget that the matter should proceed as listed on the agenda. A motion was made by Sheriff Jones, seconded by Chief Dahl the item be approved. The vote was unanimous.

Discussion was held as to when the next meeting should be held. July 22, 2014, was agreed upon by CCP members in attendance. It will be held in the Jail Conference Room at 1:30 PM.

The meeting was adjourned at 2:26 PM.