



## GLENN COUNTY PROBATION DEPARTMENT

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### GLENN COUNTY COMMUNITY CORRECTIONS PARTNERSHIP MEETING

July 22, 2014

Minutes

**CCP Membership Present:** CPO Brandon Thompson; Sheriff Larry Jones; Court Executive Officer Janelle Bartlett; Public Defender Albert Smith; Willows Police Chief Jason Dahl; Health Services Director Scott Gruendl

**CCP Membership Absent:** District Attorney Bob Maloney; Supervisor John Viegas and GCOE Superintendent Tracey Quarne

**Others Present:** Lt. Jim Miranda, Jail; Erin Valdez, Health and Human Services; Amy Lindsay Mental Health; Roxanne Baillergeon, Mental Health; Sheila Shockley, Unity House; Sue McDonald, Unity House; Glenn Myers, Unity House; Susan Domenighini, Office of Education; Olivia Ramirez, Probation; and Deputy Chief Probation Officer, Rick Beatty.

**Call to Order and Attendance:** Chief Thompson called the meeting to order at 1:30 PM. and introductions were made by all present. One executive member was not present; however six were in attendance which constituted a quorum.

**Approval of Minutes:** Minutes from the June 24, 2014 meeting were passed out and reviewed. Jason Dahl moved to approve the Minutes and Albert Smith seconded the motion. Vote to approve was unanimous.

#### **Public Comment:**

Sue McDonald of Unity House-Unity in Recovery spoke of the success of their program provided by Unity House to AB109 clients, and acknowledged the Sheriff's Office contribution to its success.

Ms. McDonald discussed her proposal to request funding for housing assistance for the AB109 clients. It was recommended by Chief Thompson to continue further discussion during the time frame for Unity House to do their scheduled presentation.

#### **Information/Discussion/Action Items:**

**4A:** Chief Thompson gave a brief overview of the first agenda item, which was related to HRA/HSA request to amend the 2013-2014, which did not result in additional costs to the budget, and to move funds around to cover actual expenditures in certain line items. Chief Thompson turned it over to Mr. Gruendl for further discussion. Mr. Gruendl spoke of the misunderstanding regarding the agreement that was in place. Originally the agreement he had with Probation which was adopted by the Board of Supervisors provided a total amount not to

exceed, but were being held by what was budgeted for each line item. Erin Valdez provided a worksheet that provided information as to how they could use salary savings to apply it to certain line items that had been over expensed to. Chief Thompson agreed with Mr. Gruendl that the MOU did state for the total amount and moved to approve the budget changes for 2013-2014. Sheriff Jones seconded the motion to approve agenda item 4A. Vote to approve was unanimous.

**4B:** CCP partner agencies presented the budget proposals, with Scott Gruendl and Erin Valdez being given the first opportunity to review their 2014/2015 HRA/HSA budget request. They asked for Salary and Benefits of \$21,437 and \$9,564 for operating expenses for Alcohol and Drug, Salary and Benefits of \$86,936 and \$20,978 for operating expenses for Mental Health. Additional requests included \$15,000 for client support and \$26,786 for the Learning Center, bringing the total budget request for 2014-2015 of \$180,701.

Mr. Gruendl reviewed the services that would be provided by HRA/HSA to AB109 participants at the Learning Center, and how some of the services were Medi-Cal claimable, and would be Medi-Cal reimbursable.

Chief Thompson asked about the possibility of offsetting costs to the Learning Center, such as A87 costs, if other partner agencies were to utilize the facility. Mr. Gruendl agreed that would be the case.

Chief Thompson moved to approve the HRA/HSA 2014-2015 budget, and second by Chief Dahl. Vote to approve was unanimous.

Sheriff Jones spoke next on his budget request totaling \$282,174 for 2014-2015; which provided \$198,400 for salary and benefits; which included an overtime budget, \$4,000 in safety equipment, \$32,850 electronic monitoring, \$1,000 for training, \$9,080 for vehicle operations, \$6,274 of office expenses, special inmate clothing of \$1,000, \$1,500 for the special needs program, \$1,500 for food, lodging and other travel, and the one time request of \$26,570 for the K-9 to the jail, as discussed in the previous meeting of June 24, 2014 ongoing cost.

Sheriff Jones spoke of the importance of having a K-9, as AB109 grows. The K-9 would be utilized to enhance the ability to search inmates for contraband, such as cell phone, ammunition, and drugs; a service that is not presently available. The presence of the K-9 would also be a deterrent when they have to perform cell extractions and would lesson assaults in the jail.

Chief Thompson asked if there had been instances where they have utilized the existing K-9. Sheriff Jones said yes, but that it was not trained to detect cell phones. They could not have a K-9 out on the street that had that capability, or it would be alerting on everybody with all the cell phones that are out there. Lieutenant Miranda spoke on the difference between a street and facility dog and their capabilities. Chief Thompson asked, in reference to AB109 clients, if the K-9 could be used on searches. Lieutenant Miranda said it could, but would primarily be trained for a jail type setting.

Mr. Albert Smith spoke of his concern in using an attack dog in the facility for intimidation. He felt that it's dangerous to house an attack dog in a small environment. Sheriff Jones disagreed with his concerns and reviewed the trainings that go into training these dogs on a monthly basis.

Mr. Gruendl asked where the K-9 is kept when not on duty. Sheriff Jones spoke of the K-9 being paired with his handler, and going through the training together. If doing cell checks, the K-9 would accompany his handler, and during bookings, the K-9 would be set off to the side.

Mr. Gruendl asked if the dog is only trained to attack on command. Sheriff Jones said yes, but if the handler is assaulted, the dog is going to react and goes into master protection mode.

Janelle Bartlett asked if the dog would be used to walk inmates over to the court house, where Sheriff Jones stated that was something that had not yet been discussed. If the K-9 was used to do a court clearance sweep, it would be something that would be charged to the Sheriff's Office, and not AB109.

Scott Gruendl moved to approve the 2014-2015 Sheriff's budget as proposed, and Chief Dahl seconded. Motion passed, with three ayes, Sheriff Jones, Chief Dahl, and Scott Gruendl, two nays, Chief Thompson and Albert Smith, and Janelle Bartlett abstaining.

Chief Thompson was next to speak on Probation's 2014-2015 budget proposal, where he requested \$397,670 in salary and benefits to continue funding the staff presently under AB109, \$13,310.62 for safety equipment, electronic monitoring, and drug testing supplies, \$5,000 in office supplies, \$6,900 for the Case Management System, and \$10,920 for vehicle rental expense; a total budget request of \$433,800.62. Albert Smith moved to approve Probation's 2014-2015 budget, and was seconded by Sheriff Jones. Motion passed unanimously.

**4C:** Sue McDonald of Unity House presented her proposal, and requested funding for housing assistance for AB109 clients in the amount of \$6,000 for 12 months or \$12,000 for 24 months. A motion was made by Chief Thompson to approve Option A, for \$6,000 for 12 months, seconded by Albert Smith. Motion passed unanimously.

**4D:** Chief Thompson discussed the update to the CCP Plan. Rick Beatty would be contacting each agency for their input as to any changes they may wish to make in their respective sections. Chief Thompson hoped to have everything put together to submit the plan to the Board of Supervisors so that they will have an idea as to AB109 activities and possibly have a draft by the next meeting.

The next meeting was scheduled for September 9, 2014. It will be held in the Jail Conference Room at 1:30 PM.

Motion to adjourn meeting was made by Albert Smith, and seconded by Scott Gruendl. Motion passed unanimously.

The meeting was adjourned at 3:15 PM.